

CITY OF WATERTOWN MEETING NOTICE

FOR THE WEEK OF: May 13, 2019

REVISED

TO: Daily Times, Alderpersons, Dept. Heads

DATE: May 10, 2019

MONDAY, May 13, 2019

SITE PLAN REVIEW COMMITTEE

Room 2044, 2nd Floor, 106 Jones Street

1:30 P.M.

1. Call to order
2. Review & approve minutes of April 22, 2019 meeting
3. 110 S. Votech Drive, Ad-Tech, review building expansion
4. Adjournment

PLAN COMMISSION

Council Chambers, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Call to order
2. Review & approve Site Plan Review Committee minutes of April 22, 2019
3. Review & approve Plan Commission minutes of April 22, 2019
4. 509 N. Warren Street, GE Mallow Properties, Conditional Use Permit request to expand driveway
5. W4264 Zillge Lane, Zach Holcomb, Township Preliminary Certified Survey Map request
6. 110 S. Votech Drive, William Neeman, Preliminary Certified Survey Map
7. 1107-1109 S. Ninth Street, review & take action on partial right-of-way vacation
8. 1225 N. Fourth Street, review & set public hearing date for rezoning from General Business (GB) to Two-Family Residential-6 (TR-6)
9. Adjournment

POLICE & FIRE COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Call to order
2. Review & approve minutes of April 8, 2019 meeting
3. Police
 - a. Update on the departments continuous application/hiring process
 - b. Probationary Officer updates
4. Fire
 - a. April run data review
 - b. Personnel updates
 - i. Update status of probationary employees
 - ii. Review & approve Firefighter Eligibility list
 - iii. Review & approve Firefighter hire for open position
5. Commission business
 - a. Resignations & appointments to the Commission
 - b. Discuss Commission duties & responsibilities of elected positions
 - c. Elect officers for the Police & Fire Commission 2019-2020 year

FINANCE COMMITTEE

Room 2044, 2nd Floor, 106 Jones Street

5:30 P.M.

Notice is hereby given that a majority of the Common Council may be present at this meeting to gather information about subjects over which they have decision-making responsibility. This constitutes a meeting of the Common Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993), and must be noticed as such, although the Common Council will not take formal action at this meeting.

1. Call to order

2. Review & approve minutes of April 22, 2019 meeting
3. Review & approve siren replacement proposal (Emergency Management)
4. Review & approve hiring Part-time clerk/typist Stephanie Mazzoni & give permission to offer to additional candidates if necessary - Fire Department
5. Review & approve Plan Development fees for Main Street (Cole Memorial) Bridge Reconstruction Project
6. Review & approve Engineering & Building, Safety & Zoning Departments Copy Fee Schedule
7. Review & approve submission of the 2020 Urban Nonpoint Sources & Storm Water Management Planning Grant application & changing the Authorized Responsible Governmental Official to Zoning & Floodplain Administrator/Grant Writer
8. Review request to purchase a new Trimble R10 RTK Rover GPS Equipment for measurement & Field Data collection for Stormwater Utility attributes
9. Review & approve updates to Investment Policy
10. Review & approve Designation of Public Depositories
11. Consideration of an Initial Resolution regarding Industrial Development Revenue Bond Financing for Ad-Tech Industries, Inc. Project. Information with respect to the job impact of the project will be available at the time of consideration of the Initial Resolution
12. Review credit card purchases report
13. Adjournment

TUESDAY, May 14, 2019

EMPLOYEE ADVISORY COMMITTEE
Room 0008, Lower Level, 106 Jones Street
8:30 A.M.

1. Call to order
2. Roll call
3. Review & approve minutes of March 12, 2019 meeting
4. Mayor McFarland introduction & Question & Answer
5. Old business
 - a. Update on Worksite Wellness Program
 - b. Employee Survey update
 - c. Time requirements for meal expense reimbursement update
 - d. Overtime & Compensatory Time/Call Back Time update
 - e. Update on revisions to Employee Advisory Committee Policy/Procedure
6. New business
 - a. List of items Employee Advisory Committee has completed since 2015
 - b. Clarification of when a doctor's note is required for sick time
 - c. Compensatory Time, non-exempt employees
 - d. Workplace Harassment Procedure clarification
 - e. Grievance Procedure clarification
 - f. Employee ideas regarding efficiency/cost savings
 - g. City of Watertown Mission Statement clarification
 - h. Comments & suggestions received from employees
7. Set next meeting date
8. Adjournment

WATERTOWN COMMUNITY CABLE 984 & 985
Cable Studio, Lower Level, 106 Jones Street
10:15 A.M.

1. Call to order
2. Review & approve minutes of April 16, 2019 meeting
3. Complaints, concerns & comments received from viewers
4. Media Coordinator reports

- a. Budget reports
- b. Production & Programming reports & information
- c. Volunteer update
5. Next meeting
6. Adjournment

BOARD OF REVIEW

Council Chambers, 2nd Floor, 106 Jones Street

5:00 P.M.

1. Call to order
2. Board of Review training
3. Adjournment

LIBRARY BOARD OF TRUSTEES FINANCE COMMITTEE

Meeting Room 2, 100 S. Water Street

5:45 P.M.

1. Call to order/roll call
2. Approval of agenda
3. Review Financial reports for Fundraising Accounts
4. Review Charitable Contributions Policy
5. Adjournment

PUBLIC WORKS COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

6:30 P.M.

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1. Call to order
2. Review & approve minutes of April 23, 2019 meeting
3. Review & approve 2018 Compliance Maintenance Annual Report (CMAR) for Wastewater Utility
4. Review request for sidewalks in & around Grandview Heights Subdivision area
5. Review request for street light modification at intersection of Hall & Boughton Streets
6. Review & approve sidewalk repair notice at 400 N. Washington Street
7. Adjournment

WEDNESDAY, May 15, 2019

LICENSING BOARD

Room 2044, 2nd Floor, 106 Jones Street

4:15 P.M.

1. Call to order
2. Review & approve minutes of April 10, 2019 and May 1, 2019, meetings
3. Special Event Permit: Memorial Day Parade—Watertown Veterans Council: May 27, 2019, 8am to 11am
4. Special Event Permit: Rhythm on the Rock—Watertown Main Street Program: June 5 & 19, July 3 & 17, and August 7 & 21, 2019, 6:30pm to 8pm, live music at Senior Center, 514 S. First Street
5. Special Event Permit: Fiesta at the Park—Fiesta Cultural Latinoamericana: June 1, 2019, 10am to 9pm, at Riverside Park
6. Special Event Permit: Street Graduation Party – Melissa Mattke: 1402 Coventry Dr., June 15, 2019, 12:00 p.m. to 9:00 p.m.
7. Outside Sales Event, Amend Premises: RiverView WaterTrap: 1022 N. 4th St, bean bag tournament in back parking lot of bar, Saturday, June 1, 2019, 10am to 7pm

8. Outside Sales Event, Amend Premises: Rusty Nail: 625 N. Church St, bean bag tournament in parking lot of bar, Monday, May 27, 2019, 11am to 8pm
9. Special Event Permit & Temporary "Class B" Malt/Wine licenses, Watertown Catholic Festival at Riverside Park on Saturday, July 20, 2019 and Sunday, July 21, 2019: alcohol sales on July 20 from 7am to 10:00pm and July 21 from 7am to 6pm; music on July 20 from noon to 10pm and July 21 from 11am to 6pm
10. Outside Sales Event, Amend Premises: Uptown Bar: 416 E. Main St, bean bag tournament in bar's parking lot, Saturday, July 6, 2019, 11am to 6pm
11. Temporary "Class B" wine licenses: Watertown Main Street Program, annual Wine Walk, at Anthony's 511 (511 E. Main St), Latte Donatte (501 E. Main St) Tribeca (401 E. Main St), The Loft Beauty & Wellness (317 E. Main St), Central Block Kitchen & Designs (300 E. Main St), Bradow Jewelers (217 E. Main St), Blush Hair Beautique (207 E. Main St), The Chic Boutique (14 E. Main St), 2 oh! 2 Salon (202 W. Main St), and Sweet Talkin' Treats (108 S. Third St), and other licensed establishments, from 5:30pm to 8:30pm, on Thursday, July, 18, 2019
12. Agent change, Walgreen's, 301 W. Main St: Oleg Gershteyn
13. Review & recommend Ordinance: to Amend Section 220-1 and 220-2, repeal Section 220-3(J) of Ch 220 regarding nonintoxicating and soda water beverages
14. Special Event Permit & Temporary "Class B" Malt license: Watertown Rotary Club, annual "Wild Duck & Goose Chase" event in N. First Street parking lot, on Friday, June 14, 2019, 5:00 p.m. to 11:00 p.m.
15. Beverage Operator License applications
16. Monthly Police activity update
17. Adjournment

HISTORIC PRESERVATION & DOWNTOWN DESIGN COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

6:00 P.M.

1. Call to order
2. Review & approve minutes of April 17, 2019 meeting
3. Election of Commission Chair & Vice Chair
4. Review & approve façade enhancement & grant application for 114 S. Fourth Street
5. Review & approve façade enhancement & grant application for 210 W. Main Street
6. Discuss parapet wall issue at 314 E. Main Street
7. Update on streetscape enhancement projects for 2019
8. Review of Anthony's 511 project
9. Discuss Commission vacancy
10. Adjournment

THURSDAY, May 16, 2019

HOUSING AUTHORITY

Johnson Arms Apt., 1st Floor Community Room, 201 N. Water Street

4:00 P.M.

1. Call to order
2. Agenda review
3. Tenants/citizens comments (all are limited to 5 minutes)
4. Review & approve minutes of March 21, 2019 meeting
5. Financial Report & approval of monthly expenditures
6. Approval of Over Income Policy-Resolution #19-01
7. Approval of designation of Authorized Representative Policy-Resolution #19-02
8. Approval of 5-Year Agency/Annual Plan (2019-2023)-Resolution #19-03
9. Executive Director's report
 - a. Public Housing overview
 - b. Occupancy update
 - c. Maintenance/Systems overview

10. Future possible agenda items-listing only/no discussion
11. Next meeting date/time
12. Adjournment

FRIDAY, May 17, 2019

NONE