

CITY OF WATERTOWN MEETING NOTICE

FOR THE WEEK OF: February 11, 2019

TO: Daily Times, Alderpersons, Dept. Heads

DATE: February 8, 2019

MONDAY, February 11, 2019

PLAN COMMISSION

Council Chambers, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Call to order
2. Review & approve minutes of January 29, 2019 meeting
3. Review public hearing comments & make recommendation to Amend Chapter 532, Floodplain & Shoreland-Wetland Zoning, LOMR for Dodge County
4. Adjournment

POLICE & FIRE COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Call to order
2. Review & approve minutes of January 14, 2019 meeting
3. Police
 - a. Probationary Officer update – Zach Terpstra
 - b. Officer hiring process update – Nate Zubke
4. Fire
 - a. January Run Data review
 - i. Review of January 2019 call volume
 - b. Personnel updates
 - i. Update status of probationary employees
 - ii. Notice of retirement
 - c. Department update
 - i. Inspections
 - ii. Emergency Management
 - iii. Strategic Plan progress
5. Adjournment

FINANCE COMMITTEE

Room 2044, 2nd Floor, 106 Jones Street

5:30 P.M.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about subjects over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to *State ex rel. Badke v. Greendale Village Bd.*, 173 Wis.2d 553, 494 N.W.2d 408 (1993), and must be noticed as such, although the Common Council will not take formal action at this meeting.

1. Call to order
2. Review & take action, Ruekert-Mielke Contract – 10-Year Comprehensive Plan update
3. Review & approve Randy Krause to fill the Class V Operator's position
4. Review & approve McKay Nursery bid for Forestry Department 2019 tree purchases
5. Review & approve request to hire Part-time Program Assistant for Health Department
6. Review & approve advertising Engineering Department full-time Civil Engineering Technician position
7. Water Systems Supervisor (Assistant Manager) job opening update & possible action
8. Update & possible action regarding a relocation order for the property along the Rock River adjoining the Wastewater Treatment Plant
9. Review & approve transfer of funds for Police body cameras due to anticipated price increase

10. Closed Session per Wis. Stat. §19.85(1)(c) to discuss personnel evaluations
11. Reconvene to open session
12. Adjournment

TUESDAY, February 12, 2019

PUBLIC SAFETY & WELFARE COMMITTEE

Room 2044, 2nd Floor, 106 Jones Street

6:00 P.M.

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1. Call to order
2. Review & approve minutes of February 6, 2019 meeting
3. Review request for a handicap/ADA ramp at 215 S. Third Street
4. Adjournment

PUBLIC WORKS COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

6:30 P.M.

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1. Call to order
2. Review & approve minutes of January 22, 2019 meeting
3. Review & approve termination of Y's Way Flooring contract for carpet disposal
4. Review & approve sale of 2009 Lodal EVO-T28 Solid Waste vehicle on the Wisconsin Surplus Auction Site
5. Review & approve contract with Bay Area Recycling for mattress recycling
6. Review Locating Service for City/School District Fiber Optic Utility
7. Review & approve Ayres Associates Contract to inspect Watertown Lower Dam
8. Review & approve draft letter to select homes on Hickory Court in regards to City Code §508-8A(7) Temporary connection to sanitary sewer.
9. Adjournment

WEDNESDAY, February 13, 2019

LICENSING BOARD

Room 2044, 2nd Floor, 106 Jones Street

4:15 P.M.

1. Call to order
2. Review & approve minutes of January 9, 2019 meeting
3. Class "B" Malt & "Class C" Wine licenses, Rosatis Wtown LLC, dba Rosati's Pizza, 1907 Market Way, Gregg A. Griesemer, Agent
4. Secondhand Article Dealer License, ecoATM, LLC, 1901 Market Way (Bjorkman E. Hunter)
5. Special Event (Temporary "Class B" wine) license: American Cancer Society Relay for Life of Rock River, wine tasting fundraiser at 618 E. Main Street from 5:00 p.m. to 10:00 p.m. on February 23, 2019
6. An Ordinance 220-5(c) to amend Section 220-5(C) "License Restrictions" of Chapter 220, "Alcohol Beverages & Other Beverages" of the City of Watertown General Ordinances
7. Beverage Operator License applications

8. Monthly Police activity report
9. Adjournment

AIRPORT COMMISSION

1741 River Drive

5:15 P.M.

1. Review & approve minutes of January 9, 2019 meeting
2. January bills
3. Manager's report
 - a. Monthly Airport use report
 - b. Aviation activities
 - c. 2019 Airport Sponsor Workshop on April 25, 2019 at 12:30 p.m.
4. Old business
 - a. Darcey Park update
 - b. Citation Jet Monument update
 - c. Boomer Street relocation/facility upgrade
 - d. Lighting Plan
5. New business
 - a. Wisconsin Aviation Conference, May 5-7, 2019
6. Adjournment

THURSDAY, February 14, 2019

TOURISM COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

8:00 A.M.

1. Call to order
2. Review & approve minutes of January 10, 2019 meeting
3. Old Business
 - a. Approve financials
 - b. Marketing Plan
 - i. 2019 ads
 - ii. Video
 - iii. Discover Wisconsin
 1. Updates since last meeting
4. New Business
 - a. Updates & discussion on mural restoration project
 - b. Discussion & approval of Luther Preparatory School grant
 - c. Discussion & approval of Jig Jog Sponsorship
 - d. Discussion & approval of Watertown Main Street grant
 - e. Discussion & approval of Farm Technology Days marketing
 - f. Discussion & approval of 2019 Visitor Guide
 - g. Manager's report of December tasks
 - h. Commission member's report on upcoming events in their industries
5. Adjournment

WATERTOWN COMMUNITY CABLE 984 & 985

Cable Studio, Lower Level, 106 Jones Street

10:15 A.M.

1. Call to order
2. Review & approve minutes of January 8, 2019 meeting
3. Complaints, concerns & comments from viewers

4. Media Coordinator reports
 - a. Budget report
 - b. Production & Programming reports
 - c. Volunteer Recruitment update
5. New Business
 - a. Assistant Media Coordinator Job Description
6. Next meeting
7. Adjournment

LIBRARY BOARD OF TRUSTEES
Meeting Room 2, 100 S. Water Street
5:30 P.M.

1. Call to order/roll call
2. Correspondence
3. Appearances
4. New Business
 - a. Approve 2018 Annual Report
 - b. Update Library Board By-Laws
 - c. RFQ for Construction Manager
 - d. Transfer funds from Fund Balance (11-58-12-70) to Library Expansion Fund (11-58-12-16)
5. Unfinished Business
 - a. Update on Campaign Leadership
 - b. Update on Architect's Contract
 - c. Endowment/Fundraising accounts update
6. Approval of consent agenda items
 - a. Minutes
 - i. Review & approve minutes of January 10, 2019 meeting
 - b. Committee Reports
 - i. Personnel & Policy
 - ii. Building & Grounds
 - iii. Finance
 - c. Approval of Library Expenditures & Finance
 - d. Director's Report
 - i. Meetings attended
 - ii. Library statistics
 - iii. Library budget
 - iv. Library information
 - e. President's Report
 - f. Personnel/Staffing
 - i. Resolution 2019-2 Bonus: Red-Circled Employees
 - ii. Resolution 2019-3 Step Increase Library Assistant: Liz Christian
7. Adjournment

Next meeting date: Thursday, March 14, 2019, 5:30 p.m.

FRIDAY, February 15, 2019

NONE