

CITY OF WATERTOWN MEETING NOTICE

FOR THE WEEK OF: December 5, 2016

REVISED

TO: Daily Times, Alderpersons, Dept. Heads DATE: December 2, 2016

MONDAY, December 5, 2016

PARKS, RECREATION & FORESTRY COMMISSION

514 S. First Street

4:30 P.M.

1. Call to order
2. Accept on file and/or Approval of Minutes
 - a. Park & Rec. Commission minutes from November 7, 2016 meeting
3. Citizens to be heard
4. Director's Report
 - a. Set January Commission meeting date
 - b. Review & approve the proposed 2017 part-time pay rates
 - c. Department updates
 - i. Department projects
 - ii. 2017 Budget
5. Closed Session per Wis. Stat. §19.85(1)(e) to discuss land purchase
6. Adjournment

COMMON COUNCIL MEETING

Council Chambers, 106 Jones Street

7:00 P.M.

Separate Agenda

TUESDAY, December 6, 2016

NONE

WEDNESDAY, December 7, 2016

NONE

THURSDAY, December 8, 2016

TOURISM COMMISSION

Holiday Inn Express, 101 Aviation Way

8:00 A.M.

1. Call to order
2. Review & approve November minutes
3. Old Business
 - a. Approve Financials
 - b. Marketing Plan
 - i. Report from Responsive Business Solutions – Leslie Hershberger
 - ii. Tourism website proposal
 - iii. Tourism commission meeting location
 - iv. Budget amendments – website
 - v. Discussion & approval of Share the Road Grant Application
4. New Business
 - a. Discount cards
 - b. 2017 Grant form
 - c. 2017 ads

5. Adjournment

LIBRARY BOARD OF TRUSTEES
Meeting Room 2, 100 S. Water Street
5:30 P.M.

1. Call to order/roll call
2. Correspondence
3. Appearances
4. New Business
 - a. Travel Reimbursement Policy
 - b. 2017 Bridges Addendum
 - c. 2017 Meeting dates
 - d. County Library Services Contract
 - e. Internet Policy
 - f. Change of President/Vice President
5. Unfinished Business
 - a. Update on Carnegie façade
 - i. Struc Rite Design proposal
 - ii. Studio GC engineering proposal
 - b. Resolution 2016-7 Approve final 2017 Budget
 - c. Referendum update
 - d. Library Expansion/Renovation
 - i. RFP for fundraising Consultant
 - ii. Draft outline for fundraising Plan
 - e. Collection Agency Privacy Policy
6. Approval of consent agenda items
 - a. Minutes
 - i. Library Board of Trustees – November 10, 2016
 - b. Committee Reports
 - i. Personnel & Policy
 - ii. Building & Grounds
 - iii. Finance
 - c. Approval of Library Expenditures & Finance
 - d. Director's Report
 - i. Meetings attended
 - ii. Library statistics
 - iii. Library information
 - e. Personnel/Staffing
 - i. Resolution 2016-6 Adult Services & Technology Support Librarian step increase
 - ii. Closed Session per Wis. Stat. §19.85(1)(c) to discuss personnel issues
7. Adjournment

Next meeting date: Thursday, January 12, 2017, 5:30 p.m.

FRIDAY, December 9, 2016

NONE

***NOTE: A quorum of the council may be present at a meeting for information purposes only.