

CITY OF WATERTOWN MEETING NOTICE

FOR THE WEEK OF: May 7, 2018

REVISED

TO: Daily Times, Alderpersons, Dept. Heads DATE: May 4, 2018

MONDAY, May 7, 2018

PARKS, RECREATION & FORESTRY COMMISSION

514 S. First Street

4:30 P.M.

1. Call to order
2. Re-organization of the Parks, Recreation & Forestry Commission
3. Accept on file and/or approval of minutes
 - a. Parks, Recreation & Forestry Commission minutes of April 2, 2018
 - b. Senior Center Advisory Board minutes of April 18, 2018
4. Citizens to be heard
5. Director's report
 - a. Consider the replacement/location of the RiverWalk observation deck
 - b. Approve Greater Watertown Community Health Foundation Grants
 - c. Status of Kayak Dock behind the 7-Up building
 - d. Department updates
 - i. Watertown Unified School District MOU
 - ii. Rock River Disc Golf MOU
 - iii. Senior Center AC replacement
 - iv. PA System at the Aquatic Center
 - v. Upcoming events
6. Adjournment

FINANCE COMMITTEE

Room 2044, 2nd Floor, 106 Jones Street

5:30 P.M.

1. Review & approve updated fee schedule
2. Review & approve budget amendment for DigiCorp block of time
3. Review & approve hire of Environmental Health Specialist
4. Review & approve 2018 Greater Watertown Health Foundation Changemaker Grant application
5. Review & approve addition of low voltage electrical line item to Electrical Permit
6. Review & approve transfer of Solid Waste employee to Street

JOINT MEETING OF THE WATERTOWN REDEVELOPMENT AUTHORITY & COMMITTEE OF THE WHOLE OF THE WATERTOWN COMMON COUNCIL

Council Chambers, 2nd Floor, 106 Jones Street

7:00 P.M.

1. Pledge of Allegiance
2. Roll call
3. Determination of quorum & call to order
4. Minutes of previous meeting
5. Public comment
6. Training segment – Robert Duffy, Economic Development Director, City of Oconomowoc
7. Status reports
 - a. Loan review team – Zastrow
 - b. Business opportunity portfolio – Salas
 - i. Update on Start-up Watertown/Entrepreneurial Program
 - ii. Action item: approval to proceed with grant application
 - c. Community support/communication – Fish/Rippe

- i. Report on Social Media, Open Forum planning, community engagement
- d. Common Council Liaison – Maron
- e. Executive Director update – Fish
- 8. Presentation/approval of financial reports
- 9. Approval of Executive Director Contract: June – December 2018
- 10. Future possible agenda items – listing only, no discussion
- 11. Next meeting date & time
- 12. Closed session per Wis. Stat. §19.85(1)(e) to deliberate or negotiate on matters relating to acquisition of property on the 100 block of W. Main Street related to development of a Town Square & discuss a possible lease of RDA owned space
- 13. Reconvene to open session
- 14. Adjournment

TUESDAY, May 8, 2018

EMPLOYEE ADVISORY COMMITTEE
Room 0008, Lower Level, 106 Jones Street
8:30 A.M.

- 1. Call to order
- 2. Roll call
- 3. Approval of minutes from last meeting
- 4. Old Business
 - a. Update on Worksite Wellness Program
 - b. Employee Surveys
 - c. Employment vacancies
- 5. New Business
 - a. City issued name badges
 - b. Comments & suggestions received from employees
- 6. Next meeting
- 7. Adjournment

WATERTOWN COMMUNITY CABLE 984 & 985
Cable Studio, Lower Level, 106 Jones Street
10:15 A.M.

- 1. Call to order
- 2. Minutes of previous meeting
- 3. Complaints, concerns & comments
- 4. Media Coordinator reports
 - a. Budget report
 - b. Production report & updates
- 5. Next meeting
- 6. Adjournment

STATE REP. JOHN JAGLER/HUMAN TRAFFICKING FORUM
Council Chambers, 2nd Floor, 106 Jones Street
6:00 P.M. to 7:30 P.M.

- 1. Presentation on human trafficking by Dodge County Sherriff Schmidt

PUBLIC WORKS COMMISSION
Room 2044, 2nd Floor, 106 Jones Street
6:30 P.M.

- 1. Review & approve 2018 Greater Watertown Community Health Foundation Changemaker Grant application

2. Review & approve sidewalk repair at 815 N. Second St., 303 N. Eighth St., 817 E. Cady St., 818 Jones St. & 1000 Jones St.
3. Review request from Jefferson County to jurisdictional transfer of a section of Jefferson Road to the City
4. Review request to terminate sidewalk at 407 & 503 Clyman Street
5. Review & approve materials testing contract with Behnke Materials Engineering for 2018 Street Projects

AIRPORT COMMISSION

1741 River Drive

5:15 P.M.

1. Minutes of April, 2018 meeting
2. April bills
3. Manager's report
4. Old Business
 - a. Darcy Park update
 - b. Citation Jet monument update/McDonald's billboard
 - c. Boomer Street relocation/facility upgrades

WEDNESDAY, May 9, 2018

LICENSING BOARD

Room 2044, 2nd Floor, 106 Jones Street

4:15 P.M.

1. Call to order
2. Approve minutes from April 11, 2018 regular meeting
3. Closed Session per Wis. Stat. §19.85(1)(b) to discuss specific licenses
4. Outside Event, Amend Premises: Biggs Bar & Grill, Customer Appreciation 4th of July barbeque, in parking lot at 1217 River Drive (Karah Pugh, Agent), from 12:00 p.m. to 5:00 p.m., July 4, 2018
5. Special Event (Temporary "Class B" wine) licenses. Wine Walk "Ladies Night" (Watertown Main St. Program), at the Chic Boutique (14 E. Main Street) and at Draeger's Floral (618 E. Main Street), from 5:00 p.m. to 9:00 p.m., on Thursday, May 17, 2018
6. Discuss correspondence to Domani Salon & Spa
7. Beverage Operator License applications
8. Monthly Police activity update

BRANDING COMMITTEE

Marquardt Village, 1045 Hill Street, Town Center, Occasions Room

5:00 P.M.

1. Comments from citizens present
2. Review & approve Watertown Welcome Signs Project – 2018
3. Discussion regarding copy editor needs/preferences
4. Vehicle decal update

THURSDAY, May 10, 2018

TOURISM COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

8:00 A.M.

1. Call to order
2. Review & approve February & April minutes
3. Guest – Tom Schultz, Watertown Riverfest-grant application
4. Guest – Kyle Flanagan, Rock River Shootout-grant application
5. Old Business
 - a. Approve Financials
 - b. Marketing Plan

- i. 2018 Ads
 - ii. Video proposal
- c. Downtown murals
- d. Airbnb room tax
6. New Business
 - a. Manager's report
 - b. Commission member's report
 - c. Wake Up Watertown schedule
 - d. Discussion & approval of Watertown Veterans Inc. grant
7. Adjournment

HISTORIC PRESERVATION & DOWNTOWN DESIGN COMMISSION

118 N. Water Street

9:00 A.M.

1. Property tour of 118 N. Water Street

LIBRARY BOARD OF TRUSTEES

Meeting Room 2, 100 S. Water Street

5:30 P.M.

1. Call to order/roll call
2. Correspondence
3. Appearances
4. Endowment/Fundraising Accounts report
5. New Business
 - a. New library standards
 - b. GWCHF proposal
 - c. Tierney Lalor appraisal fees
6. Unfinished Business
 - a. Library tour-recap/trustee input
 - b. Donor Tracking Software update
 - c. Library fines update
 - d. Corre Incorporated update
 - e. City of Watertown Resolution update
 - f. Campaign Planning Committee update
 - g. Architect Town Mtgs.
7. Approval of consent agenda items
 - a. Minutes
 - i. Library Board of Trustees – April 12, 2018
 - ii. Library Board of Trustees/P&P – April 4, 2018
 - iii. Library Board of Trustees/Finance – April 10, 2018
 - b. Committee Reports
 - i. Personnel & Policy
 - ii. Building & Grounds
 - iii. Finance
 - c. Approval of Library Expenditures & Finance
 - d. Director's report
 - e. Personnel/Staffing
 - i. Resolution 2018-5
 - ii. Resolution 2018-6
 - iii. Resolution 2018-7
8. Adjournment

Next meeting date: Thursday, June 14, 2018, 5:30 P.M.

FRIDAY, May 11, 2018

NONE

*****NOTE:** A quorum of the council may be present at a meeting for information purposes only.