

CITY OF WATERTOWN MEETING NOTICE

FOR THE WEEK OF: April 11, 2016

REVISED

TO: Daily Times, Alderpersons, Dept. Heads

DATE: April 8, 2016

MONDAY, April 11, 2016

WATERTOWN COMMUNITY CABLE 984 & 985

Cable Studio, Lower Level, 106 Jones Street

10:30 A.M.

1. Call to order
2. Minutes of previous meeting
3. Cable Coordinator Report
4. Adjournment

SITE PLAN REVIEW COMMITTEE

Room 2044, 106 Jones Street

1:30 P.M.

1. 900 W. Main Street – Kwik Trip – Gas Station/Car Wash Redevelopment
2. Site Plan Review minutes – February 22, 2016

PLAN COMMISSION

Council Chambers, 106 Jones Street

4:30 P.M.

1. N9219 Donald Lane – Richard & Teresa Gimler – Preliminary CSM
2. 329 E. Water Street – Mitch Klatt – Fence Variance Request
3. 406 Carl Schurz Drive – Edwin Walsh – Review of Driveway Variance from March 14th Meeting
4. Plan Commission minutes – March 28, 2016

POLICE & FIRE COMMISSION

Room 2044, 106 Jones Street

4:30 P.M.

1. Police
 - a. General Update
 - b. New Hire
2. Fire
 - a. General update for Police

FINANCE COMMITTEE

Room 2044, 106 Jones Street

5:30 P.M.

1. Review & approve 2016 Annual Street Design Contracts & Change Orders
2. Review & approve Design Fee Change Order for Lower Dam Rehabilitation Contract
3. Review & approve Design Fee Change Order for Downtown Riverwalk Contract
4. Review & approve Design Fee Change Order for STH 19 – Main Street Bridge Rehab B-28-906 Design Contract
5. Review & approve Downtown Redevelopment Tree Grate Design & Purchase
6. Discuss & approve Resolution for Wisconsin Department of Natural Resources Urban Rivers (Stewardship) Grant
7. Discuss possible Library expansion & renovation
8. Discuss retirement and approval to hire replacement of Street Department employee

TUESDAY, April 12, 2016

**PUBLIC WORKS COMMISSION
Room 2044, 106 Jones Street
6:30 P.M.**

1. Review & approve Clark Park Tennis Court rehab
2. Review & approve sale of brush chipper
3. Update on sale of single-axle truck
4. Update on Micropark on Oconomowoc Avenue
5. Discuss Wisconsin Technology Networking's R.O.W. Utilization Application
6. Review Renner Easement for West Street Shared Use Path Project
7. City Wide Bicycle & Pedestrian path Task Force Update

WEDNESDAY, April 13, 2016

**LICENSING BOARD
Room 2044, 106 Jones Street
4:15 P.M.**

1. Call to order
2. Approve minutes from March meeting
3. Special Event License, American Legion, "Watertown Military Show", on grounds of Watertown Municipal Airport, 1741 River Drive, May 21, 10:00 a.m. to 10:00 p.m., and May 22, 9:00 a.m. to 3:00 p.m.
4. Special Event License, Watertown Main Street Program, "Rock the River", in N. First Street parking lot, June 24, 5:30 p.m. to 11:00 p.m., and June 25, 4:30 p.m. to 11:00 p.m.
5. Bartender applications
6. Police update regarding Secondhand Dealer Licenses & compliance
7. Monthly Police activity update

**AIRPORT COMMISSION
1741 River Drive
5:15 P.M.**

1. Minutes from March, 2016 meeting
2. March Bills
3. Manager's Report
4. Old Business
 - a. Real Estate Purchases
 - b. Darcey Park – update
 - c. Expiring Stiles hangar leases – update
 - d. Citation jet on a monument – update
5. New Business
 - a. Obstructions to airport

THURSDAY, April 14, 2016

**TOURISM COMMISSION
Holiday Inn Express, 101 Aviation Way
7:30 A.M.**

1. Call to order
2. Responsive Business Solutions – Leslie Hershberger
3. Review & approve March minutes
4. Old Business
 - a. Approve Financials

- b. Coupon Card
- c. Marketing Plan
 - i. Tournament Bags
 - ii. What are other organizations doing for marketing
- d. Approval of funding for Chamber/Main Street/Tourism sign
- e. Adopt Logo
- f. Ball Tournaments
- 5. New Business
 - a. Procedure for organizations/events to apply for marketing funds
 - b. Room-Tax Legislature/City Resolution updates
 - c. WIGOT (Wisconsin Governors Conference on Tourism) – Conference Report (Cele Witmer)
 - d. Share the Road – Bike Map (Any updates)?
 - e. Website Review
 - f. Survey Boxes – Hotel Room Giveaway
- 6. Jefferson/Dodge County Tourism updates – (Cele Witmer)
 - a. Jefferson County Tourism – 3-5 Summer/Fall events for postcard – Win a Jefferson County Weekend
- 7. Referred Business
 - a. Tourism Guide Distribution
- 8. Items for Next Meeting
- 9. Adjournment

LIBRARY BOARD OF TRUSTEES
Meeting Room 2, 100 S. Water Street
5:30 P.M.

- 1. Call to order/roll call
- 2. Correspondence
- 3. Appearances
- 4. Approval of consent agenda items
 - a. Minutes
 - i. Library Board of Trustees – March 10, 2016
 - b. Committee Reports
 - i. Personnel & Policy
 - ii. Building & Grounds
 - iii. Finance
 - c. Approval of Library Expenditures & Finance
 - d. Director’s Report
 - i. Meetings attended
 - ii. Library statistics
 - iii. Library information
 - iv. Building & Grounds Report
 - e. Personnel/Staffing
- 5. Unfinished Business
 - a. Unacceptable Conduct Policy (Action)
 - b. Wireless System (Action)
 - c. Programming Policy/Private businesses – Performers (Action)
 - d. Library expansion update (Informational)
- 6. New Business
 - a. Vox Populi (Informational)
 - b. Outdoor Large Chair (Action)
 - c. Smoking outside the library (Action)

- d. City Council/Finance presentation (Informational/Action)
- e. Library Board (Informational)
- 7. Advocacy Committee (Informational)
 - a. Minutes Advocacy Committee – April 4, 2016
- 8. Strategic Plan
- 9. Adjournment

Next meeting date: May 12, 2016, 5:30 p.m.

FRIDAY, April 15, 2016

NONE

*****NOTE:** A quorum of the council may be present at a meeting for information purposes only.