

CITY OF WATERTOWN MEETING NOTICE

FOR THE WEEK OF: October 9, 2017

REVISED

TO: Daily Times, Alderpersons, Dept. Heads

DATE: October 6, 2017

MONDAY, October 9, 2017

PLAN COMMISSION

Council Chambers, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Public Hearing for a Conditional Use Permit Request – 416 Union Street – Vehicle Repair & Maintenance Service – Ronald Dahlke
2. Review & action for a Conditional Use Permit Request – 416 Union Street – Vehicle Repair & Maintenance Service – Ronald Dahlke
3. Review Public Hearing Comments & make Recommendation – 706 Market Street – Rezoning Request from Central Business to Two-Family Residential – Scott Harman
4. Initial Review & set Public Hearing Date, Area “1”, Welsh Road Area, Boundary Adjustment pursuant to the City of Watertown & Town of Emmet adopted Cooperative Plan
5. Initial Review & Set Public Hearing Date, Area “2”, Brandt Quirk Park Railroad Right-of-Way Area, Boundary Adjustment pursuant to the City of Watertown & Town of Emmet adopted Cooperative Plan
6. Initial Review & Set Public Hearing Date, Area “3”, Highway 16 Railroad Right-of-Way Area, Boundary Adjustment pursuant to the City of Watertown and Town of Emmet adopted Cooperative Plan
7. Review Ordinance #17-25 – Section 550-36B(2), General Industrial Zoning Districts, to Permit Additional Principal Land Uses – Referred from Common Council
8. Site Plan Review Minutes – September 25, 2017
9. Plan Commission Minutes – September 25, 2017

POLICE & FIRE COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

4:30 P.M.

1. Approve minutes from September 11, 2017 meeting
2. Revision to Police & Fire Commission’s Disciplinary Action Procedure – City Attorney Gruber
3. Fire Department
 - a. General Fire Department update
 - b. Propose changes to Police & Fire Commission Policy on hiring process
 - c. Closed Session per Wis. Stat. §19.85(1)(c) to discuss personnel matters
 - d. Reconvene to open session
4. Police Department
 - a. Review for approval Police Officer Applicant Eligibility List
 - b. Review for approval and hiring Police Officer applicant
 - c. Police Department personnel changes
 - d. Police Department general update

FINANCE COMMITTEE

Room 2044, 2nd Floor, 106 Jones Street

5:30 P.M.

1. Closed Session per Wis. Stat. §19.85(1)(g) to confer with legal counsel
2. Reconvene to open session
3. Review & approve hire of High School Intern
4. Review & approve Solid Waste Department hire
5. Review & approve bid for Airport fencing
6. Discuss 2018 Budget requests

TUESDAY, October 10, 2017

**EMPLOYEE ADVISORY COMMITTEE
Room 0008, Lower Level, 106 Jones Street
8:30 A.M.**

1. Call to order
2. Roll call
3. Approval of minutes from last meeting
4. Old Business
 - a. Update on Worksite Wellness Program
 - b. Employee Recognition Program
 - c. Vacation Carry Over
 - d. Surveys for Department Head Feedback
 - e. Intranet site
5. New Business
 - a. Subpoena Pay/Leave
 - b. Bereavement Policy
 - c. Comments & suggestions received from employees
6. Next Meeting (November 14th)
7. Adjournment

**WATERTOWN COMMUNITY CABLE 984 & 985
Cable Studio, Lower Level, 106 Jones Street
10:15 A.M.**

1. Call to order
2. Minutes of previous meeting
3. Complaints, Concerns & Comments
4. Media Coordinator Reports
 - a. Budget Report
 - b. Production Report & Updates
 - c. 2018 Budget Update
5. Next Meeting
6. Adjournment

**PUBLIC WORKS COMMISSION
Room 2044, 2nd Floor, 106 Jones Street
6:30 P.M.**

1. Review & approve recycling business pickup policy
2. Review & approve incubator building property maintenance
3. Review & discuss 2018 Road Projects

WEDNESDAY, October 11, 2017

**LICENSING BOARD
Room 2044, 2nd Floor, 106 Jones Street
4:15 P.M.**

1. Call to order
2. Approve minutes from September 2017 regular meeting
3. Closed Session per Wis. Stat. §19.85(1)(b) to discuss specific licenses
4. Reconvene to open session
5. Beverage Operator License applications
6. Monthly Police activity update

AIRPORT COMMISSION

1741 River Drive

5:15 P.M.

1. Minutes from the September, 2017 meeting
2. September Bills
3. Manager's Report
4. Old Business
 - a. Darcey Park – update
 - b. Expiring Stiles Hangar leases – update
 - c. Citation Jet on a monument & fund raising ideas – update/McDonald's billboard
 - d. David Lau has filled the vacant Airport Commission member slot
5. New Business
 - a. Ideas needed for Fund Raising for the Citation Jet Monument
 - b. John Puttre from local EAA Chapter with proposal on getting a hangar

THURSDAY, October 12, 2017

TOURISM COMMISSION

Room 2044, 2nd Floor, 106 Jones Street

8:00 A.M.

1. Call to order
2. Review & approve September minutes
3. Old Business
 - a. Approve Financials
 - b. Tourism Mission Statement
 - c. 2018 Strategic Planning
 - d. Marketing Plan
 - i. 2017 Ads
 - ii. Walking/driving brochures
4. New Business
 - a. Manager's Report
 - b. Chamber/Tourism Strategic Plan
 - c. Tourism Manager hours increase
 - d. Mural easement
 - e. Airbnb Room Tax
5. Adjournment

REDEVELOPMENT AUTHORITY

Room 2044, 2nd Floor, 106 Jones Street

5:00 P.M.

1. Pledge of Allegiance
2. Roll call
3. Determination of Quorum and Call to Order
4. Approve minutes of previous meeting(s)
5. Public Comment
6. Presentation from Dawn Gunderson, Ehlers & Associates, regarding Bonds/Bonding as a financing tool for RDAs
7. Status reports
 - a. Loan review team – Zastrow
 - b. Business opportunity portfolio – Salas
 - c. Community support/communication – Lampe
 - d. Common Council Liaison – Maron

- e. Executive Director update – Fish
8. Action on Commercial Rehab Loan Applications – Zastrow/Fish – Approve for forwarding to Loan Review Team: Ryan Jones
9. Requested to amend use of loan funds: Lindborg: Possible Action
10. Deferred maintenance and signage for incubator building – Discussion & possible action
11. Future agenda items
12. Next meeting date & time
13. Adjournment

LIBRARY BOARD OF TRUSTEES
Meeting Room 2, 100 S. Water Street
5:30 P.M.

1. Call to order/roll call
 - a. Welcome new trustee: Kim Rahfaldt
2. Correspondence
3. Appearances
4. New Business
 - a. Director Review
 - b. Campaign Planning Committee
 - c. Additional Library Page
 - d. Gift Acceptance Policy
 - e. Vision Statement
5. Unfinished Business
 - a. Update Carnegie Steps
 - b. Ribbon Cutting Ceremony
 - c. Update Sweeney Group
6. Approval of consent agenda items
 - a. Minutes
 - i. Library Board of Trustees – September 14, 2017
 - b. Approval of Library Expenditures & Finance
 - c. Director's Report
 - i. Meetings attended
 - ii. Library statistics
 - iii. Library information
7. Personnel/Staffing
8. Adjournment

Next meeting date: Thursday, November 9, 2017, 5:30 p.m.

FRIDAY, October 13, 2017

NONE

*****NOTE:** A quorum of the council may be present at a meeting for information purposes only.