

**CITY OF WATERTOWN MEETING NOTICE**

FOR THE WEEK OF: July 8, 2019

\*\*\*REVISED\*\*\*

TO: Daily Times, Alderpersons, Dept. Heads DATE: July 5, 2019

**MONDAY, July 8, 2019**

**SITE PLAN REVIEW COMMITTEE**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**1:30 P.M.**

1. Call to order
2. Review & approve minutes of June 10, 2019 meeting
3. 1030 S. Third Street, Gene Schmidt, proposed Transitional Housing
4. Adjournment

**PLAN COMMISSION**

**Council Chambers, 2<sup>nd</sup> Floor, 106 Jones Street**

**4:30 P.M.**

1. Call to order
2. Review & approve Site Plan Review minutes of June 10, 2019 meeting
3. Review & approve Plan Commission minutes of June 10, 2019 meeting
4. W8298 State Road 19, Linda Knilans, Township Preliminary Certified Survey Map request
5. Review Public Hearing comments for Amending Section 550-90: Drainageway Overlay District
6. 800 N. Church Street, Concept review, potential business rental space
7. Adjournment

**POLICE & FIRE COMMISSION**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**4:30 P.M.**

1. Call to order
2. Review & approve minutes of June 10, 2019 meeting
3. Police
  - a. New Officer update
    - i. Hiring update
    - ii. Sergeants promotion recommendation
  - b. Captain promotion
4. Fire
  - a. Review June call volume
  - b. Personnel update
    - i. Probationary personnel update
    - ii. Staffing status
  - c. Review & approve Firefighter/Paramedic eligibility list
  - d. Review & approve hiring Firefighter/Paramedic Patrick Gaines
  - e. Review Fire Department Strategic Plan
  - f. Present Fire Department ISO Report

**FINANCE COMMITTEE**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**5:30 P.M.**

1. Call to order
2. Review & approve minutes of June 24, 2019 meeting
3. Fire Department ladder truck update
4. Presentation of Fire Department Insurance Services Office Public Protection Classification Report
5. Review & approve request to advertise Engineering Department full-time Engineering Project Manager position

6. Review & approve Change Order No. 1 for Kapur & Associates for Setting Benchmarks at Upper Dam
7. Adjournment

**CONGRESSMAN SENSENBRENNER TOWN HALL MEETING**  
**Council Chambers, 2<sup>nd</sup> Floor, 106 Jones Street**  
**7:00 P.M. – 9:00 P.M.**

**REDEVELOPMENT AUTHORITY**  
**Room 0008, Lower Level, 106 Jones Street**  
**7:00 P.M.**

1. Pledge of Allegiance
2. Roll call
3. Determination of quorum & call to order
4. Review & approve minutes of June 10, 2019 meeting
5. Public comment
6. Training session – K. Fish/Peterson
7. Status reports
  - a. Loan review team – Zastrow
  - b. Community support/communication – Fish/Rippe
  - c. Common Council Liaison – Maron
  - d. Property Improvement Subcommittee – Kuenzi
    - i. 100 block of W. Main Street testing updates
    - ii. WAM and SAG grants
    - iii. Incubator update (maintenance, sign recommendation & lease)
8. Review & approve financial reports
9. Review & approve 2018 Audit
10. Resolution approving design firm for Town Square
11. Review & approve parking lot paving bids for 211 Market Street parking lot
12. Closed Session per Wis. Stat. §19.85(1)(e) to deliberate or negotiate on matters relating to the development of the site adjacent to the proposed Town Square
13. Reconvene to open session
14. Future possible agenda items – listing only, no discussion
15. Next meeting date & time
16. Adjournment

**TUESDAY, July 9, 2019**

**WATERTOWN COMMUNITY CABLE 984 & 985**  
**Cable Studio, Lower Level, 106 Jones Street**  
**10:15 A.M.**

1. Call to order
2. Review & approve minutes of June 12, 2019 meeting
3. Complaints, concerns & comments received from viewers
4. Media Coordinator reports
  - a. Budget reports
  - b. Production & Programming reports
  - c. Coordinator information updates
  - d. Volunteer update
5. Next meeting
6. Adjournment

**PUBLIC WORKS COMMISSION**  
**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**  
**6:30 P.M.**

1. Call to order

2. Review & approve minutes of June 25, 2019 meeting
3. Review & take action on Change Order No. 1 for the S. Concord Avenue Local Road Improvement Program Contract
4. Review & approve salt price for snow & ice control for the 2019-2020 season
5. Review & approve proposal from Southwest Surveying & Associates, Inc. for Bethesda Land Survey-Wastewater Utility
6. Adjournment

**WEDNESDAY, July 10, 2019**

**LICENSING BOARD**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**4:15 P.M.**

1. Call to order
2. Review & approve minutes of June 5 & 12, 2019 meetings
3. “Class A” Malt & Liquor license: La Rosita of Watertown LLC dba Mercadito La Rosita, 307-309 S. Third Street, (Mario Perez Rivera, Agent)
4. “Class A” Malt & Liquor license: A One Oil LLC dba BP, 821 N. Church Street, (Rajwinder Singh, Agent)
5. Temporary “Class B” wine licenses: Watertown Area Chamber of Commerce, annual Wine Walk, at Elegant Arrangements (112 N. 3rd St), Central Block (300 E. Main St), Draeger’s Floral (616 E. Main St), 2 OH! 2 (202 E. Main St), Blush Hair Beautique (207 E. Main St), Jefferson Travel (404 E. Main St), Oswald Konz (118 W. Main St), Chic Boutique (14 E. Main St), Keck Furniture (110 E. Main St), Piddler Padder Paws (209 E. Main St), Sandra D’s (115 E. Main St), Bradow Jewelers (217 E. Main St), The Loft (317 E. Main St), from 5:30pm to 9pm, on Thursday, Sept. 12, 2019
6. Special Event Permit: St. Paul’s Episcopal Church, annual picnic, on Sunday, August 25, 2019, from 10am to 3pm (Rev. Elizabeth Tester)
7. Temporary Class “B” malt license: Bartelme Schwefel Detachment Marine Corps League, annual pig roast at MCL Aero Park, 907 Boomer Street, Saturday, August 17, 2019, from 12 noon to 9pm
8. Special Event Permit: Heroes for Heroes, run/walk, on Saturday, Sept. 7, 2019, from 5am to 1pm (Karen Lanser)
9. Class “B” Malt & “Class C” Wine licenses: Berres Brothers Café LLC, 202 Air Park Drive, (Peter Berres, Agent)
10. Special Event Permit: Block party—Street Closing (Emmet St) on July 20, 2019, from 1pm to 9pm (Brett White)
11. Special Event Permit: Trail Run for Tomorrow, run/walk on July 13, 2019, from 6am to 11am (Tim Gifford)
12. Special Event Permit: Watertown Family Center, Inc – family fun fest at Riverside Park on Saturday, Aug.17, 2019, from 11am to 2pm (Stephanie Curtis)
13. Beverage Operator License applications
14. Monthly Police activity update
15. Adjournment

**AIRPORT COMMISSION**

**1741 River Drive**

**5:15 P.M.**

1. Call to order
2. Review & approve minutes of June 12, 2019 meeting
3. Review June bills
4. Manager’s report
  - a. Monthly Airport Use Report
  - b. Aviation activities
5. Old business
  - a. Darcey Park update

- b. Citation Jet monument update
- c. Boomer Street relocation/facility upgrade
- d. Lighting plan
- 6. New business
  - a. 2020 Budget
- 7. Adjournment

**PUBLIC SAFETY & WELFARE COMMITTEE**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**6:00 P.M.**

- 1. Call to order
- 2. Receive comments from the public
- 3. Review & approve minutes of June 12, 2019 meeting
- 4. Review request for no parking signs at each end of alley behind E. Main Street between the 400 – 500 block
- 5. Review request for Sidewalk Crossing Pavement Marking on W. Cady Street
- 6. Review request for signage at Riverside Park pier
- 7. Adjournment

**THURSDAY, July 11, 2019**

**TOURISM COMMISSION**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**8:00 A.M.**

- 1. Call to order
- 2. Review & approve minutes of June 13, 2019 meeting
- 3. Old business
  - a. Approve Financials
  - b. Marketing Plan
    - i. 2019 Ads
    - ii. Discover Wisconsin updates since last meeting
  - c. Updates & discussion on mural restoration projects
- 4. New business
  - a. Budget discussion on 2019 funds
  - b. Airbnb room tax update
  - c. Manager's report of previous month's tasks
  - d. Commission members' report on upcoming events in their industries
- 5. Adjournment

**LIBRARY BOARD OF TRUSTEES**

**Meeting Room 2, 100 S. Water Street**

**5:30 P.M.**

- 1. Call to order/roll call
- 2. Correspondence
- 3. Appearances
- 4. New business
  - a. Strategic planning with Sarah Keister Armstrong
  - b. Discuss & approve surveying contract
- 5. Unfinished business
  - a. Endowment/Fundraising Accounts update
- 6. Approval of consent agenda items
- 7. Review & approve minutes of June 13, 2019 meeting
- 8. Committee reports
  - a. Personnel & Policy

- b. Building & Grounds
- c. Finance
- 9. Approval of Library Expenditures & Finance
- 10. Director's report
  - a. Review monthly budget figures
  - b. Library information
- 11. President's report
- 12. Personnel/Staffing
- 13. Closed Session per Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating property acquisition of 213-215 W. Main Street
- 14. Reconvene to open session
- 15. Adjournment

Next meeting date: Thursday, August 8, 2019, 5:30 p.m.

**FRIDAY, July 12, 2019**

**NONE**