

CITY OF WATERTOWN MEETING NOTICE

FOR THE WEEK OF: March 7, 2016

REVISED

TO: Daily Times, Alderpersons, Dept. Heads

DATE: March 4, 2016

MONDAY, March 7, 2016

PARKS, RECREATION & FORESTRY COMMISSION

514 S. First Street

4:30 P.M.

1. Call to order
2. Accept on file and/or Approval of Minutes
 - a. Park, Recreation & Forestry Commission minutes from the February 1, 2016 meeting
 - b. Senior Center Advisory Board minutes from the February 17, 2016 meeting
3. Citizens to be Heard
4. Director's Report
 - a. Consider early park reservation privileges for Watertown Catholic School
 - b. Update on Front Street Properties
 - c. Review quotes for shade structure at Brandt/Quirk park sand playground
 - d. Review quote for Senior Center Security System
 - e. Review guidelines for Boomer Street off leash dog park kiosk
 - f. Consider funding for interurban trail
 - g. Consider funding for Brandenstein Park Master Plan
 - h. Consider donation for WYBA equipment at Brandt Baseball Center
 - i. Consider the sale of alcohol at youth events
 - j. Department updates
 - i. Chamberland
 - ii. Riverside Park concession stand
 - iii. Programming
5. Adjournment

TUESDAY, March 8, 2016

FINANCE COMMITTEE

Room 2041, 106 Jones Street

5:00 P.M.

1. Review & approve Employee Advisory Committee Vacation Policy recommendation
2. Communications Training Officer (CTO) compensation – Police
3. Citizen Donation to Department-Police
4. Computer Purchase Approval-Police
5. Camera addition – PD Craigslist Exchange Site - Police
6. Review & approve STH 19 (Main St.) – Rock River Bridge Structural Repairs Project Contract #6-16
7. Review & approve hiring of Cable TV Coordinator
8. Discuss TIF #7

PUBLIC WORKS COMMISSION

Room 2044, 106 Jones Street

5:30 P.M.

1. Watertown's 1st Micro Park update presentation
2. Review & approve welder purchase for Street Department
3. Review & approve remodeling concession stand at Riverside Park
4. Review & approve Storm Water Permit
5. Review & approve Street Painting Contract for 2016

6. Review & approve Bituminous Surfacing Contract for 2016
7. Review & approve Curb & Gutter Contract for 2016
8. Review & approve funding for Storm Water Grant
9. Finalize & Initiate City-Wide Bicycle & Pedestrian Route Plan & Task Force
10. Review & approve STH 19 (Main St.) – Rock River Bridge Structural Repairs Project Contract #6-16
11. Review & approve bids for new Sanitary Sewer Televising Truck, equipment & software
12. Review & approve Impact Fee Refund for Marquardt Village

WEDNESDAY, March 9, 2016

LICENSING BOARD

Room 2044, 106 Jones Street

4:15 P.M.

1. Call to order
2. Approve minutes from February meeting
3. Closed Session per Wis. Stat. §19.85(1)(b) to discuss specific licenses
4. Reconvene to open session
5. “Class B” Malt & Liquor License, M&J’s Property Management LLC – dba VIP (Michelle Koopmans, Agent)
(fka Corralejo Night Club), 207/209 S. Third Street
6. Bartender applications
7. Monthly Police activity update

AIRPORT COMMISSION

1741 River Drive

5:15 P.M.

1. Minutes from February, 2016 meeting
2. February bills
3. Manager’s Report
4. Old Business
 - a. Real Estate Purchases
 - b. Darcy Park – update
 - c. Expiring Stiles Hangar leases – update
 - d. Citation Jet on a monument – update
 - e. Water Impact Fee - update

THURSDAY, March 10, 2016

TOURISM COMMISSION

HOLIDAY INN EXPRESS, 101 AVIATION WAY

8:00 A.M.

1. Call to order
2. Review & approve January minutes
3. Old Business:
 - a. Approve Financials
4. New Business:
 - a. Coupon Card
 - b. Marketing Plan:
 - i. NRG Media
 - ii. Get quotes for marketing: print, newspapers & TV
 - iii. Get quotes for tournament bags
 - iv. What are other organizations doing for marketing
 - c. WIGOT (Wisconsin Governors Conference on Tourism)

- d. Share the Road – Bike Map
- 5. Referred Business:
 - a. Tourism Guide Distribution
 - b. Room-Tax Legislature/City Resolution updates
 - c. Ball Tournaments
- 6. Other Business – *“NONE - No noticed agenda items (per Wis. Stat. 19.84(2))”*.
- 7. Adjournment

LIBRARY BOARD OF TRUSTEES
Meeting Room 2, 100 S. Water Street
5:30 P.M.

- 1. Call to order/roll call
- 2. Correspondence
- 3. Appearances
- 4. Approval of consent agenda items
 - a. Minutes
 - i. Library Board of Trustees – February 11, 2016
 - b. Committee Reports
 - i. Personnel & Policy
 - ii. Building & Grounds
 - iii. Finance
 - c. Approval of Library Expenditures & Finance
 - d. Director’s Report
 - i. Meetings attended
 - ii. Library statistics
 - iii. Library/System information
 - iv. Building & Grounds Report – Custodian
 - e. Personnel/Staffing
- 5. Unfinished Business
 - a. Private businesses/performers (Action)
 - b. Home Delivery/Mobile Collection policy (Action)
 - c. Committee of the Whole presentation (Informational)
- 6. New Business
 - a. Closed Session per Wis. Stat. §19.85(1)(c) to discuss personnel/employment issue
 - b. Reconvene to Open Session
 - c. Internet & Computer Assistance Policies
- 7. Advocacy Committee (Informational)
 - a. Minutes Advocacy Committee – February 24, 2016
- 8. Strategic Plan
- 9. Adjournment

Next meeting date: April 14, 2016, 5:30 p.m.

FRIDAY, March 11, 2016

NONE

*****NOTE:** A quorum of the council may be present at a meeting for information purposes only.