

CITY OF WATERTOWN MEETING NOTICE

FOR THE WEEK OF: March 11, 2019

REVISED

TO: Daily Times, Alderpersons, Dept. Heads

DATE: March 8, 2019

MONDAY, March 11, 2019

PLAN COMMISSION

Council Chambers, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Call to order
2. Review & approve minutes of January 28, 2019 meeting
3. 1015 S. Third Street, Public Hearing, Conditional Use Permit request
4. 1015 S. Third Street, review & make recommendation on Conditional Use Permit request
5. N919 Welsh Road, Preliminary Certified Survey Map request, revisit
6. 111 & 211 Hiawatha Street, Preliminary Certified Survey Map
7. Review & take action, Public Participation Plan for Comprehensive Plan amendment & resolution
8. Initial review of Comprehensive Plan amendment
9. Initial review & set Public Hearing date regarding rezoning 111 & 211 Hiawatha Street
10. Adjournment

POLICE & FIRE COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Call to order
2. Review & approve minutes of February 11th & March 1st, 2019 meetings
3. Fire Department
 - a. Run data review
 - i. Review of February 2019 call volume
 - b. Personnel updates
 - i. Update on status of probationary employees
 - ii. Notice of resignation
 - iii. Review & approve Lieutenant's list
 - iv. Review & approve hiring of personnel for open position
 - c. Fire Department update
 - i. ISO Audit update
 - ii. Emergency Management, status of August 17, 2018 rain event
4. Police
 - a. Approve hiring of Kyle Kunce
 - b. Captains promotion process
 - c. Continuous application/hiring update
 - d. Probationary officer update
5. Adjournment

FINANCE COMMITTEE

Room 2044, 2nd Floor, 106 Jones Street

5:30 P.M.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about subjects over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993), and must be noticed as such, although the Common Council will not take formal action at this meeting.

1. Call to order
2. Review & approve minutes of March 5, 2019 meeting
3. Review & approve purchase of a Double Tree, shade structure, from Reese Recreation, IL for Mary Rose Park
4. Review & approve contract with Vandewalle & Associates, Madison, WI, to update the 5 Year Park & Open Space Plan

5. Review & approve purchase & installation of a new heater for the Watertown Aquatic Center from S&S Plumbing, Lake Mills, WI
6. Review & approve purchase of playground equipment for West Haven Park from Boland Recreation, Marshalltown, IA
7. Review & approve filling two vacant positions at the Street Department
8. Update & request for guidance on unexpected costs for two vehicles in need of new engines at the Street Department
9. Review & approve proposal for charging for carpet disposal
10. Discuss & approve assignment of CDBG funds
11. Closed Session per Wis. Stat. §19.85(1)(e) to deliberate or negotiate the sale of land in the Industrial Park
12. Reconvene to open session
13. Adjournment

TUESDAY, March 12, 2019

EMPLOYEE ADVISORY COMMITTEE

Room 0008, Lower Level, 106 Jones Street

8:30 A.M.

1. Call to order
2. Roll call
3. Review & approve minutes of January 8, 2019 meeting
4. Old business
 - a. Update on Worksite Wellness Program
 - b. Employee Survey update
 - c. Approve time requirements for meal expense reimbursement
5. New business
 - a. New HR hire announcement – Sandy Bieringer
 - b. Revisions to Employee Advisory Committee Policy/Procedure
 - c. Comments & suggestions received from employees
6. Next meeting
7. Adjournment

WATERTOWN COMMUNITY CABLE 984 & 985

Cable Studio, Lower Level, 106 Jones Street

10:15 A.M.

1. Call to order
2. Review & approve minutes of February 14, 2019 meeting
3. Complaints, concerns & comments received from viewers
4. Media Coordinator Reports
 - a. Budget reports
 - b. Production & Programming reports
 - c. Volunteer recruitment update
5. New business
 - a. Assistant Media Coordinator Job Description
6. Next meeting
7. Adjournment

PUBLIC WORKS COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

6:30 P.M.

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1. Call to order

2. Review & approve minutes of February 24, 2019
3. Review & approve 2019 Sanitary Sewer & Water Main Project (#6099549), contract #6-19
4. Review & approve successful bidder of 2019 pavement marking contract #1-19
5. Review & approve successful bidder of 2019 crack sealing & seal coating contract #2-19
6. Review & approve successful bidder of 2019 sidewalk, curb & gutter contract #3-19
7. Review & approve successful bidder of 2019 bituminous surfacing contract #4-19
8. Review & approve successful bidder of 2019 Local Roads Improvement Program (LRIP) contract #5-19
9. Review & acknowledge City Wide Bicycle & Pedestrian Path Task Force minutes of January 22, 2019 meeting
10. Stormwater pond inspection notices update
11. Review & approve purchase of castings for the 2019 storm water work & inventory from Neenah Foundry
12. Review & approve purchase 2019 storm water work & inventory from Country Materials
13. Review & approve purchase of additional materials for 2019 storm water work & inventory from Core & Main
14. Adjournment

WEDNESDAY, March 13, 2019

LICENSING BOARD

Room 2044, 2nd Floor, 106 Jones Street

4:15 P.M.

1. Call to order
2. Review & approve minutes of February 13, 2019 meeting
3. Closed Session per Wis. Stat. §19.85(1)(b) to discuss specific licenses
 - a. Tyler S. Clothier
 - b. Abigail E. Bladorn
 - c. Randy J. Poehler
4. Special Event (Temporary Class "B" Malt/Temporary "Class B" wine) licenses: Luther Prep School Booster Club, annual Gala Auction in gymnasium at Luther Prep, 1300 Western Ave., on Sat., April 13, 2019, 4:30 p.m. to 10:00 p.m.
5. Beverage Operator License applications
6. Monthly Police activity update
7. Adjournment

AIRPORT COMMISSION

1741 River Drive

5:15 P.M.

1. Call to order
2. Review & approve minutes of February 13, 2019 meeting
3. Review & approve February bills
4. Manager's report
 - a. Monthly Airport Use Report
 - b. Aviation activities
5. Old business
 - a. Darcey Park update
 - b. Citation Jet monument update
 - c. Boomer Street relocation/facility upgrade
 - d. Lighting plan
6. New business
 - a. Permission to place a sign advertising June Dairy Month from Rosy Lane on 12th & Boomer Streets
 - b. 2019 Airport Sponsor Workshop, April 25, 2019

7. Adjournment

REDEVELOPMENT AUTHORITY Council Chambers, 2nd Floor, 106 Jones Street 6:30 P.M.

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1. Pledge of Allegiance
2. Roll call
3. Determination of quorum & call to order
4. Review & approve minutes of February 20, 2019 meeting
5. Public comment
6. Training segment, branding & programming the town square (videos)
7. Status reports
 - a. Loan review team, Zastrow, No new loans or grants
 - b. Community support/communication, Fish/Rippe
 - i. Social media data
 - ii. Collaborative Committee update
 - c. Common Council Liaison, Maron
 - d. Executive Director update, Fish
 - i. 100 block of W. Main St. property & tenant relocation updates
 - ii. Audit update
 - iii. Insurance update
8. Review & approve financial reports
9. Discussion & possible action, obtaining demolition bids for 100 block
10. Discussion & possible action, obtaining proposals for design of Town Square
11. Future possible agenda items, listing only, no discussion
12. Next meeting date & time
13. Closed Session per Wis. Stat. §19.85(1)(e) to deliberate or negotiate on matters relating to the development of the site adjacent to the proposed town square.
14. Reconvene to open session
15. Closed session per Wis. Stat. §19.85(1)(e) to deliberate or negotiate on matters relating to the disposition of property currently owned by the RDA
16. Adjournment

THURSDAY, March 14, 2019

TOURISM COMMISSION Room 2044, 2nd Floor, 106 Jones Street 8:00 A.M.

1. Call to order
2. Review & approve minutes of February 14, 2019 meeting
3. Old business
 - a. Approve financials
 - b. Marketing Plan
 - i. 2019 Ads
 - ii. Video updates
 - iii. Discover Wisconsin
 1. Updates since last meeting
 - c. Updates & discussion on mural restoration project
4. New business
 - a. Discussion & approval of Watertown Riverfest Grant
 - b. Discussion & approval of Watertown Area Cares Clinic/Tour da Goose Grant

- c. Discussion & approve of Midwest Masters Disc Golf Grant
 - d. Watertown Geese mural restoration discussion
 - e. Recognition of Scott Pomeranke
 - f. Collaboration group objectives
 - g. Manager's report of December tasks
 - h. Commission members' report on upcoming events in their industries
5. Adjournment

LIBRARY BOARD OF TRUSTEES
Meeting Room 2, 100 S. Water Street
5:30 P.M.

- 1. Call to order/roll call
- 2. Correspondence
- 3. Appearances
 - a. Tina Crave: Greater Watertown Community Health Foundation (GWCHF)
- 4. New business
 - a. Transfer funds from Fund Balance (11-58-12-70) to Library Expansion Fund (11-58-12-16)
 - b. SWOT Analysis
 - c. Resolution 2019-5, recognition of Karrie Uttech
- 5. Unfinished business
 - a. Campaign Leadership update
 - b. Architect's contract update
 - c. Endowment/Fundraising Accounts update
 - d. Discuss 2018 Annual Report
- 6. Approval of consent agenda items
 - a. Minutes
 - i. Review & approve minutes of February 14, 2019 meeting
 - b. Committee reports
 - i. Personnel & Policy
 - ii. Building & Grounds
 - iii. Finance
 - c. Approval of Library Expenditures & Finance
 - d. Director's report
 - i. Meetings attended
 - ii. Library statistics
 - iii. Library budget
 - iv. Library information
 - e. President's report
 - f. Personnel/Staffing
 - i. Resolution 2019-4 Library page Patricia Klecker
 - ii. Resolution 2019-6 Library page Margaret Oestreich
 - iii. Resolution 2019-7 Library Assistant Kathryn Laufenberg
- 7. Closed Session per Wis. Stat. §19.85(1)(e) to deliberate or negotiate the acquisition of land
- 8. Reconvene to open session
- 9. Adjournment

Next meeting date: Thursday, April 11, 2019, 5:30 p.m.

FRIDAY, March 15, 2019

NONE