

**CITY OF WATERTOWN MEETING NOTICE**

FOR THE WEEK OF: June 3, 2019

TO: Daily Times, Alderpersons, Dept. Heads

DATE: May 31, 2019

**MONDAY, June 3, 2019**

**PARKS, RECREATION & FORESTRY COMMISSION**

**514 S. First Street**

**4:30 P.M.**

1. Call to order
2. Review & approve minutes of May 6, 2019 Parks, Recreation & Forestry Commission meeting
3. Review & approve minutes of May 23, 2019 Senior Center Annual Members meeting
4. Review end of April Financial Report
5. Citizens to be heard
6. Director's Report
  - a. Review donation by the Watertown youth Baseball Association (WYBA)
  - b. Consider revising N. Second Street Master Plan to consider community garden
  - c. Consider the purchase of 905 E. Main Street (Marathon Gas Station)
  - d. Update on the Park & Open Space Plan
  - e. Review progress of the Riverwalk Observation Area
  - f. Update on waterway markers between the dams on the Rock River
  - g. Programming updates
    - i. Watertown Aquatic Center (WAC) opened on June 1, 2019
    - ii. Rain delay for sports activities, tournaments, etc.
7. Adjournment

**LIBRARY BOARD OF TRUSTEES**

**Meeting Room 1, 100 S. Water Street**

**6:30 P.M.**

1. Call to order/roll call
2. Discuss & approve StudioGC Architect's Contract
3. Adjournment

**TUESDAY, June 4, 2019**

**BOARD OF REVIEW**

**Council Chambers, 2<sup>nd</sup> Floor, 106 Jones Street**

**2:00 P.M. – 4:00 P.M.**

1. Call to order
2. Roll call
3. Confirmation of appropriate Board of Review & Open Meeting notices
4. Select a Vice-Chairperson for Board of Review (Mayor is Chairperson per Code)
5. Verify one or more members have met mandatory training requirement
6. Verify city ordinance for confidentiality of income & expense information provided to the assessor under state law sec. 70.47(7)(af)
7. Review of new laws
8. Review policy regarding sworn telephone testimony & sworn written testimony
9. Review policy regarding procedure for waiver of Board of Review hearing requests
10. Filing & summary of Annual Assessment Report from Assessor
11. Receipt of assessment roll by clerk from Assessor
12. Receive assessment roll & sworn statement from clerk
13. Review assessment roll & perform statutory duties:
  - a. Examine the roll
  - b. Correct description or calculation errors
  - c. Add omitted property

- d. Eliminate double assessed property
- 14. Discussion/action – Certify all corrections of error under state law sec. 70.43
- 15. Discussion/action – Verify with Assessor that open book changes are included in the assessment roll
- 16. All taxpayers to examine assessment data
- 17. During the first two hours, consideration of:
  - a. Any waivers of the required 48-hour notice of intent to file an objection when there is good cause
  - b. Any requests for waiver of BOR hearing allowing the property owner an appeal directly to circuit court
  - c. Any requests to testify by telephone or submit sworn written statements
  - d. Subpoena requests
  - e. Act on any other legally allowed/required Board of Review matters
- 18. Review notices of intent to file objection
- 19. Proceed to hear objections
- 20. Consider/act of scheduling additional Board of Review date(s)
- 21. Adjournment (to future date if necessary)

**FINANCE COMMITTEE**

**Room 2041, 2<sup>nd</sup> Floor, 106 Jones Street**

**6:45 P.M.**

- 1. Call to order
- 2. Review & approve request to hire Preventative Maintenance Operator Mike Schlimgen to fill the open vacancy & permission to offer to additional candidates if necessary
- 3. Adjournment

**COMMON COUNCIL**

**Council Chambers, 2<sup>nd</sup> Floor, 106 Jones Street**

**7:00 P.M.**

Separate Agenda

**WEDNESDAY, June 5, 2019**

**SPECIAL LICENSING BOARD**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**4:00 P.M.**

- 1. Call to order
- 2. Hearing upon the intent to not renew the “Class B” Malt & Liquor license issued to Cherry Bomb Beer & Burgers, 715 W. Main Street, Richard R. Davis, Agent
- 3. Hearing upon the intent to not renew the “Class B” Malt & Liquor license issued to Rose Garden Café & Pizzeria, 500 Bernard Street, Fatmir Suloja, Agent
- 4. Convene to Closed Session per Wis. Stat. §19.85(1)(a) deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body (Cherry Bomb Beer & Burgers; Rose Garden Café & Pizzeria)
- 5. Reconvene to Open Session per Wis. Stat. §19.85(2)
- 6. Decision regarding Cherry Bomb Beer & Burgers
- 7. Decision regarding Rose Garden Café & Pizzeria
- 8. Adjournment

**THURSDAY, June 6, 2019**

**NONE**

**FRIDAY, June 7, 2019**

**NONE**

