

CITY OF WATERTOWN MEETING NOTICE

FOR THE WEEK OF: April 10, 2017

REVISED

TO: Daily Times, Alderpersons, Dept. Heads

DATE: April 7, 2017

MONDAY, April 10, 2017

WATERTOWN COMMUNITY CABLE 984 & 985

Cable Studio, Lower Level, 106 Jones Street

10:30 A.M.

1. Call to order
2. Minutes of previous meeting
3. Complaints, Concerns & Comments
4. Media Coordinator Reports
 - a. Budget Report
 - b. Production Report
5. New Business
 - a. Review part-time positions
6. Next meeting
7. Adjournment

PLAN COMMISSION

Council Chambers, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Review of Public Hearing Comments – Chapter 532, Floodplain and Shoreland-Wetland Zoning; formerly Chapter 22, Floodplain and Shoreland-Wetland Zoning
2. Revisit: Amendment of Chapter 545, Subdivision Code, Parkland Dedication and Improvement Fees
3. Plan Commission minutes – March 27, 2017

POLICE & FIRE COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Approve minutes from March 13, 2017 meeting
2. Police
 - a. General update
 - b. Police Officer Hiring Timeline
 - c. Closed Session per Wis. Stat. §19-85(1)(b) to discuss police employee disciplinary matter
 - d. Reconvene to Open Session
3. Fire
 - a. General update
 - b. Year End Report 2016
 - c. Status Lieutenant's Test
 - d. Lieutenant's Promotion due to Retirement May 2, 2017

FINANCE COMMITTEE

Room 2041, 2nd Floor, 106 Jones Street

5:30 P.M.

1. Review & approve Housing Program Project HO #191
2. Review & approve Police Department Entry Level Sergeant Pay
3. Review & approve employee Pay Plan Step
4. Review & approve filling vacant custodial position
5. Discuss & approve transfer of funds for Wastewater
6. Discuss & approve transfer of funds for Fire Department
7. Review & approve sale of Fire Department equipment to be sold on Wisconsin Surplus

8. Review & approve Site Condition Quotes for 111 S. Water Street
9. Review & approve Summer Intern Revised Wage Rates
10. Review & approve Knowles-Nelson Stewardship Program (DNR) Application & Support of Funding
11. Closed Session per Wis. Stat. §19.85(e) to discuss sale of land

TUESDAY, April 11, 2017

PUBLIC WORKS COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

6:30 P.M.

1. Review sidewalk snow removal issue on 315 Elizabeth Street
2. Review sidewalk snow removal issue at 605 Division Street
3. Review sale of bleachers and park tractor
4. Review & discuss tree planting at the end of River Lawn
5. Discuss resident request at 221 River Lawn for river erosion concerns
6. Discuss mattress recycling options
7. Discuss & approve AT&T rent increase for space outside their lease
8. Discuss & approve Water and Sanitary Sewer Contract for 2017
9. Discuss & approve Computer Server for Water & Wastewater Facilities
10. Review sidewalk concern on the corner of S. Third & Main Street update
11. Request for installation of Ground-Level Flower Planters on Main Street
12. Review & approve Knowles-Nelson Stewardship Program (DNR) Application & Support of Funding

WEDNESDAY, April 12, 2017

LICENSING BOARD

Room 2044, 2nd Floor, 106 Jones Street

4:15 P.M.

1. Call to order
2. Approve minutes from March regular meeting
3. Closed Session per Wis. Stat. §19.85(1)(b) to discuss specific license
4. Reconvene to open session
5. Agent change: Pick & Save, 624 S. Church St., (Amber D. Dzelzkalns)
6. Special Event License, American Legion, "Watertown Military Show", on grounds of Watertown Municipal Airport, 1741 River Dr., May 20, 8:00 a.m. to 10:30 pm., and May 21, 8:00 a.m. to 5:00 p.m.
7. Special Event License, Friends of the Library, "Wisconsin Beer History", at Watertown Public Library Meeting Room #1, 100 S. Water St., July 11, 2017, 6:00 p.m. to 8:00 p.m.
8. "Class B" Malt & Liquor license, Elevation Bar LLC dba Elevation Bar, 207 S. Third Street, (Alyssia A. Demetropoulos, Agent) – recommended non-issuance
9. Closed Session per Wis. Stat. §19.85(1)(b) to specific license
10. Reconvene to open session
11. "Class B" Malt & Liquor license, Gunnerz Drinkz and Food LLC, 215 S. Third Street, (Benjamin T. Gerstner, Agent) – recommended non-issuance
12. Closed Session per Wis. Stat. §19.85(1)(b) to discuss specific license
13. Reconvene to open session
14. Bartender applications
15. Monthly Police activity update

AIRPORT COMMISSION

1741 River Drive

5:15 P.M.

1. Minutes from March, 2017 meeting

2. March Bills
3. Manager's Report
4. Old Business
 - a. Real Estate purchases – update
 - b. Darcey park – update
 - c. Expiring Stiles Hangar leases – update
 - d. Citation jet on a monument & fund raising ideas – update/McDonald's billboard
 - e. Update on airport contract which will expire April of 2017
 - f. Land Use Zoning Ordinance
5. New Business
 - a. Dave & Melissa Mulderink letter of intent to purchase Ron Raduenz hangar – address is 1833 River Drive
 - b. Kurt Barnhart letter of intent to purchase hangar – address is 1763 River Drive

THURSDAY, April 13, 2017

TOURISM COMMISSION
Room 2044, 2nd Floor, 106 Jones Street
8:00 A.M.

1. Call to order
2. Guest – Kyle Flanagan, Wisconsin Sports Services – Grant Application
3. Review & approve March minutes
4. Old Business
 - a. Approve Financials
 - b. Marketing Plan
 - i. Watertown Visitors Guide
 - ii. 2017 Ads
 - iii. Discussion & approval of Watertown Girls Fastpitch Grant application
 - iv. Discussion & approval of Wisconsin Sports Services Grant application
 - v. Discussion & approval of Watertown Military Show Grant application
 - c. Rock River Trail Grand Opening
5. New Business
 - a. Manager's report
 - b. Reserve Fund Policy
 - c. Reappointment of Commission
6. Adjournment

LIBRARY BOARD OF TRUSTEES
Meeting Room 2, 100 S. Water Street
5:30 P.M.

1. Call to order/roll call
2. Correspondence
3. Endowment Account report
4. Appearances
 - a. Mayor John David
5. New Business
 - a. Appraiser's report
 - b. Information on IMLS and PLSR
 - c. Dodge County reimbursement
 - d. Summer Adult Programs
 - e. Makerspace Policy

6. Unfinished Business
 - a. Update: Carnegie steps
 - b. Update: Library Expansion/Renovation
 - c. Approve Fundraising Consultant
 - d. Update: 110 yr. anniversary
 - e. E-Commerce
 - f. Dodge/Jefferson Co. Genealogical Society
7. Approval of consent agenda items
 - a. Minutes
 - i. Library Board of Trustees – March 9, 2017 & March 28, 2017
 - b. Committee Reports
 - i. Personnel & Policy
 - ii. Building & Grounds
 - iii. Finance
 - c. Approval of Library Expenditures & Finance
 - d. Director's Report
 - i. Meetings attended
 - ii. Library statistics
 - iii. Library information
 - e. Personnel/Staffing
 - i. Resolution 2017-2, Employment: Senior Library Assistant
8. Adjournment

Next meeting date: Thursday, May 11, 2017, 5:30 p.m.

FRIDAY, April 14, 2017

OFFICES CLOSED IN OBSERVANCE OF GOOD FRIDAY

*****NOTE:** A quorum of the council may be present at a meeting for information purposes only.