From the Mayor’s Desk

Dear Citizens of Watertown,

Where do the summers go? It seems like spring is here, and all of a sudden it is fall with winter on the horizon. We were surprised by the amount of rainfall that we received throughout the summer and fall. The river has been at high water in the City since the end of July, and it does not look like it is going to go down anytime soon. We need dry weather.

The rain has also disrupted our street projects this year and some projects will not be completed until next summer. We will be spending about $1.7 million on streets next year. We will also be spending $51,000.00 on sidewalks, and $332,000.00 on crack filling and seal coating. We will have to relearn our winter driving skills in November and December and beyond. Please be careful this winter! As you know, it can get treacherous out there.

This will be my last City Connection message. I want to thank all of our citizens for the kindness that has been shown to Nora and I during my time as Mayor. Watertown is a great City with a lot of potential still to be fulfilled. The greatness comes from you, the citizens of Watertown. We have a super future ahead of us!

I hope you all have a wonderful holiday season and a safe and prosperous New Year!

With Warmest Regards,

John David, Mayor

Watertown Redevelopment Authority

The Redevelopment Authority (RDA) has completed negotiations with the six property owners on the 100 block of W. Main Street, and currently owns five of the six buildings. The sixth building should be acquired by the end of the year. The tenants will have up to one year to move into a new location from their individual closing dates. Planning work for demolition and town square design will begin in the coming months.

A request for proposals from developers has been issued for the hotel site, as well as three other sites in the vicinity of downtown. The RDA is seeking development concepts and proposals from interested parties until November 2nd.

The RDA is actively participating in a collaborative marketing effort with several other Watertown entities, each with an exciting story to tell about growth, expansion, new programs, and developments. We are active on social media, so please like our Facebook page, find us on Instagram and Twitter!
Closed for the Season
It’s time for the park facilities to close for the season. Restrooms will be closed, electric and plumbing turned off and things will be winterized. Park facilities will reopen on May 1st for the 2019 summer season.

Anyone planning a wedding in 2019 should consider holding their ceremony at the beautiful gazebo in Riverside Park. Park reservations will begin on the first working day in February 2019 and the gazebo can be reserved up to a year in advance.

Duck Migration
People are encouraged not to feed the ducks and geese from September 1 to December 15 to encourage their natural migration instincts. The ducks and geese will tend to live here over our harsh winter months if they have an abundance of food.

Ice Skating and Hockey
When weather conditions permit, ice skating facilities will be created and maintained at Silver Creek and Brandt/Quirk Park. Ice needs to be at least 8 inches thick to be safe.

A hockey rink is made available in Brandt/Quirk Park when temperatures are cold enough to spray ice. Temperatures 10 degrees or lower and sustained temperatures lower than 20 degrees are needed to make the hockey rink.

People are advised to use extreme caution when venturing out onto river ice, as ice depths are not consistent. Ice conditions that are near bridges and dams are especially dangerous.

Pet Exercise
The Boomer Street Pet Exercise Park is located on Boomer Street, ½ mile east of Twelfth Street at the old land fill site. Facilities include: perimeter fencing, a parking lot, directional fencing which allows your pet to play off leash, waste collection bags and containers, and mowed trail. Park rules are posted at the trail head. Admittance is free. Dogs must play well with others!

Leashed dogs can also be exercised at the Brandt/Quirk Park Trail. Dogs are not allowed in any other area of the city’s park system per city ordinance.

Hiking & Cross-Country Ski Trails
The Parks and Recreation Department and the Watertown Unified School District together provide a four mile trail system for hiking and cross country skiing. The trail is located on the Brandt/Quirk Park and High School grounds. There is an access and parking at the north end of both Carriage Hill Drive and Hiawatha Street. The ski trail is groomed for skiing when there is sufficient snow.

Parks & Recreation Department Highlights
We are committed to our mission of providing top notch park facilities and recreation programs. Listed below are projects that we have recently accomplished or are in our future plans.

Inter Urban Trail
Jump on your bike and hit the trail! This trail also provides a beautiful setting for the whole family to walk or jog. This multi-use trail is located at the corner of Clark and Humboldt Street. Future plans include the construction of a shelter/restroom facility at the trail head in 2019.

Brandt Baseball Complex
The department is very grateful to both the Girls Fastpitch Association and the Watertown Youth Baseball Association for their support in this complex! In 2018, a new playground structure was added to the baseball complex just in time for opening day. Also a new park shelter provided much needed relief from the sun while watching games at the baseball complex.

Riverside Park
Riverside Park tennis courts were resurfaced this year providing a wonderful surface for the avid players and leagues of Watertown.

River Walk
A kayak dock was installed along the River Walk, behind the 7Up plant allowing a take in/out place for sportsman to take a scenic tour along the river. Future plans include replacing the Observation Deck that was removed due to dam repairs.

Washington Park
Construction of the Washington Park concession stand should begin this fall with hopes of completion by opening day 2019.

BIRD CITY & BIRDING BACKPACKS
In 2016, Watertown became the 99th Wisconsin community recognized for its efforts in the creation and protection of bird habitat, community forest management, limiting or removing birds hazards, public education and the recognition of International Migratory Bird Day. This wonderful designation helps promote yet another recreational activity in the City of Watertown and its park system. Stop by and check out a Birding Backpack—binoculars, flash cards, notebook and pencil for a deposit of $10. The Park and Rec office also has a bird scavenger hunt flyer; pick one up to see if you can find all the birds listed!
The Recreation Department

Recreation Information

Stay Home Alone
Feel more at ease leaving your child home alone with this award winning program! This course goes over first aid basics, fire safety, family emergencies, internet safety and other basic guidelines to follow when home alone. Look for the next course on the city’s website, our office or Facebook.

Babysitter’s Training Course with Optional CPR & 1st Aid
Start your babysitting business by learning how to keep yourself and others safe, how to handle behavior issues, playtime and activity options, basic child care needs including diapering and feeding and much more. With the extended course option you can learn First Aid and Child & Infant CPR! See website, office and Facebook for the next class dates & times.

Youth Archery
Archery is offered to those ages 8-18. Archery instruction is held at the Watertown Archery Club Indoor Range, 214 1/2 Market Street. The Archery Club is providing a number of certified instructors to make this experience as meaningful as possible. Registration begins in December and the session starts in January. The registration form will be available on the city’s website, Facebook and in our office.

Coming Soon … Online Registration
The Watertown Parks & Recreation Office is currently working on online registration software. We are hoping to launch in January 2019. For more details, stay tuned to Facebook and the City’s Website: www.ci.watertown.wi.us

Year-Round Recreational Programming

<table>
<thead>
<tr>
<th>Registration Begins</th>
<th>Program Starts</th>
<th>Activity</th>
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</thead>
<tbody>
<tr>
<td>February March</td>
<td>March</td>
<td>Youth Archery II Spring Ballet</td>
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<tr>
<td>February March</td>
<td>April</td>
<td>Spring Youth Soccer League Spring Swim Lessons</td>
</tr>
<tr>
<td>February May</td>
<td>May</td>
<td>Youth Baseball (ages 4-12) Jr. Baseball (ages 13-14) Girls Fastpitch Softball Summer Adult Kickball League Summer Adult Softball League</td>
</tr>
<tr>
<td>April May May</td>
<td>June</td>
<td>Rock River Day Camp Lacrosse Summer Grade School Volleyball Summer Swim Lessons (June-August)</td>
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<tr>
<td>May July</td>
<td>July</td>
<td>Summer Micro Soccer (ages 5-8) Summer Soccer Clinic (ages 9-14) Summer Kickball</td>
</tr>
<tr>
<td>July August</td>
<td>August</td>
<td>Fall Youth Soccer League Fall Ballet Fall Football League Fall Adult Kickball Leagues Fall Adult Softball Leagues Fall Swim Lessons 5th Grade Girls Volleyball</td>
</tr>
<tr>
<td>September October</td>
<td>5th Grade Boys Basketball Fall Winter Adult Volleyball Leagues</td>
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<tr>
<td>September October</td>
<td>November</td>
<td>Men’s Basketball League Little Dunks Basketball (Grade K-4) Youth Wrestling</td>
</tr>
<tr>
<td>October</td>
<td>December</td>
<td>Winter Ballet Intramural Basketball League Winter Lacrosse/Little Scoopers Youth Archer I 5th Grade Girls Basketball Winter Swim Lessons</td>
</tr>
<tr>
<td>December January</td>
<td>Winter</td>
<td>Fitness classes occur year-round. See city website, Facebook or office for more information.</td>
</tr>
</tbody>
</table>

LIKE the Watertown Park and Recreation Dept. on Facebook to get updated program information.

Registration Forms available on the City’s Website: www.ci.watertown.wi.us
The Watertown Parks & Recreation Department offers a wide variety of programs throughout the fall and winter months. At this time, we do not have all of the exact information available on all programs, but included is the information with the estimated dates. We will advertise in the local newspaper, Facebook and our website well in advance of these program starting dates. Feel free to contact our office for complete information on any of our program offerings.

The department will make every effort to comply with the Americans with Disabilities Act (ADA). Please contact the department if you have any special needs that would benefit from your participation in our programs. The department will attempt to accommodate these needs.

Volunteer Coaches Needed

All coaches with our youth sports programs are done on a volunteer basis. We are constantly looking for individuals who may be interested in coaching youth sports. It can be very enjoyable and rewarding. The time involvement is from 3-5 hours per week during the season. The department offers a training program for these coaches. Interested individuals should contact the department to receive more information.

Youth Wrestling

All coaches with our youth sports programs are done on a volunteer basis. We are constantly looking for individuals who may be interested in coaching youth sports. It can be very enjoyable and rewarding. The time involvement is from 3-5 hours per week during the season. The department offers a training program for these coaches. Interested individuals should contact the department to receive more information.

Ballet, Tap & Dance

Our ballet classes are being held in conjunction with TTP Academy & Mindful Movement. Classes are on either Monday or Thursday evening hours. Prices vary.

Classes being offered are:

- Be-Bop for Tots (age 3)
- Primary Dance 1 (age 4)
- Primary Dance 2 (age 5)
- Ballet & Tap (age 6)
- Ballet 1 & 2 (ages 7-10)
- Jazz & Tap (ages 7-10)
- Adult Dance

All classes above are held at the Watertown Senior & Community Center. Forms are available in the Park & Recreation Office or on the City's Website: (www.ci.watertown.wi.us)

Lacrosse

This program is held in conjunction with the Watertown Lacrosse Club. This program offers both instruction and low level intra-squad competition. Meets on Saturdays in January through February. Registration will be accepting in December.

Fitness Classes

The department offers a variety of fitness classes year round—Yoga, Zumba, Senior Fitness, Pound, Octane and Senior Fitness. Make us a part of your work out routine!

Adult Volleyball

The department operates a large volleyball program offering a variety of skill levels to men’s, women’s, and coed teams. Matches are played at local schools beginning in mid-October. Registration begins in September.

Men’s Basketball League

This league plays primarily on Thursday evenings at the Middle School starting at the beginning of November through March. Approximately 12 games are played.

Adult Open Basketball

This program offers pick-up games of basketball and is held at the high school on Wednesday evenings beginning mid-October through March from 7:30-9:00 pm. There is no fee.

High School Intramural Basketball

The department organizes leagues for basketball for students attending Watertown High School. The basketball program is offered January and February. Registration is advertised through the high school athletic office.

Boys & Girls 5th Grade Basketball

This program offers both instructional and low level competition. It is run through the public grade schools. 5th Grade Boys compete from late October through December and 5th Grade Girls compete January through March. Practices and games are held on weeknights after school. Registration is taken in the schools and Park & Rec Office. Volunteer coaches are needed.

Little Dunker’s Basketball

This instructional program is for boys and girls currently enrolled in kindergarten through grade 4. It will be held on Saturday mornings beginning late October through mid-December. Instruction will stress basic skills and fundamentals using scaled down equipment.

“Watertown Park and Rec Dept”
Swim Lessons
Swim lessons are scheduled at a variety of days and times throughout the year so you can choose what fits your schedule best. Each class is scheduled for eight 35-minute sessions with 5 minutes built in for parent-teacher interaction. Classes are taught by trained instructors and follow the American Red Cross Learn-to-Swim program. All classes meet at the Indoor Pool, located at Riverside Middle School. Fees are $28/city residents & $42/non-city residents. Swim class course descriptions, schedules, & registration materials are available at the Indoor Pool, the Park & Recreation Department office (514 S. First Street) or on our website (www.ci.watertown.wi.us) prior to each new session.

Upcoming Swim Lessons
Watch for Lil’ Swimmers sessions later this fall or in January! The winter swim lessons is tentatively scheduled to begin the last week of January 2019.

Open Swim
It’s a great way to spend an afternoon! Weekends from 1:00 p.m.—4:00 p.m. Cost is $3 per person or a swim pass. Fantastical family fun! Great exercise, too. Check out the monthly pool calendar. It’s cool to be at the pool!

Aqua Zumba
Dancing in the water? That’s right! Aqua Zumba blends the Zumba philosophy with water resistance for a pool party you shouldn’t miss! It’s a low-impact, high energy class taught by a certified instructor. Join us for this easy-to-follow fitness class that makes working out a splash! See indoor pool schedule for dates & times.

Swim Calendars
Monthly calendars for the Indoor Pool are available at the Indoor Pool, Park & Recreation Office or the city’s website (www.ci.watertown.wi.us). Calendars reflect the times and cost for the different classes and activities offered each day.

Lap Swim
Swim & stay fit, swim & get fit! Lap swim is available at a variety of times throughout the week. Please see the monthly indoor pool calendar for dates & times. Hope you can join us! Swimming is a lifetime leisure sport. See you at the pool!!!

Lifeguard Training Class
Learn to become a lifeguard in this blended learning format course. Candidates must be 15 years by the end of the course.

Classes are held at the Indoor Pool on October 29, November 2, 3, 4, 9, 10 & 11. See registration form for times as they vary. Cost is $200/class, $240/class & book and/or grant available—see office for details. Deadline is October 24, 2018.

Water Fitness Classes
A cool approach to staying fit or reaching new levels of fitness! Great benefits, including: increased flexibility, strength and cardiovascular endurance await you! The buoyancy and resistance of the water assist in increasing impact-related injury and stress. We offer both shallow water and deep water classes. You do not need to be a swimmer to participate. Check out our monthly calendar as classes are held on a variety of days and times. Fees are: $4/visit or $40 punch card for 11 visits—the first visit is on us!

Water Walking & Deep Water Aqua Jog
Lap swimming and fitness classes not your thing? That’s okay! During water walking, adults may walk or jog laps using the shallow-depth area of the pool. Deep water aqua jogging is a time when adults may use the 12-foot area of the pool to jog or tread water. Aqua jog flotation belts are available to use, if desired. Water walking and deep water aqua jog are not instructor-led; participants exercise independently. Bring a friend to work out with! Cost is $3.00 per person or a season pass.

Water Safety Instructor
If you are 16 years or older and a proficient swimmer, you can become an American Red Cross Water Safety Instructor. Learn to teach children and adults to swim and give water safety presentations to kids and their parents.

Classes are held at the Indoor Pool on November 26, 30, December 1, 2, 7, 8 and 9, 2018. See registration form for times as they vary. Cost is $250.00 or grant—see office for grant details. Deadline is November 20, 2018.

Watertown Aquatic Team
Bring out your competitive spirit and join our age group swim team! This program is a parent-run competitive swim team that operates with assistance from the Watertown Parks & Recreation Department. Workouts are held on a variety of days and times for kids of all levels at the Indoor Pool, located at Riverside Middle School. All practice sessions are conducted by certified, professional coaches who offer individualized attention with an emphasis on instruction, training and competition to people of all ages and abilities.
The center is open Monday through Friday, 8:00 am until 4:30 pm
514 S. First Street
920-262-8099

Anyone 50 and older may become a member. The 2019 membership fees are $10 for city residents and $15 for non-city residents.

Annual Bake Sale
The Senior Center Bake sale will be held on Tuesday, November 6 beginning at 7:00 am. Bake sales are one of the largest fundraisers to help support the center and its programming.

Jefferson County Senior Dining
The Jefferson County Senior Dining program offers lunch Monday-Friday to those 60 years and older. Cost is $4.00. Lunch begins at 11:30 am. See our monthly newsletter for lunch menu.

Hunger Task Force Stockbox
This free program is available monthly to seniors 60 years and older. Eligibility is determined by monthly income—1 person household is $1,316 and 2 person is $1,784. See Senior Center newsletter for dates and times.

For Your Health

Free Blood Pressure Checks
1st, 2nd and 3rd Wednesdays 9-11am
4th Thursday from 11 am—1 pm

Free Non-Fasting Blood Sugar Check
2nd Wednesday 9:30-11:30 am

Foot Care Clinic
1st and 3rd Thursday 8am-12 noon
4th Wednesday 8am-12 noon
Call Marquardt Home Health (920-261-7108) for an appointment. There is a fee.

Go Green
View our monthly newsletter, The River View, online at: www.cityofwatertown.org or pick up in our office.

Kwik Trip Gift Cards
The center has $20 Kwik Trip gift cards available. The cards can be used at any Kwik Trip store for gas or any store item. They make great gifts for any occasion. They make great gifts.

Mixed Chorus
Mixed Chorus meets on Fridays at 10:00 am. Their season is mid-September through mid-May with performances scheduled throughout their season. Anyone wishing to join may do so!

Activities

See newsletters for dates/times. Must be a member to participate. Non-members ages 50 and older will pay a $1.00 programming fee.

- 500
- Adult Coloring
- Advanced Bridge
- Board Games
- Beginner’s Bridge
- Bingo
- Caring Crafters
- Claire’s Mending
- County Benefit Specialists
- Educational Presentations
- Entertainment
- Euchre
- Fitness Classes
- Hand & Foot
- Knitting/Crocheting
- Mah-Jongg
- Mixed Chorus
- Movie Matinees
- Scrabble Sheepshead
- Shuffleboard
- Trips (Day/Extended)
- Various Fundraising Events
- Walking
- Watercolor Club
- Wii Game
- Woodcarvers

Meals on Wheels Program
Jefferson County Senior Dining Program has added home delivered meals in the city of Watertown to the list of services provided. Meals are catered through Feil’s Catering, and delivered from the Watertown Senior Center.

For those aged 60 and older that are homebound and have difficulty shopping or preparing meals, this hot noon meal is a great way to ensure that they or a loved one is receiving a healthful lunch, Monday through Friday. Home delivered meals are offered within the Watertown city limits in both Jefferson and Dodge counties to those assessed and found eligible at a suggested donation of $4.00 a meal. Monthly menus are available for review at the Watertown Senior Center, or online at www.jeffersoncountywi.gov. To inquire about eligibility, call the Senior Dining Program Watertown Meal Site at (920) 261-7013.

Taxi Vouchers
The Watertown Senior Center is able to provide a Taxi Voucher (valued at $2.50) to seniors, 50 and above, that need a ride to or from the center to participate in programming. Please contact the office for more details.

Rent the Center!
Do you need a place to hold a shower, graduation or birthday party? Don’t want to clean for company. The Watertown Senior & Community Center has rooms available for your event. Prices start at $10/hr. Don’t hesitate. Book early!
Election Information

CHECK VOTING INFORMATION ONLINE

You can check online to see if you are registered to vote. Go to http://MyVote.wi.gov. You will be able to see if you are registered to vote and at which address as well as your polling place and voter participation history.

VOTER REGISTRATION

Persons not currently registered to vote or who have moved or changed their name since the last time they voted will need to register. Those who wait to register on Election Day should plan additional time to register prior to voting. You may register in the office of the City Clerk, 106 Jones Street through November 2nd during regular office hours.

Proof of residence is required and must show your current name and address. This cannot be any piece of mail. Items that may be used as proof of residence for voter registration include: WI driver license/ID card, real estate tax bill, utility bill, residential lease, college ID with other proof of enrollment, bank statement, payroll check or document issued by a unit of government. For questions regarding voter registration or proof of residence contact the City Clerk’s office at 920-262-4000.

ABSENTEE VOTING

Voters may request that an absentee ballot be mailed to them. We must receive a written request from each voter that wishes a ballot to be mailed. This request should include your name and the address where you wish the ballot to be sent and must be accompanied by photo ID.

Wisconsin also allows in-person absentee voting. In-person absentee voting is taking place in the Office of the City Clerk, 106 Jones Street now through November 2nd during normal business hours, Monday - Friday 8:00 a.m. to 4:30 p.m. The office will be open for absentee voting until 5 p.m. on November 1st and 2nd.

Absentee ballots are sealed and kept in the Clerk’s office until Election Day and taken to the appropriate polling place to be processed at that time. Note: There is no longer any registration or absentee voting allowed on the Monday before an election.

FALL GENERAL ELECTION

TUESDAY, NOVEMBER 6TH

Offices on the ballot are Governor/Lieutenant Governor, Attorney General, Secretary of State, State Treasurer, US Senator, Representative in Congress, State Senator, State Representative to the Assembly, County Sheriff, County Clerk of Circuit Court and a Watertown School District Referendum. You can check online to see what will appear on your ballot at http://MyVote.wi.gov.

POLLING PLACES

District 1: Marquardt Manor Chapel, 1020 Hill Street
District 2: Madison College, 1300 W. Main Street
District 3: City Hall Basement, 106 Jones Street
District 4: City Hall Basement, 106 Jones Street
District 5: Senior Center, 514 S. First Street
District 6: Madison College, 1300 W. Main Street
District 7: City Hall Basement, 106 Jones Street
District 8: Senior Center, 514 S. First Street
District 9: City Hall Basement, 106 Jones Street

2019 LOCAL ELECTIONS

Beginning on December 1, eligible citizens can take out papers for various local offices. In 2019, five Aldermanic positions are up for election in odd numbered districts: 1, 3, 5, 7 and 9. The office of Mayor is also up for election in 2019.

To run for Alderperson you must collect signatures from eligible voters in your District. The number cannot be less than 20 or more than 40 signatures. For Mayor you must collect between 200 and 400 signatures from eligible voters in the City limits. Candidates may not solicit signatures until after December 1, 2018 and the completed forms must be turned in prior to 5:00 p.m. on Wednesday, January 2, 2019.

If you are interested in any of these positions or are unsure what District you are in please stop by the City Clerk’s office and obtain the necessary information. If there is a Primary Election needed, it will be held on Tuesday, February 19, 2019, with the Spring Election held on Tuesday, April 2, 2019. The successful candidates will take office on the third Tuesday in April, 2019.
Don’t Forget to “Fall Behind”
Daylight Savings ends on Sunday, November 4th, 2018!

City Department Contact Information

<table>
<thead>
<tr>
<th>Department</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>Airport</td>
<td>261-4567</td>
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<tr>
<td>City Clerk/Treasurer</td>
<td>262-4000</td>
</tr>
<tr>
<td>City Attorney</td>
<td>262-4033</td>
</tr>
<tr>
<td>Cable TV</td>
<td>262-4021</td>
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<tr>
<td>Court Clerk</td>
<td>206-4203</td>
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<tr>
<td>Engineering</td>
<td>262-4040</td>
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<tr>
<td>Fire Dept. (Non-emergency)</td>
<td>261-3610</td>
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<tr>
<td>Health Dept.</td>
<td>262-8090</td>
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<tr>
<td>Inspection Dept.</td>
<td>262-4060</td>
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<td>Library</td>
<td>262-4090</td>
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<tr>
<td>Mayor</td>
<td>262-4000</td>
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<tr>
<td>Park &amp; Recreation</td>
<td>262-8080</td>
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<tr>
<td>Forestry</td>
<td>262-4080</td>
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<tr>
<td>Police (Non-emergency)</td>
<td>261-6660</td>
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<tr>
<td>Street Dept.</td>
<td>262-4080</td>
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<tr>
<td>Water Dept.</td>
<td>262-4075</td>
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<td>Wastewater Dept.</td>
<td>262-4085</td>
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Alderpersons

<table>
<thead>
<tr>
<th>District</th>
<th>Alderman</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>1</td>
<td>Emily McFarland</td>
<td>(920) 988-5874</td>
</tr>
<tr>
<td>2</td>
<td>Rick Tortomasi</td>
<td>(262) 544-5373</td>
</tr>
<tr>
<td>3</td>
<td>Ken Berg</td>
<td>(920) 988-3249</td>
</tr>
<tr>
<td>4</td>
<td>Kurt Larsen</td>
<td>(920) 262-2083</td>
</tr>
<tr>
<td>5</td>
<td>Steve Zgonc</td>
<td>(920) 261-2918</td>
</tr>
<tr>
<td>6</td>
<td>Tim Raether</td>
<td>(920) 262-3398</td>
</tr>
<tr>
<td>7</td>
<td>Augie Tietz</td>
<td>(920) 253-0612</td>
</tr>
<tr>
<td>8</td>
<td>Bill Maron</td>
<td>(920) 262-3740</td>
</tr>
<tr>
<td>9</td>
<td>Linda Kilps</td>
<td>(920) 918-1802</td>
</tr>
</tbody>
</table>

Dog & Cat Licenses Are Due January 1 of each year!

Licenses for dogs and cats are issued for the calendar year and expire December 31. Reminder cards are NOT sent. The new licenses are generally available mid-December. Please renew your pet’s license as soon as possible. The licenses must be renewed or issued BEFORE the last Friday in March, or a $5.00 late fee will be assessed. The City ordinance requires ALL dogs and cats be licensed, even if they do not go outside. We must see a current rabies vaccination certificate before issuing a dog license. There is no proof required for a cat.

Fees for licenses are:
- Male/Female unaltered—$10.00
- Male/Female altered—$5.00

Are you a new pet owner or did you just move to Watertown? If so, below are the approximate times to license your pet:
- When your pet is five (5) months of age and has obtained the rabies vaccination.
- Within thirty (30) days of obtaining a dog or cat over five months of age, or
- Within thirty (30) days of moving into the City with a dog or cat over five months of age.

License your pet at the Clerk/Treasurer’s Office, City Hall, 106 Jones Street, Watertown. For questions, please call 262-4018.

Property Taxes

Property tax bills will be mailed in early December. City taxpayers may choose to pay real estate taxes in full by January 31 or take advantage of the installment plan. Due dates for the installment plan are January 31, April 30 and July 31. Taxpayers using the installment plan are responsible for remembering the due dates as no additional notices are sent after the original tax bill is mailed. For taxpayers who wish to pay by the end of 2018 for income tax purposes, the last day City Hall will be open in 2018 to accept tax payments is December 28, 2018. Taxpayers may mail their tax payments as late as December 31, 2018 or drop them in the night deposit box on the brick wall to the left of the City Hall front doors through December 31 and those payments will be considered a 2018 payment.

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Property tax bills will be mailed in early December. City taxpayers may choose to pay real estate taxes in full by January 31 or take advantage of the installment plan. Due dates for the installment plan are January 31, April 30 and July 31. Taxpayers using the installment plan are responsible for remembering the due dates as no additional notices are sent after the original tax bill is mailed. For taxpayers who wish to pay by the end of 2018 for income tax purposes, the last day City Hall will be open in 2018 to accept tax payments is December 28, 2018. Taxpayers may mail their tax payments as late as December 31, 2018 or drop them in the night deposit box on the brick wall to the left of the City Hall front doors through December 31 and those payments will be considered a 2018 payment.
Cessna Citation Jet Monument
Construciton has begun for laying the foundation of the jet monument to be located on the east side of Highway 26 by the airport. The jet was donated by C.R. Meyer & Sons of Oshkosh, Wisconsin, a customer of Wisconsin Aviation and the Watertown Municipal Airport. A rendition of the monument is pictured to the right. What a great way to greet people entering Watertown and mark the location of the airport as well.

New Structure at Darcey Park
Darcey Park, located just north of the airport parking lot, now features a scaled-down control tower. Built by two Wisconsin Aviation employees, the replicated tower will soon include mock radios, radar, and other aviation-related gadgets. Darcey Park, funded by the Joseph and Sharon Darcey Foundation, is a great place to bring the kids to play while watching the exciting activities at the airport. Bring a lunch along and enjoy watching some takeoffs and landings in the picnic area right next to the tower.

Great Gifts for Any Occasion
The following adventures await you at the airport. Gift certificates available by calling or online at WisconsinAviation.com.

- **Discovery Flight** — Experience a hands-on flight with a certified instructor. 30 minutes of ground instruction on airport and airplane basics and 30 minutes of flight with you at the controls, including taxiing, takeoff, maneuvering, and landing. Only $69.00
- **Scenic Flight** — Get a view of your world that most never see! 40 minutes of viewing the local area from a new perspective! Up to 3 people in a 4-seat aircraft. Take your camera along to snap some unique aerial photos of your favorite places.

Managed and Operated by Wisconsin Aviation

**Hours of Operation:**
Mon thru Fri — 7 am to 8 pm
Sat thru Sun — 7 am to 7 pm

**Contact Information:**
920-261-4567
WisAv@WisconsinAviation.com
WisconsinAviation.com
The Police Department

Watertown Police Department
106 Jones Street
Watertown, WI 53094
Non Emergency: 920-261-6660
www.WatertownPolice.com

Police, Fire or Medical Service Dial 9-1-1

Text “WTTN” to 847411 to make an anonymous report

tip 411

Halloween Safety Tips

Drive Safely

- Take extra time to look for kids at intersections, on medians and on curbs.
- Enter and exit driveways and alleys slowly and carefully.
- Eliminate any distractions inside your car so you can concentrate on the road and your surroundings.
- Slow down and be alert in residential neighborhoods. Children are excited on Halloween and may move in unpredictable ways.

Keep Costumes Both Creative and Safe

- Decorate costumes and bags with reflective tape or stickers and, if possible, choose light colors.
- Choose face paint and makeup whenever possible instead of masks, which can obstruct a child’s vision.
- When selecting a costume, make sure it is the right size to prevent trips and falls.

Walk Safely

- Cross the street at corners, using traffic signals and crosswalks. Look left, right and left again when crossing and keep looking as you cross.
- Put electronic devises down and keep heads up and walk, don’t run, across the street.
- Teach children to make eye contact with drivers before crossing in front of them.
- Always walk on sidewalks or paths. If there are no sidewalks, walk facing traffic as far to the left as possible.
- Watch for cars that are turning or backing up. Teach children to never dart out into the street or cross between parked cars.

Winter Driving Tips

Winter driving will soon be here, protect yourself and your passengers. Allow extra time to reach your destination during inclement weather. It takes only one unprepared or careless driver to slow or stop traffic.

- Drive for conditions – slower speeds, slower acceleration.
- Use your headlights.
- On multi-lane roadways, snow plows often need to clear the center, throwing snow, ice and slush into nearby lanes. If approaching an on-coming snow plow, slow down and give the plow a little extra room.
- Four-wheel and all-wheel vehicles do not stop or steer better on ice.
- Do not use cruise control.
- Leave extra room between you and the vehicle in front of you.

- Slow down when approaching intersections, off-ramps, bridges.
- If you find yourself behind a snowplow, stay behind it until it is safe to pass. Remember that a snowplow driver has a limited field of vision. Stay back (15 car lengths) until you’re sure it is safe to pass or until the plow pulls off the road.

Internet Safety

Children use a variety of online services, and each of these services can have different safety concerns. However, there are some basic tips which you can employ no matter how your children use the Internet to keep them safe from these dangers.

1. Keep the computer in a high-traffic area of your home.
2. Establish limits for which websites children visit and for how long.
3. Surf the Internet with your children and let them show you what they like to do online.
4. Remember that Internet technology can be mobile, so make sure to monitor cell phones, gaming devices, and laptops.

Keep an open dialogue with your children about online safety. Know who is connecting with your children online and set rules for social networking, e-mailing, online gaming, and using

Stay Informed

City Council meetings are held the 1st and 3rd Tuesday each month. However, the Nov. 6 City Council meeting is moved to Nov. 5 due to the General Election. Full agenda packets for City Council meetings are available by 4 p.m. Friday the week before the meeting on the City web site: www.ci.watertown.wi.us.

Weekly meeting notices are also posted on the web site on Thursday afternoons to inform the public of commission and committee meetings coming up the following week. Meetings are open to the public; attend a meeting to learn more about what is going on in the community and find out how opportunity runs through it!
The Police Department

Crime Prevention on a Budget

While the colder weather is moving in many of us have been outside getting our yards and garages prepared for the winter ahead. As you do this, take a little time to assess your property and determine whether you are a potential target to criminals. You don’t necessarily have to turn your home into Fort Knox, but there are some easy and cost effective measures that can keep that bad guy moving on.

Lights—When we look at the exterior of properties, one of the areas that we focus on is lighting. Each entrance should have a light and consider leaving these lights on all evening. By replacing the current bulbs with fluorescent energy efficient light bulbs, no only will you save money with the less electricity generated, but these lights give off more of a “white” light which is brighter and offers a better recognition of colors. Another area of lighting improvement is through the use of landscape lights and/or motion lights. Many of these lights are solar powered and use LED lights, which make them quite easy to install!

Locks—A good majority of our burglaries and thefts are to unlocked properties, so by taking the simple and no cost step of ensuring that our doors are locked, that would prove very beneficial in crime prevention. We often get asked about the different types of locks on the market, and the best type of lock is a deadbolt. Another area of locks that gets overlooked is the strike plate. The strike plate is what strengthens the door frame and makes it difficult to kick or push in the door when it is locked. To ensure that your strike plate is most effective, check to see that the screws are at least 3 inches long. This way, the screws go directly into the wall stud and not just the door frame.

Alarms and Camera Systems—May homeowners will even go the extra step to protect their property with alarms and camera systems. If you are unable to invest in a traditional type of system, there are a few low cost options. There are several door and window alarms that are battery operated and can be installed in a few minutes. Cameras, although they may not actually prevent something from occurring, they have proven invaluable in gathering images of the suspects and oftentimes those images have directly lead to the arrest of the criminals. Trail cameras, originally geared for wildlife enthusiasts, have started to be used by small businesses and home owners as a way to see what is “going on” at their properties. These cameras are typically battery operated and can be installed with little effort.

We are currently hiring crossing guards!

This is a paid position and you would be needed for mornings and/or afternoons to help kids cross the street safely to and from school. If you are interested please complete an application of interest that can be found at www.WatertownPolice.com or call Amber at 920-206-4221 for more information.

Remember to Protect Yourself Against Scams!

- Double check with family and/or friends if they are the one really calling asking for money
- Don’t send funds or deposit checks to/from someone you don’t know
- Know with whom you are doing business with and use caution if approached by a stranger with a “once-in-a-lifetime” opportunity
- Never provide confidential information such as social security, credit card or bank account numbers
- If you have a concern about a solicitation, talk to family, friends, or your local police department before sending money
- Can you even remember signing up for a lottery/contest outside the US or the state you live in?
- If it sounds too good to be true, it probably is!
- If you have other questions or concerns please contact Officer Stacy Schroeder 920-261-6660 or slschroeder@cityofwatertown.org

Medication Drop Off Site

Watertown Police Department established a permanent drop-off site for unwanted or expired pharmaceutical drugs and over-the-counter medication. The drop-off container is located in the lobby of the Watertown Police Department. Public access to the drop off container is available 24 hours a day, seven days a week.

City residents are permitted to drop off their unwanted drugs – which include prescription, non-prescription, vitamins and veterinary/pet drugs – for proper disposal. No sharps/needles, oxygen tanks or nebulizers are permitted to be disposed at the drop-off site. Please contact the Watertown Health Department for proper disposal guidelines of these items.

HAPPY HALLOWEEN

Trick or Treating will be Sunday, October 28, 2018 from 1:00 p.m. to 4:00 p.m. with the parade following at 4:00 p.m.

CHRISTMAS PARADE
OF LIGHTS

The Christmas Parade of lights will be Saturday, November 24, 2018 at 5:30 p.m.
German Exchange Students Tour
Watertown Fire Department

German exchange students visited the Watertown Fire Department, along with several other locations in Watertown on October 3, 2018. The students, along with teachers Kim Schneider, Andrea Voelker, and Joerg Morge were given the opportunity to learn about the city’s fire department, explore the apparatus and get a hands on demonstration of some of the equipment.

The students are part of the students from the Watertown/Heringen Exchange Group, which are visiting the area since September 27th until October 7th. The group is made up of 10th and 11th graders from Heringen, Germany, which is located near the center of Germany.

Outdoor Fire Permits Available Online

A burn permit is required for any outdoor burning within the City of Watertown. This applies to both open fire pits and all manufactured fire pit devices.

Burn permits are free of charge and are available online at: http://www.watertownfiredept.com/burn_permits/

Permits are also issued Monday—Friday between the hours of 8:00 AM and 4:30 PM at the Watertown Fire Department located at 106 Jones Street.
The Street Department

STREET & RECYCLING/SANITATION

CURBSIDE BRUSH CHIPPING SCHEDULE
The City’s curbside brush chipping is provided on a monthly schedule. The City has been divided into four sections, with each section getting brush collection during a designated week every month. The sections are divided as follows:

Section I – 7:00 a.m. on the first Monday of the month:
AREA: Northwest portion of the City—North side of W. Main; West of the river; to City limits to north & west.

Section II – 7:00 a.m. on the second Monday of the month:
AREA: Northeast portion of the City—North sides of E. Main, Summit Ave, & East Gate Dr.; E. Main, E. Cady, E. Spaulding, etc. to the east City limits; to the north City limits.

Section III – 7:00 a.m. on the third Monday of the month:
AREA: Southwest portion of the City—South side of W. Main; West sides of River Dr., Jefferson Rd., & the river; West to City limits; South to City limits.

Section IV – 7:00 a.m. on the fourth Monday of the month:
AREA: Southeast portion of the City—South sides of E. Main, Summit Ave. & East Gate Dr.; East of River Dr.; Jefferson Rd., & the river; East to City limits; South to City limits.

FALL LEAF COLLECTION SCHEDULE
This fall’s leaf collection will begin the week of October 22nd. This is Section 4; if there seem to be a lot of leaves down prior to this date, we will push the start date back. The Street Department crews follow the same schedule as the curbside brush collection. These are two different crews however, so keep your brush pile and your leaf pile separate. Please keep your leaf piles free of all debris. Rake piles to the boulevard area—DO NOT RAKE LEAVES INTO THE STREET. Keep parked vehicles clear of leaf piles as well, or your pile will not be collected. You may also bag your leaves and take them to the yardwaste drop-off site on Boomer Street. The hours for this site are Mondays and Wednesdays from 3:30 p.m.—7:00 p.m. and Saturdays from 9:00 a.m.—1:00 p.m. After daylight savings time on November 4th, Monday and Wednesday closing hours will be 6:00 p.m.

REQUIREMENTS OF BRUSH COLLECTION
Brush must be out for collection by 7:00 a.m. Monday morning of the scheduled week, and collection will be provided once that week. This schedule will be in effect all year except under the following circumstances:

January – March: Not on set schedule for collection. Will collect on call-in basis.

If you have a brush pile to be picked up curbside, we strongly suggest that you keep all vehicles away from this pile if possible. Vehicles around brush piles take longer to chip up wasting time and money, or the pile may be missed all together if the crew does not see it behind a vehicle. Twigs, vines and other types of yardwaste can be disposed of at the Yardwaste Site, located at 1355 Boomer Street on Monday and Wednesday from 3:30 – 7:00 p.m. and Saturday from 9:00 a.m. until 1:00 p.m. (April 1st – December 1st weather permitting). After daylight savings time on November 4th, the site will close at 6:00 p.m. on Mondays and Wednesdays. Woodchips are available anytime from 1338 Boomer Street (just north of yardwaste site). All roots must be removed from the brush. Brush stacked for collection must be free of all debris, litter and non-brush material. To allow us to provide timely, safe curbside collection of brush, the following requirements must be followed:

Brush must be:
A minimum of 4 feet in length
A maximum of 9 inches in diameter
A maximum of 4 feet in width

Stack brush with cut ends facing one direction; parallel to or facing the curb. (Do not block the sidewalk)

This program has been adopted to provide a reliable schedule and an efficient service. If you have any questions regarding this information, please call the Street Department at 262-4080. The Street Dept. does NOT do storm damage or special pickups outside the normal scheduled routes.

CHRISTMAS TREE CHIPPING
Weather permitting, discarded Christmas trees will be chipped by the City starting Wednesday, January 2, 2019. Nails, wires, lights, tree Stands and plastic bags must be removed from the trees. All strings of lights can be recycled—please drop off at the electronics drop-off area located at S. Second and Clyman Street—near the SE side of the Street Department building.
The Street Department

**RECYCLE, RECYCLE, RECYCLE!!!**

While people may find it annoying to get an occasional orange tag on their garbage cart, this is an effective way for our crews to communicate with residents. We are finding more and more outlets to take items for recycling. This is a win, win for all involved; the bottom line is that the City of Watertown receives revenue for the items we recycle and we have to pay ever increasing landfilling costs for any items we haul to the landfill. There is also the fact that we are able to keep literally tons and tons of items out of the landfill which is better for the environment.

Electronics (including items with Freon) and construction debris should be dropped off for recycling as well as box springs and mattresses. Please refer to the City of Watertown Recycling Guide in this paper for locations/hours. You should also check the City’s website often, as any changes to our recycling program are updated on there. You can find this at www.ci.watertown.wi.us.

The City of Watertown Street & Recycling/Sanitation Department would like to emphasize that we are here to help all residents abide by the Watertown Ordinance and State Mandates that are in place. We are not here to punish anyone, rather it is our goal to continually raise our recycling efforts while lowering our landfilling. We realize we are requiring a lot of items to fit in your blue recycling cart which is only picked up every other week. Therefore, please feel free to contact our office at (920) 262-4080 to request an extra recycling cart. There is an extra monthly fee on your utility bill of $3.96. You can also place extra bags of recycling on top of your recycling cart under the lid—it does not have to close completely. We also have recycling drop-off at the Street Department during normal business hours. If you have a large amount, please come after/around 2:00 if possible as the trucks will be off the routes and back at the shop.

By working together we can reduce landfilling and promote recycling. Please don’t hesitate to call the Street Department if you have any questions with our program.

**IF YOU ARE MOVING OUT:** Please plan ahead! The solid waste/recycling crews are not allowed—per City Ordinance—to take piles outside of the City issued carts other than large one piece items (couch, recliner, etc.). Always refer to the Recycling Guidelines for reference. You may set up a specified time (Mon—Fri, mornings) where someone at the residence is there to assist with putting the items in the trucks. **All items must be separated for garbage and recycling.** Again, please plan ahead and call in advance—do not expect same day service!

**WINTER IS COMING**

WEATHER OR NOT … Ready or not, winter is coming. Equipment will soon be set up with salt spreaders, plows and wings. During snow season residents are encouraged to:

A) Park your vehicles off the streets in accordance with the winter parking ordinance when snow is forecasted.

B) Keep driving to a minimum when plows and salters are out.

C) Allow extra time for slippery conditions if traveling is necessary.

D) Maintain safe sidewalks and crosswalks at your property as required by City Ordinance.

E) Unsafe or un-maintained sidewalks should be reported to the Police Department’s non-emergency number at 920-261-6660.

F) Remain a safe distance behind the salt and plow trucks. Following too closely could result in damage to your vehicle and City equipment. When plowing and salting under adverse conditions, it is extremely difficult to see a vehicle behind them.

Bad weather or not, the Street Department employees look forward to working with you to provide safe winter traveling for everyone. Residents can call the Street Department at 920-262-4080 with snow removal questions and concerns.

The City of Watertown Street Department accepts disposal of a wide variety of items at the Street Department including various electronics, mattresses and appliances. Due to rising costs for the City to dispose of these items, fees will be imposed to dispose of certain items brought to the Street Department beginning January 1, 2019:

<table>
<thead>
<tr>
<th>ITEM</th>
<th>CITY RESIDENT</th>
<th>NON-RESIDENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mattress</td>
<td>$15/each</td>
<td>$20/each</td>
</tr>
<tr>
<td>TV or computer monitor up to 27&quot;</td>
<td>$10/each</td>
<td>$15/each</td>
</tr>
<tr>
<td>TV or computer monitor over 27&quot;</td>
<td>$20/each</td>
<td>$25/each</td>
</tr>
<tr>
<td>Appliances with Freon (refrigerators, freezers)</td>
<td>$20/each</td>
<td>$25/each</td>
</tr>
<tr>
<td>Appliances with Freon (dehumidifier, air conditioner)</td>
<td>$15/each</td>
<td>$20/each</td>
</tr>
<tr>
<td>Appliances w/out Freon (washer, dryer, stove, microwave, dishwasher)</td>
<td>$10/each</td>
<td>$15/each</td>
</tr>
<tr>
<td>MATERIAL</td>
<td>REQUIREMENTS</td>
<td></td>
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<tr>
<td>---------------------</td>
<td>------------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td><strong>CARDBOARD</strong></td>
<td>• Cut to fit in Blue Recycling Cart</td>
<td></td>
</tr>
<tr>
<td>Corrugated Cardboard, Chipboard &amp; Glossy Chipboard, all cardboard from food products—examples: cake boxes, cracker boxes, Kleenex boxes, pizza boxes, orange juice containers, fast food containers, etc.</td>
<td>• DO NOT PUT IN GARBAGE CART</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Keep free of Debris</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• If you want to bundle, use paper bags or plastic bags.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>For more info, visit: <a href="http://www.RecycleCartons.com">www.RecycleCartons.com</a></td>
<td></td>
</tr>
<tr>
<td><strong>PLASTIC CONTAINERS</strong></td>
<td>• Rinse items and place loose in Blue Recycling Cart.</td>
<td></td>
</tr>
<tr>
<td>This includes oil containers and plastic bags. Also, #2 bulky Rigid Plastics (5 gal buckets, laundry baskets, plastic milk crates, children’s toys) plastic 6-pack rings, film plastic: bread bags, case wrap (water cases, etc.) newspaper bags, retail bags, napkin, paper towel, bathroom tissue &amp; diaper packaging wraps. For more info visit: <a href="http://www.plasticfilmrecycling.org">www.plasticfilmrecycling.org</a></td>
<td>• DO NOT PUT IN GARBAGE CART</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Flattening to save space is optional.</td>
<td></td>
</tr>
<tr>
<td><strong>GLASS BOTTLES &amp; JARS</strong></td>
<td>• Rinse items and place loose in Blue Recycling Cart.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• NO glass light bulbs in recycling cart!</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Old-fashioned light bulbs go in garbage cart. Fluorescent tubes/bulbs can be brought to Street Department office.</td>
<td></td>
</tr>
<tr>
<td><strong>ALL PAPER PRODUCTS</strong></td>
<td>• Place in Blue Recycling Cart.</td>
<td></td>
</tr>
<tr>
<td>This includes newspapers, advertisements, envelopes (with windows &amp; clasps too), wrapping paper, tissue paper, fast food containers (cups &amp; straws too), paper plates, etc.</td>
<td>• DO NOT PUT IN GARBAGE CART</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Can bag or bundle items, but not required to.</td>
<td></td>
</tr>
</tbody>
</table>
### HOUSEHOLD RECYCLING/WASTE

<table>
<thead>
<tr>
<th>DESCRIPTION OF RECYCLING/WASTE</th>
<th>REQUIRED PREPARATION</th>
<th>WHERE DOES IT GO?</th>
<th>HOW OFTEN IS IT PICKED UP?</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALUMINUM AND TIN CANS - This will include Reynolds wrap, tin foil, tin cans, aluminum cans, aluminum baking dishes and pans, baking sheets, etc.</td>
<td>Rinse (if it’s a food container) Place in Blue Recycling Cart</td>
<td>John’s Recycling Whitewater, Wisconsin</td>
<td>Every other week, according to your pickup day.</td>
</tr>
<tr>
<td>DRAIN OIL and OIL FILTERS (The container the oil came in can be placed in the Blue Recycling Cart)</td>
<td>Place in sealed, disposable one gallon container.</td>
<td>Bring oil and filters to the Recycling Center at 727 W Cady St and place oil in the drop off area on the north end of the building. Filters must be placed in the barrel.</td>
<td>This is an outside drop-off area, so you may do this at your convenience.</td>
</tr>
<tr>
<td>ALL STYROFOAM - This will include packing material, the Styrofoam that meat comes on, Styrofoam plates, etc.</td>
<td>Rinse (if it’s a food container) Place in Blue Recycling Cart</td>
<td>John’s Recycling Whitewater, Wisconsin</td>
<td>Every other week, according to your pickup day.</td>
</tr>
<tr>
<td>ALL AEROSOL SPRAY CANS -</td>
<td>These should be empty. Place in Blue Recycling Cart.</td>
<td>John’s Recycling Whitewater, Wisconsin</td>
<td>Every other week, according to your pickup day.</td>
</tr>
<tr>
<td>HOUSEHOLD WASTE - This includes food waste and personal hygiene items, used Kleenex, small household batteries, clothes, shoes, etc.</td>
<td>Place in Grey Garbage Cart.</td>
<td>Private Sanitary Landfill</td>
<td>Weekly according to your scheduled pickup day.</td>
</tr>
</tbody>
</table>

### LANDSCAPE WASTE I

<table>
<thead>
<tr>
<th>DESCRIPTION OF RECYCLING/WASTE</th>
<th>WHO PICKS IT UP?</th>
<th>WHERE DOES IT GO?</th>
<th>HOW OFTEN IS IT PICKED UP?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grass clippings, twigs, vines, garden plants, flowers, wood chips, apple tree droppings, pumpkins, corn stalks, etc.</td>
<td>Residents take to Yard-waste Drop-Off Site. An attendant will be there to collect empty bags and inspect material. NOTE: Operates from April—November (weather permitting)</td>
<td>City employees compost and burn material on site according to DNR regulations.</td>
<td>Open: Monday &amp; Wednesday 3:30 p.m.—7:00 p.m. (3:30—6:00 after Daylight Savings) Saturday - 9:00 a.m.—1:00 p.m.</td>
</tr>
</tbody>
</table>
**LANDSCAPE WASTE II**

<table>
<thead>
<tr>
<th>DESCRIPTION OF RECYCLING/WASTE</th>
<th>WHO PICKS IT UP?</th>
<th>WHERE DOES IT GO?</th>
<th>HOW OFTEN IS IT PICKED UP?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Branches, hedges and tree limbs. Maximum Diameter: 9 inches Minimum Length: 4 feet Maximum Length: None</td>
<td>City Street Dept. Crews</td>
<td>Wood Chip Stock Pile—1339 Boomer Street.</td>
<td>Once per month—according to schedule. Call the Street Dept. at (920) 262-4080 for routing schedules. We do NOT pickup storm damage brush or special pickups outside the normal route.</td>
</tr>
</tbody>
</table>

**LANDSCAPE WASTE III**

<table>
<thead>
<tr>
<th>DESCRIPTION OF RECYCLING/WASTE</th>
<th>WHO PICKS IT UP?</th>
<th>WHERE DOES IT GO?</th>
<th>HOW OFTEN IS IT PICKED UP?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Autumn Leaves – Street Dept. will announce when pickup will start; usually the first week in October. Rake leaves to edge of curb, not in bags. DO NOT rake leaves into the street or park vehicles in front of/next to the piles.</td>
<td>City Street Dept. Crews</td>
<td>City Compost Site—1339 Boomer Street.</td>
<td>Monthly—Guaranteed one pickup monthly, however if time and weather allow, there could be more than one pickup per month. Call the Street Dept. with questions.</td>
</tr>
</tbody>
</table>

**WHITE GOODS**

<table>
<thead>
<tr>
<th>DESCRIPTION OF RECYCLING/WASTE</th>
<th>WHO PICKS IT UP?</th>
<th>WHERE DOES IT GO?</th>
<th>HOW OFTEN IS IT PICKED UP?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Copy Machines, TVs, Computers, Monitors, Key Pads, Printers, Mouse, Fax Machines, VCR, DVD, Cell Phones, Microwaves, Mixers, Blenders, Sump Pumps, Fans, Vacuums, Toasters, Toaster Ovens, Holiday Decorative String Lights.</td>
<td>Residents need to drop off in the electronics drop-off area at the Street Dept. 811 S. First Street.</td>
<td>Universal Recycling Technologies, Janesville, Wisconsin</td>
<td>Summer Hours: Mon-Thur 6:30 am—4:30 pm and Fridays 6:30 am—3:30 pm Normal Hours (Nov-April): Mon—Fri 6:30 a.m.—3:30 p.m.</td>
</tr>
</tbody>
</table>
### FURNITURE

<table>
<thead>
<tr>
<th>DESCRIPTION OF RECYCLING/WASTE</th>
<th>WHO PICKS IT UP?</th>
<th>WHERE DOES IT GO?</th>
<th>HOW OFTEN IS IT PICKED UP?</th>
</tr>
</thead>
</table>
| Couches, recliners, love seats, pit groups, rockers.  
  NOTE: Steel frames must be removed from roll-a-way/hide-a-bed couches. The frame must be brought to the Street Department. | City Sanitation Crews | Private Sanitary Landfill | Weekly, according to schedule. On your garbage day. There is NOT a drop off at the Street Dept. for these items. |
| Mattresses & Box Springs - For City of Watertown Residents Only! You must come inside the gate. | Residents must bring all mattresses and box springs to the Street Dept.— 811 S. First Street. | Bay Area Recycling  
  NOTE: There is NO OTHER drop-off in the City besides the Street Dept! The local company that recycled them is closed! | Summer Hours: Mon-Thur. 6:30 am-4:30 pm & Fridays 6:30am - 3:30pm  
  Normal Hours (Nov-April): Mon—Fri 6:30 a.m.—3:30 p.m. |

### CONSTRUCTION DEBRIS

<table>
<thead>
<tr>
<th>DESCRIPTION OF RECYCLING/WASTE</th>
<th>WHO PICKS IT UP?</th>
<th>WHERE DOES IT GO?</th>
<th>WHEN CAN I DROP IT OFF?</th>
</tr>
</thead>
</table>
| Steel, glass, brick, concrete, rock, wood (including non-hazardous painted, treated and coated wood and wood products), wall coverings, plaster, drywall, plumbing fixtures, non-asbestos insulation, roofing shingles and other roof coverings, plastics that are not sealed in a manner that conceals waste or contaminates, electrical wiring and piping or metals incidental to any of those materials.  
  CALL THE STREET DEPT BEFORE YOU BRING YOUR ITEMS TO ASSURE AVAILABILITY OF THE DUMPSTER!  
  CARPETING must be taken to Y’s Way Flooring. It will NOT be taken curbside. | Call the Street Dept. at 920-262-4080 for information on this service. | These items are recycled by Waste Management. | Summer Hours: Mon-Thur. 6:30 am—4:30 pm and Fridays 6:30 am – 3:30 pm  
  Normal Hours (Nov-April): Mon—Fri 6:30 a.m.—3:30 p.m. |

<table>
<thead>
<tr>
<th>DESCRIPTION OF RECYCLING/WASTE</th>
<th>WHO PICKS IT UP?</th>
<th>WHERE DOES IT GO?</th>
<th>HOW OFTEN IS IT PICKED UP?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tires: Car, truck, tractor, semi-trucks, etc.</td>
<td>Check merchants that sell tires.</td>
<td></td>
<td>Drop Off. Fees vary depending on size.</td>
</tr>
</tbody>
</table>
| Lead acid batteries—automobile batteries | Lueck Recycling  
  807 Elm St. | | Drop Off. |
STREET CONSTRUCTION UPDATE

We appreciate the patience by residents and anyone who was/is inconvenienced by the construction. The following list shows the projects completed for this year:

**Reconstruction**
- James Street—N. Water St. to Termini
- Amber Lane—James St. to Termini
- Tloha Court—Amber La. to Termini
- Nelson Lane—W. Spaulding St. to Termini
- Dakota Street—Clark St. to Mary St.
- Mary Street—Dakota St. to S. Third St.
- Wisconsin Street—S. Tenth St. to College Ave.

**Resurfacing**
- West Street—Benton St. to Milford St.
- Milford Street—Bernard St. to West St.
- Silver Drive—Amber La. to N. Water St.

**Seal Coating**
- Spaulding Street—N. Water St. to Center St.
- Center Street—North Ave. to City Limits/Boulder Dr.
- W. Madison Street—Depot St. to S. Church St.
- Emmet Street—S. Church St. to Termini
- S. Montgomery Street—W. Main St. to Lafayette St.
- Arthur Street—N. Fourth St. to Cleveland St.
- Lincoln Street—N. Fourth St. to Garfield St.
- Hancock Street—N. Fourth St. to E. Division St.
- Garfield Street—E. Division St. to Termini
- Cady Street—N. Church St. to N. Second St.
- Kimberly Court—N. Fourth St. to Termini
- Schuman Drive—N. Fourth St. to Termini
- Wedgewood Drive—Schuman Dr. to Coventry Dr.
- Wedgewood Court—Wedgewood Dr. to Termini
- Stonenidge Drive—Schuman Dr. to Meadowbrook Dr.
- Carriage Hill Path

**Don't have cable? You can find ALL of your local programs On Demand at Watertown TV**

**Bridges Library System**

The Watertown Public Library is a member of the Bridges Library System. This two county system provides services to its 24 member libraries in Jefferson and Waukesha Counties.

Your Watertown Public Library card can be used in the following communities:

**Jefferson County**
- Fort Atkinson, Jefferson, Johnson Creek, Lake Mills, Palmyra, Waterloo, and Whitewater.

**Waukesha County**
- Big Bend, Brookfield, Butler, Delafield, Eagle, Elm Grove, Hartland, Menomonee Falls, Mukwanago, Muskego, New Berlin, North Lake/Merton, Oconomowoc, Pewaukee, Sussex, and Waukesha.

**14 Mobile Wifi Hot Spots**

Available for a 7 day check out at the library!

**Online Tools: Free Access with Your Library Card!**

- Download magazines to your tablet, phone, or computer with Flipster. There are over 100 magazines to choose from!
- Over 300 Instructor-led online courses focused on professional development, technology skills, and personal enrichment!
- Can’t make it into the library? Wisconsin’s Digital Library (powered by Overdrive) is your connection to free library ebooks, e-audiobooks. Download the Libby app and get started!

Visit the library website at www.watertownpubliclibrary.org

Watertown Public Library
Your Watertown Public Library card opens the door to a world of information: educational and entertaining programs, books, e-books, DVDs, music CDs, audiobooks, online tutorials, databases, genealogy resources, library computers, and so much more! All you need to get started is a library card!

**How Do You Get a Library Card?**

Library policy requires that you provide proof of ID with current address. The Library Card Application Form can be filled out at the first floor Circulation Desk. If you do not have a photo ID with a current address, please bring an alternate form of ID that verifies your address along with your photo ID.

Acceptable alternate IDs include:
- Utility bill or rent receipt
- Lease or checks with current address
- A valid driver’s license or state ID.

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**Early Literacy Classes @ Your Library**

Children who start kindergarten with good pre-reading skills have an advantage. Help your child get a head start and check out the early literacy classes and materials at the library! Drop-ins always welcomed!

**Little University Storytime**

Tuesdays and Thursdays at 10 am

A fun and entertaining half hour filled with stories and songs that help build vital early literacy skills, fine and gross motor skills and plenty of stories, songs, and crafts! This is a drop-in class for preschoolers (ages 2-5) and their caregivers.

**Baby Bounce**

Thursdays at 9:15-9:45 am

Baby Bounce brings caregivers and babies together for 30 minutes of rhymes, songs, books, and free-play time. The program’s primary focus is the healthy development of infants aged 0-2 years with an emphasis on language enrichment and pre-literacy skills. Siblings are welcome.

**1-2-3 Sing With Me**

Fridays at 10 am

A musical story time for young children to explore the world through books and songs. All ages welcomed. No registration required. Check the library calendar for the class schedule.

**Read, Rhyme, Rhythm**

Fridays at 10 am

Get ready to dance with Read, Rhyme, Rhythm and Beth Mueller, educator and dance instructor! All activities promote the 5 early literacy skills of talking, singing, reading, writing, and playing. Ages 3-5. No registration required. Please check the library calendar for the class schedule.

**Available for Check Out!**

**American Girl Dolls**

Hang out with your favorite American Girl doll; Luciana Vega, Melody, Kaya, Josephine, Logan Everett, Nanea Mitchell, Tenney Grant, or Gabriela McBride! The dolls have a two week check out with no holds or renewals.

**American Girl Book Club**

Join us on the first Tuesday of the month at 3:30.
The Water Department

CONTACTING THE WATER DEPARTMENT
You can contact the Water Department Monday through Friday, 7:00AM to 2:50PM at (920)262-4075 or e-mail at wttnwater@ci.watertown.wi.us.

The office will be closed for the following holidays:
Labor Day Sept 3rd 2018
Thanksgiving Nov 22nd & 23rd
Christmas Dec 24th & 25th
New Years Dec 31st & Jan 1st

For after hour emergencies please contact the Police Department at the non-emergency number, (920)261-6660, and they will page us. Police Department at the non-emergency number, (920)261-6660, and they will page us.

ARE YOU GOING TO BE MOVING?
If you are moving and are responsible for paying the water bill, please call the Water Department at least two (2) days before you move, to have your meter(s) read and the name change done on the account. A $30 special billing charge is assessed on final bills.

Also, if you have a temporary mailing address that the post office is aware of, but you do not want your mailing address changed in the Water Department’s computer system, please remove the yellow sticker from your bill before paying the bill. If the payment comes in with the yellow sticker still on we will change the mailing address on the utility account according to the post office sticker.

Why do I have base charges on water and sewer when there is no one living there?
The service is available to that property whether it is being used or not. The base charges pay for maintaining the service and infrastructure of the water and sewer system. If the water is turned off at the street by the water utility and remains off for at least one year those charges would stop, but if the water is turned on before one year from the turn-off date, the account will be back-billed those charges for the time the water was off. There is also a water turn-on fee that will have to be paid when the water gets turned back on at the street. Stormwater, Garbage, and Public Fire Protection charges will continue to be charged even if the water has been turned off at the street.

OTHER CHARGES SUCH AS “SPECIAL BILLING CHARGE” AND “RECONNECTION CHARGES”
Copies of the rate sheets are posted at City Hall, the Library and at the Water Department. They can also be found online at:
- www.ci.watertown.wi.us, click on Departments, click on Water Department
- click on “Current Water Rates” for a summary of fees OR “Water Rates Details” for a detailed listing of all rates.
- or check out the PSC website, psc.wi.gov, Water, Resources, Reports and Tariffs, Tariffs, click on W, and click on “Watertown” for a detailed listing of the water rates.

HYDRANT FLUSHING WAS DONE THE WEEK OF SEPTEMBER 24TH–OCTOBER 5TH. NOTIFICATION WAS POSTED IN NEWSPAPER, RADIO AND WEBSITE.

METER REPLACEMENT/ UPGRADE & CROSS CONNECTION SURVEY
The Water Department is required, by the PSC, to test a certain percentage of our meters each year. You will receive a letter of notification if your meter is due for a replacement, which will request that you call, (920)262-4075, and set up an appointment for the meter replacement.

We greatly appreciate your prompt response when you receive the letter so that we can keep this program moving as efficiently as possible and don’t have to waste time tagging doors or turning off water.

It is a good idea to know where your meter and inside shut off valve are in case of an emergency. Exercising the valve occasionally will help to prevent the valve from leaking when a meter change-out is required and will ensure that it is working should you need to use it in the case of an emergency. The Water Department is not responsible for a valve that leaks after it has been used to complete the meter change-out. Please do not obstruct the water meter in any way, water department personnel need to be able to easily access the water meters. The water department is not responsible for any damage to your property if the meter is obstructed. If you build around the meter, please be sure to allow an adequate access to the water meter of at least 1 ½ to 2 feet on each side of, including above and below the meter.

Also, we are required by the EPA and DNR to do a cross connection survey at every property in the city. The cross-connection survey will be done during the same appointment time as the meter replacement/transmitter install and the entire appointment takes about 15 minutes.

The cross connection control program was set up to protect the public water supply system from potential backflow hazards which would allow “dirty” water to get into the public water supply. The Water Department must complete an annual report for the DNR indicating the number of cross connection surveys completed for residential, commercial and industrial customers.
The Water Department

WHAT MAKES UP A CITY UTILITY BILL?

WTR-Water volume charges
WATER BASE-Base meter charges-pays for debt. See chart below for charges.
SEWER-Sewer volume charges
SEWER BASE-Base meter charges-pays for debt. See chart below for charges.
STORMWATER-charges vary-contact the Street Department at 920-262-4080 with questions.
PUBLIC FIRE-hydrant maintenance. See chart below for charges.

VOLUME CHARGES In addition to base meter charges:

SEWER Over 66,600 cu. ft. used each month =
Next 65,000 cu. ft. used each month =
First 1,600 cu.ft. used each month =

WATER 2"…………………$17.50 per month
ADDITIONAL METER CHARGE
1"…………………$6.50  per month             Installation charge ****

SEWER DEDUCT METER (SDM) CUSTOMERS
Please remember to call in your SDM reads as long as you are using your meter and to put the meter someplace warm for the winter months. If the meter freezes and breaks you will not get your deposit back when you return the meter.
If you do not want to use the meter next year, please return it to the Watertown Water Department office prior to December 31st so that you are not charged the $20 rental fee in 2019.

DO YOU HAVE A DELINQUENT CITY UTILITY BILL???

IMPORTANT NOTICE

All city utility accounts that have a balance remaining after their September due date will have the outstanding balance sent to City Hall for collection. A separate notice will be sent for this amount. All accounts receiving a separate notice will have until October 31, 2018, to pay the balance due. Any accounts that have not been paid by October 31st will receive a 10% penalty on the remaining balance and be given a final due date of November 15, 2018. Accounts that remain unpaid at that time will be placed on the property tax bills to be collected with the tax payments.

QUESTIONS?

For water, sewer or public fire protection charges please call: The water utility at (920)262-4075, Monday-Friday 7:00 a.m. to 2:50 p.m.
For stormwater or garbage collection please call: The street dept. at (920)262-4080, Monday-Friday 8:00 a.m. to 4:00 p.m.
Please remember, a lot of great information is available online at the city website at www.ci.watertown.wi.us.

SEWER DEDUCT METER (SDM) CUSTOMERS
Please remember to call in your SDM reads as long as you are using your meter and to put the meter someplace warm for the winter months. If the meter freezes and breaks you will not get your deposit back when you return the meter.
If you do not want to use the meter next year, please return it to the Water Department office prior to December 31st so that you are not charged the $20 rental fee in 2019.

Add watermark text here

WHY ARE MY BILLS THE SAME AMOUNT EACH MONTH?

The service charges are based on your meter size and do not change from month to month. The only thing that makes the amount of your bill change is the amount of water that you use. Water is not billed to the last meter used, but to the whole unit that has registered on the meter; so if your bill has been for 4 units each month for the past 3 months, that means that you use anywhere between 2,992 and 3,739 gallons per month.

With winter almost here, it is important to be thinking about winterizing your home to protect the water pipes from freezing. Make sure that all basement windows and doors are closed. Insulate basement windows and doors, and insulate water pipes that are on outside walls, use heat tape where necessary. Re-open heat vents in basements or crawl spaces. If water pipes are in a cabinet along an exterior wall, open the cabinet doors especially at night, to avoid trapping cold air by the pipes.
If you have had problems with a frozen service or frozen pipes in the past, leave a small amount of water running during periods of extreme cold. Please contact our office at 920-262-4075, Monday – Friday from 7:00 a.m. – 2:50 p.m. to let us know that you are letting your water run.

The Water Department is not responsible for thawing out the service after the curb stop, the plumbing on the property or in the home. After the curb stop, we are only responsible for the meter and transmitter. We will turn the water off at the curb for a leaking service, at the homeowner’s expense. Should the meter freeze and break due to negligence, on the part of the property owner or occupant, the negligent party will be billed for the broken meter and labor charges.

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The City of Watertown has gone green and is making every effort to keep costs down. You can now view your utility bill online and, if you want, stop receiving paper bills. You can also pay online by simply clicking “Pay City Utility Bill Online.”

Pay by an online check or savings account withdrawal
Pay by credit card, online or by phone; user will be charged a fee to use this service.
Pay online anytime (24/7), from anywhere
Pay by phone (have your bill ready)

Make a one-time payment, schedule a payment or set up Auto-Pay, recurring payments for the amount of your monthly bills

Set up a customer profile so that future payments are fast and easy

Register to view your bills online. We will email a notice when your bill is ready to view. And you can opt out of receiving paper bills. You do not need to pay online to view your bill online.

What’s best? It’s a FREE service!

If you have any questions, please call 866-917-7368 to talk to a customer service representative at PSN, our payment processor. You can also email questions to: CustomerService@PaymentServiceNetwork.com

PAYMENT OF CITY UTILITY BILLS

1. Automatic Payments—Are you interested in a worry free, hassle free, with no expense on stamps kind of payment? Then you should sign up for automatic payment!

To set up an automatic withdrawal from a checking or savings account the following form can be cut out, completed, signed and sent to the Watertown Water Department at P.O. Box 477, Watertown WI 53094-0477. Please include a Voided check (not required for savings account). Once automatic withdrawal is set up on your account, your bill will state “ELEC PAY!!! DO NOT PAY” and the payment will be taken on the due date listed on your bill. This service is free of charge and you may cancel it at any time. Additional forms are available online on the city website, can be picked up at City Hall, 106 Jones Street, Watertown, or you may call and request that a form be sent to you.

APPLICATION FOR ELECTRONIC BILL PAYMENT PLAN

I authorize the financial institution listed below to charge my account checking savings and remit payment for my monthly utility bill to the Watertown Water Department. Please PRINT all of the following information:

Name (as it appears on Utility Bill) Phone Number Utility Acct Number
Property Address Billing address (if different than property address)
Name of Financial Institution Address of Financial Institution (include city & zip code)
Name of bank account holder For Checking acct number Bank Routing Number
For Savings acct number Bank Routing Number

Account holder signature Date

***Please be advised that this service may be removed from your account and charges will be assessed if your account has insufficient funds at the time of the payment transfer.

2. Other Payment Options
*Mail to P.O. Box 477, Watertown WI 53094-0477.
*On-line by going to the city website at http://www.ci.watertown.wi.us and go to residents tab click pay utility bill online it will take you to the Payment Service Network (PSN) site. From there you can make a payment, opt to receive e-mailed bills, and view your bill.
*Over the phone by calling toll free 1-877-885-7968.
*Pay in person at City Hall, 106 Jones St., 8:00 a.m. to 4:30 p.m., Monday through Friday.
*Drop box located at City Hall, built into the west wall of the front entrance at the top of the steps, for payments being made after hours.
CREDIT CARDS ARE ACCEPTED FOR PAYMENT ONLINE AND OVER THE PHONE (877) 885-7968 ONLY WITH A 2.75% Fee
The Water Department

Do…

- Keep the ends of hoses clear of all possible contaminants.
- Make sure dishwashers are installed with the proper “air gap” device.
- Verify hose bibb vacuum breaker on all threaded faucets around your home.
- Make sure water treatment devices such as water softeners have the proper “air gap”, which is a minimum of one inch above the drain.

Don’t…

- Submerge hoses in buckets, pools, tubs, sinks, ponds or automobile radiators.
- Use spray attachments without an approved backflow prevention device.
- Connect drain pipes from water softeners or other treatment systems directly to the sewer drain. Always be sure there is a one inch “air gap” separation.

Did you know …

Your water can become contaminated if connections to your plumbing system are not properly protected?

The purpose of the local Cross Connection Program, as required by State Plumbing Code and Regulations, is to ensure everyone in the community has safe, clean drinking water.

It’s Public Safety...

To avoid contamination, backflow preventers are required by state plumbing codes wherever there is an actual or potential hazard for a cross connection. The Wisconsin Department of Natural Resources requires all public water suppliers to maintain an ongoing Cross Connection Control Program involving public education, onsite inspections, and possible corrective actions by building owners.

WI Dept. Safety & Professional Services:
www.dps.wi.gov/sb/

WI Dept. of Natural Resources:
www.dnr.wi.gov

Environmental Protection Agency:
www.epa.gov

WI Cross Connection Control Resources:
www.hydrodesignsinc.com/wiccc
What is Cross Connection?
A cross connection is an actual or potential connection between the safe drinking water (potable) supply and source of contamination or pollution. State plumbing codes require approved back-flow prevention devices, assemblies, or the methods to be installed at every point of potable water connection and use. Cross Connections must be properly protected or eliminated.

How does contamination occur?
When you turn on a faucet, you expect the water to be as safe as when it left the treatment plant. However, certain hydraulic conditions left unprotected within your plumbing system may allow hazardous substances to enter and contaminate your own drinking water or even the public water supply. Water normally flows in one direction to your faucet. However, under certain conditions, water can actually flow backwards; this is known as Backflow. There are two situations that can cause Backflow: back siphonage and back pressure.

Back Siphonage: May occur due to a loss of pressure in the municipal water system during a fire fighting emergency, a water main break or system repair. This creates a siphon in your plumbing system which can draw water out of a sink or bucket.

Back Pressure: May occur when a source (such as a boiler) creates a greater pressure than the pressure supplied from the public water system. This may cause contaminated water to be pushed into your plumbing system through an unprotected cross-connection.

In the Bathroom - Hand Held Shower
The hand held shower fixture is compliant if:
• When the shower hose head is hanging freely, it is at least 1 inch above the top of the flood level rim of the receptor.
• Complies with ASSE #1014.
• Has the ASME code 112.18.1 stamped on the handle.

In the Bathroom—Toilet Tanks
There are many unapproved toilet tank fill valve products sold at common retailers which do not meet the state plumbing code requirements for backflow prevention.
• Look for the ASSE #1002 Standard symbol on device and packaging.
• Replace any unapproved devices with an ASSE #1002 approved anti siphon ball-cock assembly. Average cost for this do-it-yourself-type device available at home improvement stores is $8 to $22.
• Verify overflow tube is one inch below critical level (CL) marking on device.

What is Backflow?
Backflow is when the water in your pipes (the pipes that enter your home after the water meter), travels backwards. There are two situations that can cause water to flow backward: back siphonage and back pressure.

What is Back Siphonage?
Back siphonage may occur due to a loss of pressure in the municipal water system during a fire emergency, a water main break, or system repair. This creates a siphon in your plumbing which can draw water out of a sink or bucket.

What is Back Pressure?
Back pressure may be created when a source of pressure, such as a boiler, creates a pressure greater than the pressure supplied from the Public Water Supply. This may cause contaminated water to be pushed into your plumbing system through an unprotected cross connection.
The Wastewater Treatment Plant

Did you have a wet basement as a result of a sanitary sewer back-up during the year flood event on 08/17/18? If so, maybe a sewer backflow valve is something to consider – please contact a licensed plumber to discuss in greater detail.

Joseph L. Balkan, Inc. Sewer and Water Main Specialists 130-01 Jamaica Ave. Richmond Hill, NY 11418 | Copyright © 2014 All Rights Reserved.

A sewer backflow valve can prevent waste water backups, particularly from a public sewer. A sewer backflow is a term used in plumbing for unexpected and unwanted flow of water in reverse direction. Normal plumbing allows wastewater to flow from a home to the city sewer, but backflow is the exact opposite.

When backflow happens, there can be a serious health risk due to contaminat-ed waste water entering your premises. Backflow occurs when the municipal drainage system or city sewer overflow and sends water back through a sewer pipe into your home. Immediate proper clean-up is required to prevent risk of disease and further damage to property. To prevent this problem, many homes would benefit greatly from a sewer backflow valve.

A sewer backflow valve is designed to do one function only: It prevents back-flow from a municipal drainage system or city sewer into your home.

What causes a sewer backflow?
Sanitary sewers work by the force and principal of gravity. So wastewater flows in the direction of the natural slope of the pipe. This is the main reason that the sewer mains owned and maintained by the city are typically located between 10’ and 15’ deep. In many areas they are much deeper than that. Sewer back-flow can be triggered by a number of different situations, some examples fol-low:

- A blockage (in either a private or city sewer pipe) caused by tree roots, con-struction mishaps, plumbing system deterioration.
- Insufficient capacity due to residential growth.
- Cracks in the pipe.
- A back-pitched drain system

A surcharge due to heavy rain or a large snow melt

In an office and home plumbing system, blockages are often caused by accu-mulation of grease, hair, and any physical obstruction in the pipe. It may even include napkins, diapers, cigarette butts, toilet paper, and more. When your sewer pipe is blocked, wastewater has no chance of flowing in the right direc-tion, hence backflow.

But the most serious and damage causing sewer backflow conditions occur when a public sewer system becomes surcharged.

If the backflow comes from your city sewer, the most common culprit is a flood or any massive amount of water either from rain or a snow melt.

Failure of a sump pump can also possibly lead to sewer backflow, but nowhere near as severe as that of a public sewer surcharge.

There are three main types of sewer backflow valves. The price range to pur-chase and install can vary greatly, depending on the valve. And the effective-ness of the valve can likewise vary greatly. Each sewer backflow valve has its own attributes, which must be considered carefully before installation.

Sewer check valve
As sewer valves go, a check valve is the least expensive, and the type most often installed. A check valve does not prevent backwater 100%, so it is ideal for short-term backups lasting less than a full day. Like all sewer valves, once the flapper closes, water use inside the building must be limited. When a public sewer backup recedes, the check valve will automatically allow the waste water from your home to escape, and run out to the public sewer. A check valve should be cleaned once a year to ensure the flap opens and closes fully.

Automated flood gate
An automatic flood gate valve is the most sophisticated and 100% effective way to stop waste water and the damage associated with it. An automatic flood gate valve works on air pressure, and (as its name implies) is fully automatic. Once closed, its stainless steel knife edge stops backwater 100% over prolonged peri-ods of time. Like all specialized plumbing devices, this device should be in-stalled only by a licensed plumber.

If installed incorrectly not only will it not work properly, but the product warranty will be void. Because an automatic flood gate valve is larger than the typical sewer backwater valve (mainly due to the air chamber), the installation must be considered and planned out carefully.

Manual sewer gate valve
A manual sewer valve, as its name implies, must be opened and closed manual-ly. That means one must anticipate when a backwater condition will arise. And likewise, one must know when the backwater has receded. While a dependable device, the chance of misuse and backwater damage occurring regardless, make this a device for only very particular situations.

How, Where, and When to install a sewer backflow valve
In the case of installing a sewer backflow valve, most people fail to realize the implications of an improper installation. Not only will sewer backwater remain a problem, but an incorrectly installed sewer valve can actually exacerbate the problem. As an example, a sewer backwater valve must be the first fitting on the house side of the inside of the foundation wall. Installation and maintenance can be simple, but sometimes are quite cumbersome. If there is any sort of out-let before a sewer backwater valve, backwater can rush out of it with incredible force. The waste water damage can exceed that of before the sewer valve was improperly installed.

A sewer backflow valve can be installed in the main sewer pipe outside of your home or in the basement at the farthest exit point from the home. The device is installed downstream to prevent sewage from flowing into your sewer pipe above the device. Installation depends on the manufacturer’s assembly instruc-tion, but usually there are only three different versions: Threaded and Glued method which involves a threaded T device into pipe, Compression Fitting meth-od which relies on pressure washer to seal around pipe, and Bell (hub) and plain end of pipe. In any of the three cases, an improper installation will lead to waste water leakage, a failure of the device, or both.

In addition, many buildings, due to their design, are not a candidate for a sewer valve. Always consult a licensed professional before installing any type of back-flow preventer.

The following are the three most common installation errors:
1. When a house sewer also accepts rain water flow from the roof, or area drains, a sewer backwater valve cannot typically be installed.
2. Installing a sewer backwater valve on the house side of the trap is an improper installation. If the trap plugs leak, or blow off, you will be flooded with waste wa-ter.
3. If adequate pitch of the pipe is not available, the valve will neither open or close properly. In addition the house drain may suffer from frequent clogs.

If a backflow preventer is installed maintenance is required
Regardless of the installation method and type, a specialized sewer backflow prevention device has internal seals, springs, and moving parts. It means they are subject to wear and tear over time. All sewer backflow valve devices require periodic maintenance, and more importantly should be tested by a knowledgeable person.

Even a sewer backflow preventer or valve test should be performed annually by a knowledgeable individual, preferably the licensed firm that installed it. Even a partially blocked device will not function properly. If the gate of a valve has not moved in a long period of time, it can become stuck in the open position just when you need it the most.

September 15, 2011 in Opinion & Expertise by David Balkan
Joseph L. Balkan, Inc. Sewer and Water Main Specialists 130-01 Jamaica Ave. Richmond Hill, NY 11418 | Copyright © 2014 All Rights Reserved.

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Public GIS Information

Did you know it’s essential to know if your building or proposed building projects are within a floodplain? We have a public GIS link for that!

Are you wondering what your rough property dimensions are? We have a public GIS link for that!

Would you like to see an aerial view of your property? We have a public GIS link for that!

Curious about which Aldermanic District you’re in? We have a public GIS link for that!

The City of Watertown has a GIS Mapping Tool for the public to reference. To visit the GIS site, simply visit the following link: https://gis.cityofwatertown.org/apps/watertownpublicgis/

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Did you know you need a permit for:

<table>
<thead>
<tr>
<th>Permit</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Placing a trailer or dumpster on the street</td>
<td>$35/2 weeks</td>
</tr>
<tr>
<td>Blocking the sidewalk</td>
<td>$35/2 weeks</td>
</tr>
<tr>
<td>Repairing/replacing sidewalk</td>
<td>No cost</td>
</tr>
<tr>
<td>Cutting the curb</td>
<td></td>
</tr>
<tr>
<td>Driveway:</td>
<td>$55</td>
</tr>
<tr>
<td>Sump pump:</td>
<td>$25</td>
</tr>
</tbody>
</table>

Additional permits are also required by various departments. Please call (920) 262-4060 with questions or stop in our office to complete your permit. We do require a signature in person either from the homeowner, contractor, or representative of the homeowner or contractor.

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New Welcome Signs

The City of Watertown Branding Committee has completed the placement of two new welcome signs. The first sign was placed on N. Church Street near the High School. The second sign was placed on Summit Avenue. The base and foundations were completed by K&K Masonry while the welcome sign itself was completed by Charles David’s Sons.

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Street Lights

The City contracts with WE Energies to repair and maintain our City street lights. If you notice a street light out, call WE Energies at 1-800-662-4797.

If you notice any street lights with a concrete pole in the downtown area that are out, call the Engineering Department at 920-262-4060.

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Maps

If it is maps you’re looking for, the Engineering Dept. has City of Watertown maps on it’s website. There are maps for Aldermanic Districts, Brush Pick-up Routes, Sanitation Routes, Truck Routes & Zoning. They are all in pdf format and easy to utilize.
New Fence Regulations

The City of Watertown recently passed an ordinance changing the maximum height of fences allowed within a front yard setback area. In the past, fences within a front yard setback area were only allowed up to, but not exceeding, 36” in height. Fences within this same area are now allowed to be up to, but not exceeding, 48” in height.

All other fence regulations remain the same. Fence permits and regulations can either be found either by contacting our office or on the City of Watertown website at the following link:
http://www.ci.watertown.wi.us/departments/building_safety_and_zoning/docs/Fence%20Permit%20with%20regulations.pdf

Mobile Food Vending

Food vending on City owned streets, sidewalks or parking lots is allowed after the issuance of a permit, per City of Watertown Code Section 457-185. An annual permit and fee shall entitle the Mobile Operator to vend from a Mobile Food Establishment for the period of July 1 of the application year through June 30 of the following year (First time applicants shall be eligible for a 15 month Food Vending on Public Streets Permit that shall permit the Mobile Operator to vend from a Mobile Food Establishment for the period of April 1 of the application year through June 30 of the following year at no additional fee). Permits are issued to applicant and are not transferable.

Please contact our office with any questions you may have.

Q&A: Short-Term Rentals

What is a Short-Term Rental?
Short-term rental means a residential dwelling that is offered for rent for a fee to tourist or transients for fewer than 29 consecutive days. Short-term rental does not include bed & breakfast establishments.

What is a tourist or a transient?
A tourist or transient is person who travels to a location away from his or her permanent address regardless if the tourist or transient is there for the season, the month, a week, a day or less.

What Zoning Districts allow Short-Term Rentals?
Short-Term Rentals are allowed in Single-Family Residential (SR-4) Zoning Districts & Two-Family Residential (TR-6) Zoning Districts.

Do I need a permit from the Building, Safety & Zoning Department to operate a Short-Term Rental land use?
No, Short-Term Rentals are an accessory use allowed by right. Which means no Conditional Use Permit is required.

Do I need license from the State of Wisconsin or another City of Watertown government entity to operate a Short-Term Rental?
Yes, an operator of a Short-Term Rental must obtain from the Wisconsin Department of Agriculture, Trade and Consumer Protection or its agent the City of Watertown Health Department, under § 319.21, a license as a tourist rooming house.

Are there other regulations required for operating a Short-Term Rental land use?
Yes, there are several listed under the City’s General Code, Section 550-56Y. Operators of a Short-Term Rental are also required to collect State of Wisconsin & City of Watertown Room Taxes.

Sign Placement

Whether advertising for a rummage sale, posting an item for sale, supporting a political stance, or helping a contractor advertise for their work there are rules and regulations which apply to the placement of the signs. Please obey the following when placing your sign to help keep the public safe. All rules and regulations may be also be found in City of Watertown Code Section 550-135, Temporary Signs (https://www.ecode360.com/WA3515):

- Garage sale signs are the only signs which may be displayed between the private property line and the pavement edge. All other signs must be displayed on the private property, out of the public right of way.
- Signs shall not be located in an area where the presence of the sign would create a visibility or traffic hazard.
- Signs must have an area no greater than 5 square feet with a height of no greater than 3 feet.
- Rummage sale signs must be removed no later than 24 hours after the event, political signs must be removed no later than 48 hours after the candidate/question no longer will seek voter approval at the next election, and signs for construction or development on a lot must be removed after the construction has been completed.
**Immunization Clinic**

First Thursday of the Month  
10:00 a.m. - 11 a.m.  
Spanish interpreter available  
2:30 p.m. - 4:30 p.m.

Immunization Clinic  
Third Thursday of the Month  
2:30 p.m. - 4:30 p.m.

**Tuberculosis Clinic**

Tuesdays during the same week as Immunization Clinics  
2:30 p.m. - 4:30 p.m.

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**Childhood Lead Prevention Week October 21-27**

We want Lead-Free Kids for a Healthy Future:
- Test Your Kids for Lead!
- Look for Chipping Paint Around Your Home!
- Learn the Facts About Lead!

These three simple steps can help keep our kids safe from exposure to lead-based paint & other lead hazards.

Learn more about lead on the Lead-Safe WI website: https://dhs.wisconsin.gov/lead.

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**DID YOU KNOW 3 OUT OF 4 CAR SEATS ARE NOT USED CORRECTLY?**

Road injuries are the leading cause of preventable deaths and injuries to children in the United States. Correctly used child safety seats can reduce the risk of death by as much as 71 percent.

A Certified Child Passenger Safety Technician is available by appointment to inspect and help properly install seats. The Technician will work with parents, grandparents, and caregivers to properly harness children, install car seats, and teach about when to transition to the next seat free of charge!

Car seats are available free of charge to those who are eligible. Please call the Watertown Dept. of Public Health to check availability and eligibility for car seats!

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**Car seats are checked for:**
- Correct seat for child
- Proper installation
- Proper harnessing
- Expiration
- Recalls

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**Even healthy people can get the flu, and it can be serious.**

Everyone 6 months and older should get a flu vaccine. **This means you.**

This season, protect yourself—and those around you—by getting a flu vaccine.
In Wisconsin, mothers have a right to breastfeed.

State Statute 253.16
A mother may breastfeed her child in any public or private location where the mother and child are otherwise authorized to be. In such a location, no person may prohibit a mother from breastfeeding her child, direct a mother to move to another location to breastfeed her child, direct a mother to cover her child or breast while breastfeeding, or otherwise restrict a mother from breastfeeding.

If someone asks you to leave a public place when breast-feeding, politely explain that the law protects the right of the mother to stay where she is to breastfeed.

Walk on Saturday
Healthy, non-competitive indoor walking held on Saturday mornings at 9 a.m.

Indoor Walks Start October 20th through April at Marquardt Towne Center or Watertown High School.

Follow us on Facebook to get weekly updates on locations.

Put your shoes on and take a walk!!!

What is the Wisconsin Emergency Assistance Volunteer Registry?
Do you have an interest in assisting the City of Watertown or the State of Wisconsin during an emergency? We invite you to register in Wisconsin Emergency Assistance Volunteer Registry (WEAVR).

The Wisconsin Emergency Assistance Volunteer Registry (WEAVR) is Wisconsin’s initiative to pre-register, manage, and mobilize clinical and non-clinical volunteers to help in responding to all types of disasters. When registering, please choose Watertown Department of Public Health as your organization.

SAFE DISPOSAL OF USED HOUSEHOLD SHARPS
NEVER place used sharps in the garbage or recycle bins.

- Protect children, pets and workers who handle trash and recyclables from injury by proper disposal of used sharps. Proper disposal protects the environment and prevents sharps from being re-used or shared.
- Put used needles, syringes, and lancets in a sharps container. You can buy containers at your local health department or drugstore. If you do not have a sharps container, use a plastic laundry detergent bottle that cannot be broken or punctured. Close the screw on cap tightly. Put tape over the cap and handwriting your name and phone number on the bottle. When your container is almost full with used sharps, bring it to a safe disposal site.
- You may properly dispose of your sharps containers at the Watertown Health Department during normal business hours. New containers are available for a minimal cost.

The Federal Emergency Management Agency recommends that all Americans have some basic supplies on hand in order to survive for at least three days if an emergency occurs.

Here are some recommended Items to Include in a Basic Emergency Supply Kit:
- Water—1 gallon per person per day for 3 days.
- Food—at least a 3 day supply—non-perishable food.
- Battery powered or hand crank radio
- Flashlight & extra batteries
- First aid kit
- Prescription medications, glasses & personal hygiene supplies.
- Infant formula & Diapers
- Pet food & extra water for your pet, extra collar & leash
- Important family documentation (copies of insurance policies, identification & bank account records) in waterproof envelope.
- Cash & change
- Sleeping bag or warm blanket for each person
- Change of clothing, long sleeved shirt & pants & sturdy shoes.
- Matches in waterproof container.
- Mess kits, paper cups, plates & plastic utensils, paper towels
- Books, games, puzzles or other activities for children

Ready

State of Wisconsin
Department of Health Services
Division of Public Health
P-00165 (12/2013)
RADON
JUST THE FACTS:

- Radon is a naturally occurring gas found in your home.
- Radon causes over 21,000 lung cancer deaths each year in the U.S.
- Radon is the leading cause of lung cancer in non-smokers.
- Radon is colorless, odorless, and tasteless.
- The only way to know if Radon is in your home is to test!
- Any home can have Radon: new or old, homes with or without basements.

Testing for Radon is free and easy!!!

“How easy is it?” you ask?

1) Pick up a free test kit from the Watertown Department of Public Health starting December 2018.
2) Using our easy placement chart, and the instructions in the kit, just place the kit in the lowest lived in level of your home for 48 hours.
3) When 48 hours is up, place kit in the supplied envelope, apply postage and mail it to the lab!

Kits starting December 2018 while supplies last!

Selling Food to the Public?
Check with the Health Department Before Selling!

Selling food to the public is licensable by the Watertown Health Department under City Ordinance 10.23 (B)(1)(a):

Except as provided in (b), no person, party, firm or corporation shall operate a Restaurant, Temporary Restaurant or Mobile Restaurant, as defined in WI Adm. Code DHS 196, without first obtaining a license therefore from the City of Watertown Health Department;

So before you sell, contact the Health Department at 920-262-8090 to ask about a food license. Selling without a food license is a citable offense up to $500.00.
What will your Watertown experience be?

October
20  Lite Nite Hike and Freaky Forest at Brandt Quirk Park
20-21  Luther Prep. Play, “Romeo and Juliet Together (and alive!)”

November
2  Marquardt Village Annual Craft Fair
3  Maranatha Baptist University Craft Fair
3  Rotary Craft Beer, Wine & Cheese Tasting Night
3  1st Brigade Band Harvest Ball
9-11  Watertown High School Play, “Mama Mia”
10  Lebanon Lutheran School Trivia Night
10  YMCA Annual Strong Kids Auction & Dinner
18  Turner Hall Craft Fair
22  Run Turkey Run 5k
29-30  Maranatha Baptist University Play, “A Christmas Carol”

December
1  Maranatha Baptist University Play, “A Christmas Carol”
1  Holiday Craft Fair at Schurz Elementary School
1  YES! Holiday Pub Crawl
8  Breakfast with Santa at Elks Lodge

January
27  Watertown Bridal Fair at Windwood of Watertown

February
2  Watertown Athletic Booster Club Trivia Night
9  Big Brothers Big Sisters Bowl for Kids Sake
13  Annual Economic Breakfast at Maranatha Baptist University
22  52nd Annual Chamber Dinner Celebration

March
8-10  Luther Preparatory School Play, “Guys and Dolls”

For more information, “like” the Watertown Main Street Program on Facebook or visit watertownmainstreet.org