

CITY OF WATERTOWN MEETING NOTICE

FOR THE WEEK OF: August 8, 2016

REVISED

TO: Daily Times, Alderpersons, Dept. Heads

DATE: August 5, 2016

MONDAY, August 8, 2016

PLAN COMMISSION

Council Chambers, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Balsam Hill Final Plat – Town of Watertown
2. Plan Commission Minutes – June 27, 2016

POLICE & FIRE COMMISSION

Room 2044, 106 Jones Street

4:30 P.M.

1. Approve minutes from July 11, 2016 meeting
2. Fire
 - a. General update
 - b. 2017 priorities
 - c. Personnel page ins
 - d. Dewey Ave. Fire, WFD Engine 2 times
 - e. WFD response times to mutual aid calls outside city
3. Police
 - a. Entry Level Police Officer hiring approval
 - b. General Police Department update

FINANCE COMMITTEE

Room 2044, 106 Jones Street

5:30 P.M.

1. Review & approve moving forward with filling the Preparedness/Environmental Health position with Dodge County
2. Review & approve West Street Easement Letter Round 2 update
3. Review & approve Main Street (Cole) Bridge Repairs Project Change order No. 3
4. Review & approve Main Street (Cole) Bridge Repairs Project Pay Application No. 3
5. Prioritize spending for 5 Year Capital Plan (Firehouse, Library, Streets), Major General Budget proposals & address Implementation Process

TUESDAY, August 9, 2016

PUBLIC WORKS COMMISSION

Room 2044, 106 Jones Street

6:30 P.M.

1. Review sidewalk complaint at 102 W. Cady Street
2. Review & approve Anaerobic Digester Recirculation Pump replacement
3. Review & approve bids for construction of Central Water Plant Upgrade
4. Review & approve contract with Applied Technologies for professional services & administration of the construction of the Central Water Plant
5. West Street Easement Letter Round 2 update
6. Review & approve Main Street (Cole) Bridge Repairs Project Change order No. 3
7. Review & approve Main Street (Cole) Bridge Repairs Project pay Application No. 3
8. Review & approve sidewalk replacement at 507 S. 7th Street
9. Review & approve sidewalk replacement at 408 N. Warren Street
10. Review & approve Infill Sidewalk Policy/Program
11. 403 Wildflower Wetland delineation update, review & approval of Storm Sewer Maintenance Work

12. Review & approve building demo at 206 Silver Drive

WEDNESDAY, August 10, 2016

LICENSING BOARD

Room 2044, 106 Jones Street

4:15 P.M.

1. Call to order
2. Approve minutes from July meeting
3. Closed Session per Wis. Stat. 19.85(1)(b) to discuss specific licenses
4. Reconvene to open session
5. Special Event License, Bartelme Schwefel Detachment Marine Corps League, MCL Aero Park, 907 Boomer Street, Sunday, August 28, 2016, 12:00 p.m. to 9:00 p.m.
6. Special Event License, Remember 911, MCL Aero Park, Friday, Sept. 9, 2016, 4:00 p.m. to 10:00 p.m. and Saturday, Sept. 10, 2016, 11:00 a.m. to 10:00 p.m.
7. Special Event License, Watertown Area Softball Players (WASP), Riverside Park Ball Diamonds, Friday, Sept. 9, 2016, 5:00 p.m. to 11:00 p.m., Saturday, Sept. 10, 2016, 9:00 a.m. to 11:00 p.m. and Sunday, Sept. 11, 2016, 9:00 a.m. to 11:00 p.m.
8. "Class B" Malt & Liquor License, VIP, 207 S. Third Street (Kyle Pirkel, Agent)
9. Bartender applications
10. Monthly Police activity update

AIRPORT COMMISSION

1741 River Drive

5:15 P.M.

1. Minutes from July, 2016 meeting
2. July Bills
3. Manager's Report
4. Old Business
 - a. Real Estate Purchases – update
 - b. Darcey Park – update
 - c. Expiring Stiles hangar leases – update
 - d. Citation Jet on a monument – update
 - e. Permanent Airport Commission Chairman needed
 - f. Approval of 2017 Operating & Capital Budget
5. New Business
 - a. Discuss procedure & date to accept bids for three Stiles hangar's that reverted back to City

THURSDAY, August 11, 2016

TOURISM COMMISSION

Holiday Inn Express, 101 Aviation Way

8:00 A.M.

1. Call to order
2. Guest – Steve Board, Maranatha Baptist University – Grant Application
3. Review & approve July minutes
4. Old Business
 - a. Approve Financials
 - b. Marketing Plan
 - i. Any news (Responsive Business Solutions – Leslie Hersberger)
 - ii. Facebook (Please like the Watertown Tourism Page)
 - iii. 2017 Budget

- iv. Share the Road – bike map (any updates?)
- 5. New Business
 - a. Billboard Advertising
 - b. Marketing Grant Application update (Hotel Black-Out Dates)
 - c. Madison Magazine Ad co-op with Jefferson County tourism - \$375/2.2" ad
 - d. Tourism Manager Position
- 6. Referred business: None – No noticed agenda items (per Wis. Stat. §19.84(2))
- 7. Adjournment

WATERTOWN PUBLIC LIBRARY BOARD OF TRUSTEES
Meeting Room 2, 100 S. Water Street
5:30 P.M.

- 1. Call to order/roll call
- 2. Correspondence
- 3. Appearances
 - a. City Engineer Jaynellen Holloway
- 4. Approval of consent agenda items
 - a. Minutes
 - i. Library Board of Trustees – July 14, 2016
 - b. Committee Reports
 - i. Personnel & Policy
 - ii. Building & Grounds
 - iii. Finance
 - c. Approval of Library Expenditures & Finance
 - d. Director's Report
 - i. Meetings attended
 - ii. Library Statistics
 - iii. Library information
 - e. Personnel/Staffing
- 5. Unfinished Business
 - a. Update on renovation/expansion project
 - b. Trustee Training Week (Informational)
 - c. August City Council meeting (Informational)
 - d. Carnegie ledge deterioration – Mud jacking (Action)
 - e. New format for library statistics/information for Library Board (Action)
 - f. Parking on Water St. (Informational)
- 6. New Business
 - a. 2016 Budget (Action)
- 7. Minutes – Advocacy Committee Meeting
- 8. Adjournment

FRIDAY, August 12, 2016

MUNICIPAL BOARD OF CANVAS
Room 1048, 106 Jones Street
4:00 P.M.

- 1. Review late arriving absentee and provisional ballots

*****NOTE:** A quorum of the council may be present at a meeting for information purposes only.