

**CITY OF WATERTOWN MEETING NOTICE**

FOR THE WEEK OF: July 10, 2017

TO: Daily Times, Alderpersons, Dept. Heads

DATE: July 7, 2017

**MONDAY, July 10, 2017**

**WATERTOWN COMMUNITY CABLE 984 & 985**

**Cable Studio, Lower Level, 106 Jones Street**

**10:30 A.M.**

1. Call to order
2. Minutes of previous meeting
3. Complaints, Concerns & Comments
4. Media Coordinator Reports
  - a. Budget Report
  - b. Production Report
5. New Business
  - a. 2018 Budget Discussion
6. Next meeting
7. Adjournment

**SITE PLAN REVIEW COMMITTEE**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**1:30 P.M.**

1. 225 E. Arcade Avenue – Karyn & Stuart Cable – Greenhouse Construction
2. Site Plan Review Minutes – June 22, 2017

**PLAN COMMISSION**

**Council Chambers, 2<sup>nd</sup> Floor, 106 Jones Street**

**4:30 P.M.**

1. High Road – Loeb & Company, LLP – Township Preliminary CSM Request
2. N8471 Witte Lane – Dopke, LLC – Township Preliminary CSM Request
3. Site Plan Review minutes – June 22, 2017
4. Plan Commission minutes – June 26, 2017

**POLICE & FIRE COMMISSION**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**4:30 P.M.**

1. Approve minutes from June 12, 2017 & June 26, 2017 meeting
2. Police
  - a. General update
3. Fire
  - a. General update
  - b. Fire at Dycora Nursing Home
  - c. Closed Session per Wis. Stat. §19.85(1)(c) to discuss personnel matter

**FINANCE COMMITTEE**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**5:30 P.M.**

1. Discuss & approve replacement options for Street Department gate
2. Review & approve repairs to Fire Department rooms
3. Application for Electrical, Plumbing, & HVAC Permit Revisions from February 24, 2017 meeting update
4. Review & approve purchase of Engineering Conference Table & Room 2041 Chairs
5. Discuss land donation on Carriage Hill Drive

6. Discuss Assessment Services contract & options for 2018 & beyond
7. Review Capital Projects lists & prioritize needs for 2018

**TUESDAY, July 11, 2017**

**EMPLOYEE ADVISORY COMMITTEE**  
**Room 0008, Lower Level, 106 Jones Street**  
**8:30 A.M.**

1. Call to order
2. Roll call
3. Approval of minutes from last meeting
4. Old Business
  - a. Feedback regarding EAC Committee
  - b. Update on Worksite Wellness Program
  - c. Vacation Carry Over
  - d. Strategic Plan for City of Watertown
    - i. Department Efficiencies
    - ii. Cost Saving Measures
5. New Business
  - a. Vacation Policy for Non-Exempt Employees
  - b. Surveys for Department Head Feedback
  - c. Comments & suggestions received from employees
6. Next Meeting
7. Adjournment

**PUBLIC WORKS COMMISSION**  
**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**  
**6:30 P.M.**

1. Review & approve grass control issue for Hoffman Drive
2. Review & approve painting of seal coat streets
3. Review sale of equipment on Wisconsin Surplus Online Auction
4. Review & approve State Salt Contract for 2017/2018
5. Review mowing charge for 1412 Schumann Drive
6. Review & approve support of City of Watertown becoming a Green Tier-Legacy Community
7. Review & approve newly created Block Party Ordinance

**WEDNESDAY, July 12, 2017**

**LICENSING BOARD**  
**Room 2041, 2<sup>nd</sup> Floor, 106 Jones Street**  
**4:15 P.M.**

1. Call to order
2. Approve minutes from June regular meeting
3. Closed Session per Wis. Stat. §19.85(1)(b) to discuss specific license
4. Reconvene to open session
5. "Class B" Malt & Liquor license, Cynthia Torres dba Los Primos Mexican American Restaurant, 210 S. Water Street (fka Watertown Family Restaurant)
6. Special Event License, Watertown Chamber of Commerce, Wine Walk at 12 downtown locations on Sept. 14, 2017, 5:30 p.m. to 8:30 p.m.
7. Special Event License, St. Henry's Catholic Festival at Riverside park on Saturday, July 15, 2017 and Sunday, July 16, 2017: alcohol sales on July 15 from 12:00 p.m. to 10:30 p.m. and July 16 from 11 a.m. to 5:30 p.m.; music on July 15 from 12:00 p.m. to 10:00 p.m. and July 16 from 12:00 p.m. to 5:00 p.m.

8. Special Event License, Elks Lodge, "Open Blues Jam", in parking lot, Madison Street & N. Second Street, on July 16, 2017, from 1:00 p.m. to 6:00 p.m.
9. Secondhand Jewelry Dealer License, Bradow Jewelers, 217 E. Main Street (Paul Bradow)
10. "Class B" Malt & Liquor License renewal, The Spot in Watertown, LLC, 605 S. Church St., (Felipe Hopp, agent)
11. Bartender applications
12. Monthly Police activity update

## **PUBLIC SAFETY & WELFARE COMMITTEE**

**Room 2041, 2<sup>nd</sup> Floor, 106 Jones Street**

**5:00 P.M.**

1. Review request for direction on storage of Trash Receptacles at 200 W. Main Street
2. Request to review traffic safety concerns on Votech Drive, north of W. Main Street
3. Review request for a traffic lighted intersection at Bonner and W. Main Streets
4. Review request for Traffic Control/Parking Concerns on Spaulding Street, near Kathryn Court
5. Joint Meeting Recommendation for review & approval of a Summit Avenue/E. Main Street Intersection Study
6. Joint Meeting Recommendation for review & approval of Installation of a Traffic Speed Feedback Sign near Oak Hill Court
7. Joint Meeting Recommendation for review & approval of installation of a "Do Not Block Intersection" sign & pavement marking at the intersection of Hall Street & E. Main Street
8. Review & approve newly created Block Party Ordinance
9. Review request for proper spelling of Schumann Drive
10. Introduction to the Police Department's Traffic Crash Mapping Program

## **AIRPORT COMMISSION**

**1741 River Drive**

**5:15 P.M.**

1. Minutes from June, 2017 meeting
2. June Bills
3. Manager's Report
4. Old Business
  - a. Real Estate Purchases – update
  - b. Darcey Park – update
  - c. Expiring Stiles Hangar leases – update
  - d. Citation Jet on a monument & fund raising ideas – update/McDonald's billboard
  - e. Land Use Zoning Ordinance
  - f. 2018 Budget Ideas
5. New Business
  - a. Replacement for vacant Airport Commission member
  - b. Ken Berg – Further investigation on whether Boomer Street relocation could qualify for TIF funds for this year

**THURSDAY, July 13, 2017**

## **TOURISM COMMISSION**

**Room 2044, 2<sup>nd</sup> Floor, 106 Jones Street**

**8:00 A.M.**

1. Call to order
2. Review & approve June minutes
3. Old Business
  - a. Approve Financials
  - b. Marketing Plan

- i. Discussion & approval of Historical Society marketing grant application
  - ii. Meeting space brochures
  - iii. 2017 Ads
- c. Management fee/rental contract
- d. Getaway Giveaway Promotion
4. New Business
  - a. Manager's Report
  - b. Tourism Grant cap
  - c. 2018 Budget
5. Adjournment

**LIBRARY BOARD OF TRUSTEES**  
**Meeting room 2, 100 S. Water Street**  
**5:30 P.M.**

1. Call to order/roll call
2. Correspondence
3. Appearances
4. New Business
  - a. Dodge Cty. Library Services
  - b. Resolution 2017-7, Lynne Uttech retirement
  - c. Quirk Foundation
  - d. Library Board officer election
5. Unfinished Business
  - a. Update Carnegie Steps
  - b. Update Sweeney Group
6. Closed Session per Wis. Stat. §19.85(1)(e) to discuss land purchase
7. Reconvene to open session
8. Approval of consent agenda items
  - a. Minutes
    - i. Library Board of Trustees – June 8, 2017
  - b. Committee Reports
  - c. Approval of Library Expenditures & Finance
  - d. Director's Report
  - e. Personnel/Staffing
    - i. Resolution 2017-8, PT Library Assistant: Reference & Social Media
9. Adjournment

Next meeting date: Thursday, August 10, 2017, 5:30 P.M.

**FRIDAY, July 14, 2017**

**NONE**

**\*\*\*NOTE:** A quorum of the council may be present at a meeting for information purposes only.