

CITY OF WATERTOWN MEETING NOTICE

FOR THE WEEK OF: September 11, 2017

REVISED

TO: Daily Times, Alderpersons, Dept. Heads DATE: September 8, 2017

MONDAY, September 11, 2017

ECONOMIC REVOLVING LOAN COMMITTEE

Room 2044, 2nd Floor, 106 Jones Street

1:30 P.M.

1. Call to order
2. Closed session per Wis. Stat. §19.85(1)(e) to consider Financial Data of Applicant
3. Reconvene to open session to discuss RLF application from PR Watertown LLC dba – Watertown Pizza Ranch & make recommendation

PARKS, RECREATION & FORESTRY COMMISSION

514 S. First Street

4:30 P.M.

1. Call to order
2. Accept on file and/or Approval of Minutes
 - a. Park & Rec. Commission minutes from the June 5, 2017 meeting
 - b. Senior Center Advisory Board meeting minutes from the June 28, 2017 meeting
3. Citizens to be Heard
4. Director's Report
 - a. Accept Watertown Girls Fastpitch donation
 - b. Accept Watertown Soccer Club donation
 - c. Accept Watertown Youth Baseball Association Donation
 - d. Micro-park Pier update
 - e. Thrivent request to waive park rental fees for Generosity Day
 - f. Get Healthy Watertown Walking Kiosk
 - g. Review & approve quotes for Tuck Pointing Repairs at the Aquatic Center
 - h. Review MOU with WUSD
 - i. Quirk Foundation Request
 - j. 2018 Department Fee Schedule
 - i. Park Equipment
 - ii. Rental of Parks & Facilities
 - iii. Concession Stand Rentals
 - iv. Senior Center Room Rental Fees
 - v. Admission Fees
 - k. 2018 Budget
 - l. Department updates
 - i. Programming/Projects
 - ii. Upcoming Events
5. Adjournment

PLAN COMMISSION

Council Chambers, 2nd Floor, 106 Jones Street

4:30 P.M.

1. 1504 S. Church Street – Public Hearing – Electronic Message Center
2. 1562 East Gate Drive – Public Hearing – Group Development
3. 706 Market Street – Scott Harman – Rezoning Request Preliminary Review – PH on October 3, 2017
4. Site Plan Review Minutes – August 28, 2017
5. Plan Commission Minutes – August 28, 2017

POLICE & FIRE COMMISSION
Room 2041, 2nd Floor, 106 Jones Street
4:30 P.M.

1. Approve minutes from August 21, 2017 meeting
2. Fire
 - a. General Fire Department update
3. Police
 - a. Watertown Police & Fire Policies & Procedures Revisions
 - b. Police Officer Hiring update
 - c. Police Department general update
4. Discuss progress & updates on Fire Chief hiring process

JOINT MEETING OF THE FINANCE COMMITTEE & REDEVELOPMENT AUTHORITY
Room 0008, Lower Level, 106 Jones Street
4:30 P.M.

1. Pledge of Allegiance
2. Roll call
3. Determination of Quorum & Call to order
4. Closed Session per Wis. Stat. §19.85(1)(e) to deliberate or negotiate on matters relating to the appraisals & negotiating parameters for the properties on the 100 block of W. Main Street & acquisition related to downtown parking
5. Adjourn

REDEVELOPMENT AUTHORITY
Room 0008, Lower Level, 106 Jones Street
5:30 P.M. (Immediately following Joint Finance/RDA Meeting)

1. Minutes of previous meeting – Approve
2. Public Comment
3. Status Reports
 - a. Loan Review Team – Zastrow
 - i. Bank Participation
 - ii. Review Team Composition
 - b. Business Opportunity Portfolio – Salas
 - i. Update on Incubator activity/Startup Watertown
 - c. Community support/communication – Lampe
 - i. Communications Strategy Discussion
 - d. Common Council Liaison – Maron
4. Action on Commercial Rehab Loan Applications – Zastrow/Fish – Approve for forwarding to Loan Review Team
5. Update on 100 block/Town Square Project, Timeline – fish
6. Future agenda items – Leadership Summit
7. Next meeting date & time
8. Adjournment

FINANCE COMMITTEE
Room 2041 & Room 2044, 2nd Floor, 106 Jones Street
5:30 P.M.

1. Closed Session per Wis. Stat. §19.85(1)(e) for Police Union Negotiations

TUESDAY, September 12, 2017

EMPLOYEE ADVISORY COMMITTEE
Room 0008, Lower Level, 106 Jones Street

8:30 A.M.

1. Call to order
2. Roll call
3. Approval of minutes from last meeting
4. Old Business
 - a. Update on Worksite Wellness Program
 - b. Employee Recognition Program
 - c. Vacation Carry Over
 - d. Surveys for Department Head Feedback
5. New Business
 - a. Intranet site (for employees only)
 - b. Comments & suggestions received from employees
6. Next Meeting (November 14th)
7. Adjournment

WATERTOWN COMMUNITY CABLE 984 & 985**Cable Studio, Lower Level, 106 Jones Street****10:00 A.M.**

1. Call to order
2. Minutes of previous meeting
3. Complaints, Concerns & Comments
4. Media Coordinator Reports
 - a. Budget Report
 - b. Production Report
5. New Business
 - a. 2018 Budget Discussion
6. Next Meeting
7. Adjournment

TRANSIT COMMISSION**Room 2044, 2nd Floor, 106 Jones Street****5:00 P.M.**

1. Call to order
2. Approve minutes of meeting held August 7, 2017
3. Update on Corrective Action Plan including approval of checklist
4. Discussion on ridership statistics
5. 2018 Budget
6. Discuss citizen communications
7. Set next meeting date

PUBLIC WORKS COMMISSION**Room 2044, 2nd Floor, 106 Jones Street****6:30 P.M.**

1. Review & approve Memorandum of Understanding Regarding Cty. Hwy. T/West Street
2. Review & approve Recycling changes
3. Review & approve the sale of bleachers
4. Update on 2017 Road Projects
5. Green Tier Legacy Community update
6. Review City Shoreline Repairs while river is lowered for Dam Repairs
7. Review & approve sidewalk repairs at 201 N. Fifth Street
8. Review Business Owner Request for Food Vending Carts under City Ordinance 457-12

WEDNESDAY, September 13, 2017

LICENSING BOARD

Room 2044, 2nd Floor, 106 Jones Street

4:15 P.M.

1. Call to order
2. Approve minutes from August 2017 regular meeting
3. Closed Session per Wis. Stat. §19.85(1)(b) to discuss specific licenses
4. Reconvene to open session
5. "Class B" Malt & Liquor license, Capitol Watertown Sprecher's LLC – dba Sprecher's Restaurant & Pub – Watertown, (Susan M. Getgen, Agent), 1512 S. Church Street
6. "Class B" Malt & Liquor license, The Firecracker Pub, LLC – dba The Firecracker Pub, (Jennifer L. L. Merline), 516 E. Main Street
7. Secondhand Article & Jewelry Dealer License, Clara's Antiques, 100 E. Main Street (Tina M. Nelson)
8. Beverage Operator License applications
9. Monthly Police activity update

AIRPORT COMMISSION

1741 River Drive

5:15 P.M.

1. Minutes from August, 2017 meeting
2. August Bills
3. Manager's Report
4. Old Business
 - a. Darcey Park update
 - b. Expiring Stiles Hangar leases update
 - c. Citation Jet on a monument & fund raising ideas – update/McDonald's billboard
 - d. Land Use Zoning Ordinance
 - e. Recommendation to ask David Lau for vacant Airport Commission member

THURSDAY, September 14, 2017

TOURISM COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

8:00 A.M.

1. Call to order
2. Review & approve August minutes
3. Old Business
 - a. Approve Financials
 - b. Historical Society Grant change
 - c. 2018 Budget
 - d. 2018 Strategic planning
 - e. Marketing Plan
 - i. 2017 Ads
 - ii. Photo contest
4. New Business
 - a. Manager's report
 - b. Tourism Mission Statement
 - c. Tourism Manager Phone Stipend
 - d. Walking/Driving Tour Brochures
5. Adjournment

LIBRARY BOARD OF TRUSTEES
Meeting Room 2, 100 S. Water Street
5:30 P.M.

1. Call to order/roll call
2. Correspondence
3. Appearances
4. New Business
 - a. Library visits
 - b. Carnegie Steps Ribbon Cutting
 - c. Library Board meeting dates
5. Unfinished Business
 - a. Update Carnegie Steps
 - b. Update Sweeney Group
6. Approval of consent agenda items
 - a. Minutes
 - i. Library Board of Trustees – August 10, 2017
 - b. Approval of Library Expenditures & Finance
 - c. Director's Report
 - i. Meetings attended
 - ii. Library statistics
 - iii. Library information
 - d. Personnel/Staffing
7. Closed Session per Wis. Stat. §19.85(1)(c) to discuss personnel matter
8. Reconvene to open session
9. Adjournment

Next meeting date: Thursday, October 12, 2017, 5:30 p.m.

FRIDAY, September 15, 2017

NONE

***NOTE: A quorum of the council may be present at a meeting for information purposes only.