

**CITY OF WATERTOWN MEETING NOTICE**

FOR THE WEEK OF: October 10, 2016

TO: Daily Times, Alderpersons, Dept. Heads

DATE: October 7, 2016

**MONDAY, October 10, 2016**

**WATERTOWN COMMUNITY CABLE 984 & 985**

**Cable Studio, Lower Level, 106 Jones Street**

**10:30 A.M.**

1. Call to order
2. Minutes of previous meeting
3. Complaints, Concerns & Comments
4. Media Coordinator Reports
  - a. Budget Report
  - b. Production Report
5. Old Business
  - a. 2017 Budget Review
6. Next Meeting
7. Adjournment

**PLAN COMMISSION**

**Council Chambers, 106 Jones Street**

**4:30 P.M.**

1. N8627 & N8635 Highland Road – Preliminary CSM – Town of Watertown
2. Milford Street – Bethesda – Preliminary CSM
3. Chapter 20 Parkland Dedication Fees & Land Dedications – Review Public Hearing Comments
4. Review Chapter 550: Zoning, Recodification Changes
5. Review Chapter 545: Subdivision of Land, Recodification Changes
6. Plan Commission minutes – September 26, 2016

**POLICE & FIRE COMMISSION**

**Room 2044, 106 Jones Street**

**4:30 P.M.**

1. Approve minutes from September 12, 2016 meeting
2. Police
  - a. General Update
3. Fire
  - a. General update
  - b. 2015 Year End Report
  - c. Budget update

**FINANCE COMMITTEE**

**Room 2044, 106 Jones Street**

**5:30 P.M.**

1. Review & approve Resolution of Necessity for the purchase of 103 W. Cady Street
2. Resolution of Necessity for the possible purchase of 101, 107, 109, 111, 115 and 121 W. Main Street. (securing of options & creation of Relocation Plan) Review the process of developing Relocation Plan.
3. Closed Session per Wis. Stat. §19.85(1)(e) to discuss purchase of land
4. Review & approve the authorization to grant funds to the Community Development Authority for the purpose of purchasing 103 W. Cady Street
5. Review deferred CDBG loans and make recommendation for write-off.
6. Review & approve transfer of funds to Digicorp Block of Time Account

**TUESDAY, October 11, 2016**

**PUBLIC WORKS COMMISSION**

**Room 2044, 106 Jones Street**

**6:30 P.M.**

1. Discuss sidewalk concerns at 1013 Vine Street
2. Discuss garbage pickup request for North Second Street Road
3. Discuss sale of Airport Tractor update
4. Review & approve Green Complete Streets Policy
5. Review & acknowledge Bicycle & Pedestrian Path Task Force minutes of August 23, 2016
6. Concrete Sidewalk Specification update

**WEDNESDAY, October 12, 2016**

**LICENSING BOARD**

**Room 2044, 106 Jones Street**

**4:15 P.M.**

1. Call to order
2. Approve minutes from September meeting
3. Closed Session per Wis. Stat. §19.85(1)(b) to discuss specific licenses
4. Reconvene to open session
5. "Class A" Malt & Liquor license, Kwik Trip Inc., dba Kwik Trip #444, 1184 N. Fourth Street (Kristin Schwantes, Agent)
6. "Class A" Malt & Liquor license, Bajwa Gas LLC, dba Clark, 1429 E. Main Street (Gurpreet Bajwa) (previously was Class "A" Malt license)
7. "Class B" Malt & Liquor license, Antonio Huerta Orzuna, dba Watertown Family Restaurant, 210 S. Water Street
8. Special Event License, Watertown Area United Way, CMN movie at Towne Theater, 308 E. Main St., December 6, 2016, 5:00 p.m. to 11:00 p.m. (Rich Moen)
9. Bartender applications
10. Monthly Police activity update

**AIRPORT COMMISSION**

**1741 River Drive**

**5:15 P.M.**

1. Minutes from September, 2016 meeting
2. September bills
3. Manager's Report
4. Old Business
  - a. Real Estate purchases – update
  - b. Darcey park – update
  - c. Expiring Stiles Hangar leases – update
  - d. Citation jet on a monument & fund raising ideas – update
5. New Business
  - a. McDonald's billboard

**THURSDAY, October 13, 2016**

**TOURISM COMMISSION**

**Holiday Inn Express, 101 Aviation Way**

**8:00 A.M.**

1. Call to order
2. Review & approve September minutes

3. Old Business
  - a. Approve Financials
  - b. Marketing Plan
    - i. Report from Responsive Business Solutions – Leslie Hersberger
    - ii. Approve marketing grant to Maranatha Baptist University
    - iii. Discussion & approval of Luther Prep marketing grant application
    - iv. Future Madison Magazine advertising opportunities
4. New Business
  - a. Tourism website proposal
  - b. Explanation of management fees
  - c. Election of officers
  - d. Budget amendments – contract services, website, electronic signage
  - e. Review of Tourism by-laws
  - f. Tourism Manager Position update
  - g. Future of Tourism post cards
5. Referred business: None – (No noticed agenda items (per Wis. Stat. §19.84(2)))
6. Adjournment

**LIBRARY BOARD OF TRUSTEES**  
**Meeting Room 2, 100 S. Water Street**  
**5:30 P.M.**

1. Call to order/roll call
2. Correspondence
  - a. Chamber of Commerce
3. Appearances
4. New Business
  - a. Collection Agency Privacy Policy
5. Unfinished Business
  - a. Update Carnegie façade
  - b. Studio GC Engineering Proposal
  - c. 2017 Budget update
  - d. Referendum update
  - e. Library Expansion/Renovation
6. Approval of consent agenda items
  - a. Minutes
    - i. Library Board of Trustees – August 11, 2106
    - ii. Library Board of Trustees – August 25, 2016
  - b. Committee Reports
    - i. Personnel & Policy
    - ii. Building & Grounds
    - iii. Finance
  - c. Approval of Library Expenditures & Finance
  - d. Director’s Report
    - i. Meetings attended
    - ii. Library statistics
    - iii. Library information
  - e. Personnel/Staffing
7. Adjournment

Next meeting date: Thursday, November 10, 2016, 5:30 P.M.

FRIDAY, October 14, 2016

NONE

\*\*\***NOTE:** A quorum of the council may be present at a meeting for information purposes only.