

**CITY OF WATERTOWN MEETING NOTICE**

FOR THE WEEK OF: July 9, 2018

\*\*\*REVISED\*\*\*

TO: Daily Times, Alderpersons, Dept. Heads

DATE: July 6, 2018

**MONDAY, July 9, 2018**

**PLAN COMMISSION**

**Council Chambers, 106 Jones Street**

**4:30 P.M.**

1. 119 N. Church Street, Public Hearing, Renewed Homes, Bed & Breakfast
2. 119 N. Church Street, review & take action, Conditional Use Permit request for Bed & Breakfast
3. 1151 Boughton Street, Jim Proffitt, Preliminary CSM
4. 8085 County Road D, Ron Maas, Extraterritorial Preliminary CSM
5. Site Plan Review minutes of June 25, 2018
6. Plan Commission minutes of June 25, 2018

**POLICE & FIRE COMMISSION**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**4:30 P.M.**

1. Police
  - a. General update
2. Fire
  - a. General update
  - b. Review & approve Assistant Chief/shift commander list
  - c. Review & approve promotion of Lieutenant to replace open position from promotion of Assistant Chief/Shift Commander
  - d. Review & approve hiring of firefighter/paramedic to replace open position from EMS director promotion
  - e. Review & approve hiring of firefighter/paramedic to replace open position from lieutenant promotion
3. Closed Session per Wis. Stat. §19.85(1)(c) to Police Chief hiring process

**TRANSIT COMMISSION**

**Room 2041, 2<sup>nd</sup> Floor, 106 Jones Street**

**5:00 P.M.**

1. Call to order
2. Approve minutes of meeting held May 22, 2018
3. Review ridership/financial statistics year to date
4. Update on operating & capital purchase contracts
  - a. Review non-ADA minivan specifications
  - b. Review dispatch software/hardware needs
5. Discuss citizen contacts/complaints
6. Discuss possibility of service within limited area outside city limits
7. Set next meeting date

**FINANCE COMMITTEE**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**5:30 P.M.**

1. Review & approve the hiring of two non-sworn Auxiliary Police Officers
2. Review & approve sale of older SCBA units
3. Review & approve request for EMS bill reduction
4. Review 2019 Budget Preparation Timeline
5. Review & approve recycling contract with John's Recycling
6. Review & approve electronic recycling contract with United Recycling Technologies (URT)
7. Review & approve hiring of custodian for vacant position at the Municipal Building

8. Review & approve budget amendment for School Crossing Light at W. Main Street & Montgomery Streets

**TUESDAY, July 10, 2018**

**EMPLOYEE ADVISORY COMMITTEE**

**Room 0008, Lower Level, 106 Jones Street**

**8:30 A.M.**

1. Call to order
2. Roll call
3. Approval of minutes from last meeting
4. Old business
  - a. Update on Worksite Wellness Program
  - b. Employee Surveys
  - c. City issued name badges
5. New business
  - a. Internal posting policy
  - b. Citywide breastfeeding friendly policy
  - c. Comments & suggestions received from employees
6. Next meeting
7. Adjournment

**REDEVELOPMENT AUTHORITY**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**5:00 P.M.**

1. Pledge of Allegiance
2. Roll call
3. Determination of a Quorum and Call to Order
4. Closed Session per Wis. Stat. §19.85(1)(e) to deliberate or negotiate on matters relating to acquisition of property on the 100 block of W. Main St. related to development of a Town Square
5. Reconvene to open session to take action on matters from closed session
6. Adjournment

**PUBLIC WORKS COMMISSION**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**6:30 P.M.**

1. Review & approve request for garbage & recycling services at N708 N. Water Street
2. Discuss alternatives to current method of issuing weed notices
3. Review request to have the "Center of City" monument removed and transplanted to City Hall
4. Review request for a variance of Section 545-28B, Required Sidewalk Location from Loos Homes
5. Review & approve sidewalk repair order at 101 E. Main Street

**WEDNESDAY, July 11, 2018**

**LICENSING BOARD**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**4:15 P.M.**

1. Call to order
2. Approve minutes from June 13, 2018 regular meeting
3. Closed Session per Wis. Stat. §19-85(1)(b) to discuss specific licenses
4. Outside Event, Amend Premises: Elks Lodge, annual Blues Jam, in parking lot, from 6:00 p.m. to 10:00 p.m., on August 24, 2018
5. Outside Event, Amend Premises: Firehouse Lanes, 70<sup>th</sup> Anniversary of Nielsen Amusement Co., in back parking lot, from 2:00 p.m. to 11:00 p.m., on July 28, 2018

6. Special Event (Temporary Class "B" malt) license: Bartelme Schwefel detachment Marine Corps League, annual pig roast at MCL Aero Park, 907 Boomer Street, Saturday, August 25, 2018, alcohol sales from 11:00 a.m. to 10:00 p.m., music from 11:00 a.m. to 10:00 p.m.
7. Special Event (Temporary Class "B" malt) license: Stand Tall & Remember, annual Remember 911 event at MCL Aero Park, 907 Boomer Street, Friday, Sept. 7, 2018, with alcohol sales & music from 4:00 p.m. to 10:00 p.m., and Saturday, Sept. 8, 2018, with alcohol sales & music from 11:00 a.m. to 10:00 p.m.
8. Special Event (Temporary "Class B" wine) licenses: Watertown Area Chamber of Commerce, annual Wine Walk, at the Chic Boutique (14 E. Main St.), Keck Furniture (110 E. Main St.), Elegant Arrangements (112 N. 3<sup>rd</sup> St.), Sandra D's Bridal (115 E. Main St.), Oswald Konz (118 W. Main St.), Blush Hair Beautique (207 E. Main St.), Pidder Padder Paws (209 E. Main St.), Brown's Shoe Fit Co. (212 E. Main St.), Bradow's Jewelers (217 E. Main St.), Central Block (300 E. Main St.), Jefferson Travel (404 E. Main St.), and Draeger's Floral (618 E. Main St.) and other licensed establishments from 5:30 p.m. to 9:00 p.m., on Thursday, Sept. 13, 2018
9. Agent change: Walgreens, 301 W. Main St., Christopher J. Bareis
10. Secondhand Jewelry Dealer License, Bradow Jewelers, 217 E. Main Street (Paul Bradow)
11. Secondhand Jewelry/Secondhand Article Dealer Licenses, Clara's Antiques, 100 E. Main Street (Tina Nelson)
12. Secondhand Article Dealer License, Gamestop, 1905 Market Way, STE K, (Jannelle Hargraves)
13. Secondhand Jewelry/Secondhand Article Dealer Licenses, Watertown Trade, 204 N. Water Street (Chad Haase)
14. Beverage Operator License applications
15. Hearing on the intent to not renew Class "B" malt and "Class C" wine licenses for Domani Salon & Spa, 1149 C Boughton Street (Tricia J. Voigt, Agent)
16. Deliberations by the Licensing Board upon conclusion of hearing. Pursuant to Wis. Stats. Sec. 19.85(1)(a), the Licensing Board may convene in closed session after the hearing is concluded to deliberate concerning the matter of the hearing after which the Licensing Board may then re-convene in open session to take action on matters discussed in closed session.
17. Issue decision
18. Monthly Police activity update

## **AIRPORT COMMISSION**

**1741 River Drive**

**5:15 P.M.**

1. Minutes from June, 2018 meeting
2. June bills
3. Manager's report
4. Old business
  - a. Darcey Park update
  - b. Citation Jet monument update/McDonald's billboard & sign design
  - c. Boomer Street relocation/Facility upgrades

**THURSDAY, July 12, 2018**

## **TOURISM COMMISSION**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**8:00 A.M.**

1. Call to order
2. Review & approve minutes
3. Old Business:
  - a. Approve financials
  - b. Marketing Plan
    - i. 2018 ads
    - ii. Video proposal

- c. Downtown murals
- d. Airbnb room tax
- 4. New Business
  - a. Manager's report
  - b. Commission members' report
  - c. Watertown Veteran's Inc. request
  - d. Discussion & approve of Watertown TV grant
  - e. Discussion & approval of Run Walk Wag/Watertown Humane Society sponsorship
- 5. Adjournment

## **FINANCE COMMITTEE**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**5:00 P.M.**

- 1. Review & approve market review/re-pricing of City Pay Plan
- 2. Review & approve contract with Refrigerant Depot, LLC for items with Freon
- 3. Review & approve Redevelopment Authority request for funding to acquire & relocate property at 121 W. Main Street
- 4. Review & approve Redevelopment Authority request or funding to acquire & relocate property at 101-105 W. Main Street

## **LIBRARY BOARD OF TRUSTEES**

**Meeting Room 2, 100 S. Water Street**

**5:30 P.M.**

- 1. Call to order/roll call
- 2. Correspondence
- 3. Appearances
- 4. Endowment/Fundraising Accounts report
- 5. New business
  - a. Board Elections
  - b. Trustee Training
  - c. Breastfeeding Friendly Worksite
  - d. Relocation plan/property appraisal
- 6. Unfinished business
  - a. PLSR update
  - b. Campaign Leadership Committee update
  - c. Architect update
- 7. Approval of consent agenda items
  - a. Minutes
    - i. Library Board of Trustees, June 14, 2018
  - b. Committee reports
    - i. Personnel & Policy
    - ii. Building & Grounds
    - iii. Finance
  - c. Approval of Library expenditures & finance
  - d. Director's report
  - e. Personnel/Staffing
    - i. Resolution 2018-9 Danielle Konz: Library Page
- 8. Closed session per Wis. Stat. §19.85(1)(e) to discuss property acquisition
- 9. Adjournment

Next meeting date: Thursday, August 9, 2018, 5:30 p.m.

**FRIDAY, July 13, 2018**

**NONE**

**\*\*\*NOTE:** A quorum of the council may be present at a meeting for information purposes only.