

CITY OF WATERTOWN MEETING NOTICE

FOR THE WEEK OF: June 10, 2019

REVISED

TO: Daily Times, Alderpersons, Dept. Heads

DATE: June 7, 2019

MONDAY, June 10, 2019

SITE PLAN REVIEW COMMITTEE

Room 2044, 2nd Floor, 106 Jones Street

1:30 P.M.

1. Call to order
2. Review & approve minutes of May 13, 2019 meeting
3. Planned Unit Development: Conceptual Review – Karah Pugh (The Tippy Goose, LLC) – Outdoor Commercial Entertainment
4. 1901 Market Way, TNT Fireworks, Fireworks sale request
5. Adjournment

PLAN COMMISSION

Council Chambers, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Call to order
2. Review & approve Site Plan Review minutes of May 13, 2019 meeting
3. Review & approve Plan Commission minutes of May 13, 2019 meeting
4. Planned Unit development: Conceptual Review – Karah Pugh (The Tippy Goose, LLC) – Outdoor Commercial Entertainment
5. Jefferson Road – Township Preliminary Certified Survey Map request
6. 1225 N. Fourth Street – Robert Stangler – review public hearing comments from the June 4, 2019 Council meeting & make recommendation for Rezoning Ordinance
7. 1205 Virginia Avenue – variance request for concrete slab
8. 603 Hidde Drive – Pedro Alferex – variance request for 6-foot fence in front & street side yards
9. Preliminary review & set public hearing date – Amendment of Section §550-123E(3)(a) to remove street side yard 48” height requirement
10. Preliminary review & set public hearing date – Amendment of Section §550-90, Drainage Overlay Zoning District, for setbacks & definitions
11. Adjournment

POLICE & FIRE COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Call to order
2. Review & approve minutes of May 13, 2019 meeting
3. Present nominations & hold elections for needed positions of the Police & Fire Commission
4. Police
 - a. New Hire/Probationary Officer update
 - b. Sergeants promotion process
 - c. Captain promotion process
5. Fire
 - a. Review May call volume
 - b. Update on Fire personnel
6. Adjournment

FINANCE COMMITTEE

Room 2044, 2nd Floor, 106 Jones Street

5:30 P.M.

1. Call to order
2. Review & approve minutes of May 28, 2019 meeting

3. Update on status of Fire Department ladder truck
4. Review Credit Card Purchases Over \$10K Report
5. Review & approve update to Employee Handbook Vacation Policy
6. Review & approve budget amendment in Debt Fund for refinance of General Obligation Promissory Notes dated April 23, 2012
7. Adjournment

REDEVELOPMENT AUTHORITY

Council Chambers, 2nd Floor, 106 Jones Street

7:00 P.M.

1. Pledge of Allegiance
2. Roll call
3. Determination of Quorum & Call to order
4. Review & approve minutes of the April 15, 2019 meeting
5. Public comment
6. Main Street update on Grant Program
7. Status reports
 - a. Loan review team – Zastrow
 - i. Anthony's 511
 - ii. Draeger Floral
 - iii. Budget Print
 - b. Community support/communication – Fish/Rippe
 - i. Social media data
 - ii. Collaborative Committee update
 - c. Common Council Liaison update – Maron
 - d. Property Improvement Subcommittee update – Kuenzi
 - e. Executive Director update – Fish
 - i. 100 block of W. Main St. property & tenant relocation updates
 - ii. Development update
 - iii. Update on Town Square design RFP
 - iv. Update on demolition bids RFP
8. Review & approve financial reports
9. Resolution approving Amendment 1 to the Memorandum of Understanding with the City of Watertown
10. Resolution approving the loan to Anthony's 511
11. Resolution approving the loan to Trex, LLC
12. Resolution approving relocation benefits to Neil Stolsmark's Authentic Ancient Arts Karate & Kobudo Studios, Inc.
13. Resolution approving relocation benefits to Ashley Bradfish, residential tenant
14. Resolution approving Executive Director to enter into a contract for asbestos & lead testing
15. Resolution approving Executive Director to enter into a contract for Structural Engineering Services
16. Discussion regarding paving the lot at former Market Street Inn site
17. Future possible agenda items – listing only, no discussion
18. Next meeting date & time
19. Adjournment

TUESDAY, June 11, 2019

JOINT REVIEW BOARD

Room 2044, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Call to order
2. Review Annual Report for TID Districts No. 4, 5, 6 & 7
3. Adjournment

WATERTOWN COMMUNITY CABLE 984 & 985

Cable Studio, Lower Level, 106 Jones Street

10:15 A.M.

1. Call to order
2. Review & approve minutes of May 14, 2019 meeting
3. Complaints, concerns & comments received from viewers
4. Media Coordinator reports
 - a. Budget reports
 - b. Production & programming reports
 - c. Coordinator information updates
 - d. Assistant Media Coordinator job update
 - e. Volunteer update
5. Next meeting
6. Adjournment

LICENSING BOARD

Room 2044, 2nd Floor, 106 Jones Street

4:15 P.M.

1. Call to order
2. Review & approve minutes of May 15, 2019 meeting
3. Temporary Class "B" Malt License: Watertown Players, 210 S. Water Street (in theater only), Theater Trivia Night on June 29, 2019, from 6:00 p.m. to 10:00 p.m., (Annette Weirick)
4. Special Event permit & Outside Sales Event, Amend Premises: Watertown Main Street Program (Melissa Lampe) & The Drafty Cellar (Joshua Mueller) – street closure, 100 block of S. Third Street, on July 18, 2019, from 5:30 p.m. to 10:00 p.m.
5. Special Event permit & Temporary Class "B" Malt license & "Class B" Wine license: American Legion, 4th of July celebration at Riverside Park on July 3 & 4, 2019 (Ron Krueger)
6. Special Event Permit: Watertown Humane Society – Run Walk Wag fundraiser on Sept. 21, 2019
7. Renewals of the following:
 - a. Class "A" Malt Licenses
 - b. "Class A" Liquor Licenses
 - c. Class "B" Malt Licenses
 - d. "Class B" Liquor
 - e. "Class C" Wine Licenses
 - f. Music Licenses
 - g. Second Hand Article/Jewelry Licenses
8. Bartender applications
 - a. New
 - b. Renewals
9. Permanent Premise Amendment application for "Class A" Malt & Liquor license: to include specific exterior parking stalls and/or canopy locations, for Wal-Mart #1776, 1901 Market Way
10. Special Event Permit: Hardee's – Classic Car Show with live music on June 26, 2019, from 5:00 p.m. to 8:00 p.m., 715 E. Main St. parking lot (Brandon Fisher-Manager)
11. Monthly Police activity update
12. Adjournment

PUBLIC SAFETY & WELFARE COMMITTEE

Room 2044, 2nd Floor, 106 Jones Street

6:00 P.M.

1. Call to order
2. Receive comments from the public
3. Review & approve minutes of May 8, 2019 meeting

4. Review signage request on Richards Avenue near Thomas Avenue
5. Review public safety concerns around 516 E. Main Street
 - a. Citizen wants to address the committee
6. Review & approve ordinance to amend Section 410-50, Use of Cigarettes & Tobacco Products Prohibited to include E smoking – Health Officer Carol Quest
7. Review & approve ordinance to amend Section 410-56, Smoking in Prohibited Places to include E smoking – Health Officer Carol Quest
8. Review public safety concerns around pedestrian crossing on S. Concord Avenue at West Haven Dr. & East Haven Dr.
 - a. Parks, Recreation & Forestry Commission wants this crosswalk enhanced to support the new park being placed off of East Haven Dr.
9. Review request for signage at Riverside Park pier
10. Adjournment

AIRPORT COMMISSION

1741 River Drive

5:15 P.M.

1. Call to order
2. Review & approve minutes of May 8, 2019 meeting
3. May bills
4. Manager's report
 - a. Monthly Airport Use Report
 - b. Aviation activities
5. Old business
 - a. Darcey Park update
 - b. Citation Jet monument update
 - c. Boomer Street relocation/facility upgrade
 - d. Lighting plan
 - e. Dr. Barnes Hangar Lease
6. Adjournment

THURSDAY, June 13, 2019

TOURISM COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

8:00 A.M.

1. Call to order
2. Review & approve minutes of May 9, 2019 meeting
3. Old Business
 - a. Approve financials
 - b. Marketing Plan
 - i. 2019 Ads
 - ii. Discover Wisconsin
 1. Updates since last meeting
 - c. Updates & discussion on mural restoration projects
4. New Business
 - a. Discuss Rock River recreational use
 - b. Scott Pomerence recognition plaque
 - c. Manager's report of previous month's tasks
 - d. Commission member's report on upcoming events in their industries
5. Adjournment

LIBRARY BOARD OF TRUSTEES
Meeting Room 2, 100 S. Water Street
5:30 P.M.

1. Call to order/roll call
2. Correspondence
3. Appearances
 - a. Jodi Sweeney Campaign Leadership update
4. Endowment/Fundraising Accounts update
5. New Business
 - a. Review proposed capital budget
 - b. Review with possible approval of future operational budget
 - c. Review project timeline
 - d. Discuss Building Safety Plan
 - e. Resolution 2019-10, Recognition of Trustee Michael Kujawski
6. Unfinished Business
 - a. Review Strategic Plan information
 - b. Update Greater Watertown Community Health Foundation (GWCHF)
7. Approval of consent agenda items
8. Review & approve minutes of the May 9, 2019 meeting
9. Committee reports
 - a. Personnel & Policy
 - b. Building & Grounds
 - i. Review & approve minutes of May 8, 2019 meeting
 - c. Finance
 - i. Review & approve minutes of May 14, 2019 meeting
10. Approval of Library expenditures & finance
11. Director's report
 - a. Meetings attended
 - b. Library budget
 - c. Library information
12. President's report
13. Personnel/Staffing
 - a. Resolution 2019-11, Heidi Willems
14. Closed Session per Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating property acquisition of 213-215 W. Main Street
15. Reconvene to open session
16. Adjournment

Next meeting date: Thursday, July 11, 2019, 5:30 p.m.

FRIDAY, June 14, 2019

NONE